



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org
Email: info@VeniceNC.org



Administrative Committee Meeting Minutes - DRAFT

Extra Space Storage, Presidents Row Room
658 South Venice Blvd, Venice, 90291
Monday, October 10, 2011 at 7:00 PM

NOTE: All ACTIONS TAKEN, unless otherwise noted, were decided by unanimous vote and the chair abstained.

1. Call to Order and Roll Call

Present: Linda Lucks; Carolyn Rios, Chair; Ira Koslow; Joe Murphy; Cindy Chambers; Hugh Harrison; Kristopher Valentine; Daffodil Tyminski. **Absent:** None.

2. Approval of the Administrative Committee Agenda

ADCOM ACTION TAKEN Approved as amended

3. Approval of outstanding Administrative Committee minutes

September 13, 2011 (<http://www.venicenc.org/files/110913VNCAdministrativeCommitteeMinutesRev.pdf>)

ADCOM ACTION TAKEN Approved

4. Announcements & Public Comment on items not on the Agenda

A Ad Com Administrative Concern; Kristopher Valentine & Ivan Spiegel

1. Discussion of methods to make the Board meetings run more quickly.

2. Discussion for future: Reevaluate procedures to answer and follow up to e-mails, phone calls, maintaining website, eblasts, agendas, minutes, preparing for meetings, posting communications and letters, pick up mail.

ADCOM ACTION TAKEN Task Force created

3. Ad Com review and possible action concerning the two color speaker card procedure.

ADCOM ACTION TAKEN Kris and Hugh will work on a new speaker card.

6. New Administrative Committee Business

A Request to hire translators at VNC meetings; Ivonne Guzman and Linda Lucks (President@Venicenc.org)

ADCOM ACTION TAKEN Referred to Budget Committee

B Appointment of Chairs of VNC Education Committee; Linda Lucks (President@Venicenc.org)

MOTION: Nominations for the Chair of the VNC Education Committee.

ADCOM ACTION TAKEN Cindy Chambers nominated

C Consideration and approval of October 18, 2011 Proposed Board Agenda

7. Adjourn



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Board of Officers Meeting Agenda

Westminster Elementary School (Auditorium)

1010 Abbot Kinney Blvd, Venice, 90291

Tuesday, October 18, 2011 at 7:00 PM

BOARD MEETINGS: The Venice Neighborhood Council holds its regular meetings on the third Tuesday of the month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. All are welcome to attend.

TRANSLATION Services: Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina 213.473.5391.

POSTING: The agenda and non-exempt writings that are distributed to a majority or all of the board members in advance of regular and special meetings may be viewed at Groundworks Coffee (671 Rose Ave Venice, CA 90291), Abbots Habit (1401 Abbot Kinney Blvd. Venice, CA 90291), the Venice Library (501 South Venice Boulevard, Venice, CA 90291), Oakwood Recreation Center (767 California St. Venice, CA 90291), the VNC website (<http://www.venicenc.org>), or at the scheduled meeting. For a copy of any record related to an item on the agenda, please contact the VNC secretary at secretary@venicenc.org.

PUBLIC COMMENT: The public is requested to fill out a "**Speaker Card**" to address the Board on any Old or New Business item on the agenda and the Treasurer's Report. Comments from the public on these agenda items will be heard only when that item is being considered. Comments from the public on other agenda matters or on matters not appearing on the agenda but within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two (2) minutes per speaker, unless modified by the presiding officer of the Board.

DISABILITY POLICY: The Venice Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request.

1. **Call to Order and Roll Call (7:00PM – 5 minutes)**

In honor of Jim Richards Day.

In memory of Clare Koslow, Mother of Ira Koslow, Haldon Harrison, Father of Hugh Harrison.

2. **Approval of the Agenda (7:05PM– 5 minutes)**

3. **Approval of Outstanding Board Minutes (7:10PM– 5 minutes)**

September 20, 2011 (<http://venicenc.org/files/110920VNCBoardMeetingMinutesRev.pdf>)

Announcements & Public Comment on items not on the Agenda (7:15PM– 5 minutes)
[5 speakers, no more than 1 minute per person – no Board member announcements permitted]

4. **Public Safety- LAPD Report (7:20PM – 5 minutes):** Senior Lead Officers Peggy Thusing/Theresa

Skinner/Gregg Jacobus, (310-622-3968; 25120@lapd.lacity.org, 35162@lapd.lacity.org, 31142@lapd.lacity.org)

5. **Scheduled Announcements (7:30PM – 25 minutes)**

A Carolyn Rios Announcement

B PATH (People Assisting the Homeless) Update on Councilman Rosendahl's Roadmap to Homes Program, Joel Roberts (Joel.Roberts@epath.org), Executive Director, PATH (10 minutes)

C Lizka Mendoza, Oakwood Park Director Update on park improvements, Oakwood Park Survey which includes fitness stations that community can select, and Oakwood Park Advisory Meeting on Tuesday, November 1, 2011 @ 6:30pm where fitness station plans will be formally presented. (5 minutes)

ADCOM ACTION TAKEN KV/HH – 5B and 9C combined, 9B postponed.

G Status Report on the VNC Post Office Task Force; Amanda Seward (amandaseward@venicenc.org) (5 minutes)

ADCOM ACTION TAKEN Moved to end of Old Business.

D Report by the VNC Emergency Safety and Shelter Task Force RE: Opening a WLA Emergency Shelter on October 15; Co-chairs Linda Lucks and Brad Neal, (President@Venicenc.org, BradnealVenice@gmail.com) (5 minutes)



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6. Governmental Reports (7:45PM - 10 minutes)

- **U.S. Congressional Representative Office** (TBD)
- **State Senator Ted Lieu**, Representative, Jennifer Zivkovic (jennifer.zivkovic.senate@gmail.com) 310-615-3516
- **State Assemblyperson Betsy Butler**, Representative, Stephanie Molen (Stephanie.Molen@asm.ca.gov) 310-615-3515
- **Mayor Antonio Villaraigosa**; Joseph Hari, West Area Representative (310-479-3823) (Joseph.Hari@lacity.org)
- **City Councilperson Bill Rosendahl**: Cecilia Castillo, Field Deputy (310-568-8772); (Cecilia.castillo@lacity.org); Arturo Pina, District Director (Arturo.Pina@lacity.org)

7. Consent Calendar (8:15PM – 5 minutes)

[No discussion or Public Comment. Items may be removed and it will go to the end of the agenda]

- A **Amend Standing Rule to allow 72 hours to prepare Ad Com agenda**; Ira Koslow on behalf of REC (ira.koslow@venicenc.org)

MOTION: Amend SR 7a.a to read:

7. Administrative Committee
Amended 091020

The Administrative Committee does not address or consider the merits of proposed agenda items. Its function is to determine whether a proposed agenda item will be placed on the next Board meeting agenda. Any disputes with a decision of the Adcomm can be resolved using the procedure in VNC Bylaw VII. D.

All agenda requests & supporting documents must be submitted to the Secretary no later than 7:00PM **three** days prior to the posting deadline for the Administrative Committee meeting (**six** days prior to said meeting). Any request not received by the Secretary as indicated above will not be considered and will be held until the next meeting. Please email supporting documents in digital format with the item title in the subject line.

- Board Members & Committees must use the Online Agenda Request Form.
- An Online Agenda Request Form must include contact information, item title, and fully drafted motions/letters. Incomplete or confusing motions or letters will result in the rejection of the item by the Secretary with notice to the person submitting the request & to the President.

Any letter requests shall include the names and addresses of proposed recipients. Proponents of the letter shall prepare it as decided by the board and email it to the President for review, edit and signature. The President shall return the approved version by email to the proponents with a copy to the Secretary for VNC records. Proponents of the letter shall then copy and send the approved letter.

The chair of the Administrative Committee may supersede this rule.



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- B** Special Meetings shall not be counted toward the attendance requirement for removal; Ira Koslow on behalf of REC (ira.koslow@venicenc.org)

MOTION: The attendance at Special Meetings shall not be counted toward the attendance requirement for removal.

ADCOM ACTION TAKEN Above two motions placed in consent section of board agenda.

The number of meetings has almost doubled from the requirement of VNC Bylaws Article VIII. B. below:

B. Frequency:

1. The Administrative Committee and the Board of Officers shall meet at least every two (2) months.
2. Stakeholder meetings shall be held at least quarterly.

Therefore we feel it is an undue burden to include Special Meetings in determining attendance under VNC Bylaws Article IV.G.3.

ADCOM ACTION TAKEN The above rationale was moved to an exhibit.

8. Old Business (8:10PM – 15 minutes)

[Discussion and possible action regarding the following matters]

- A** Cancellation of 2012 NC Elections; Ivan Spiegel on behalf of LANCC (parliamentarian@venicenc.org)

MOTION: The Venice Neighborhood Council shall send a letter to the Mayor, City Council, and City Attorney demanding/requesting that the 2012 Neighborhood Council elections should not be cancelled.

ADCOM ACTION TAKEN Placed on board agenda.

- B** Cancellation of 2012 NC Elections; Ira Koslow on behalf of REC (ira.koslow@venicenc.org)

MOTION: The Venice Neighborhood Council opposes the City Council's current plan to cancel the Neighborhood Council Election and requests that the Los Angeles City Council immediately draft and pass an ordinance that provides temporary suspension of Section 20.36 of Division 20, Article 1, Chapter 3 of the Los Angeles Administrative Code requiring the City Clerk to conduct Neighborhood Council Elections during the months of April, May and June of each even-numbered year.

We further request that the City Council temporarily allow Neighborhood Councils to conduct their own elections according to rules set by the Department of Neighborhood Empowerment during the fall of 2012 and that the FY 2012-2013 City Budget include \$3000 for each Neighborhood Council to conduct said elections and that the city budget includes sufficient funds to pay for the elections.

ADCOM ACTION TAKEN Motion to postpone fails 3-3-2; Motion to place on agenda as amended approved 4-3-1.

Announcements & Public Comment on items not on the Agenda
[5 speakers, no more than 1 minute per person – no Board member announcements permitted]



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9. New Business (8:45PM – 45 minutes)

[Discussion and possible action]

- A** **737 W Washington: INSTALLATION OF THREE SECTORS OF WIRELESS TELECOMMUNICATION ANTENNAS; 4 ANTENNAS PER SECTOR; BEHIND A 10 FT HIGH SCREEN WALL AND 8 EQUIP. CABINETS; ZA 2011-1068-CUW & ENV 2011-1069-CE (20 minutes)** Jake Kaufman on behalf of LUPC (jake.kaufman@venicenc.org)[EXHIBIT A]

MOTION: The VNC shall deny the project based on the following reasons:

1. Cannot make findings required for variance to VCZSP specifically in over height and not stepped backed properly (violating VCZSP Section 10.G.3.a and Certified Venice Land Use Plan Policy I.A.1 and Exhibits 13-16);
2. The project does not fall within the exception of VCZSP 9.C.2 (not essential building function) that allows for 5 extra feet of height,
3. There is a lack of data, including, schematics for ascetics and possible additional square footage, additional coverage required for the new antennae
4. There is a failure to present on alternatives or lack of alternative locations.
5. There is overwhelming community opposition, including over 450 signed petitions.

MOTION MADE BY JAKE KAUFMAN, SECONDED BY SARAH DENNISON. PASSED 8-0

ADCOM ACTION TAKEN Placed on board agenda.

- B** **Venice Community Unity Coalition's Oakwood Park Petition** [EXHIBIT B]

MOTION: The Venice Neighborhood Council supports the following "Oakwood Park" petition brought by Venice Community Unity Coalition:

We oppose moving or relocating the picnic tables and benches in the picnic area at the north end of Oakwood Park.

Further, we oppose a walking path proposed within the picnic area as it would reduce green space within that area.

Additionally, we oppose a proposed jogging track in the park, which would adversely impact the ability of youth sports teams to conduct games.

We support including exercise equipment, in Oakwood park, in a way that does not change or intrude on the picnic area, the open areas where youth teams play or generally reduce the green space of the park."

ADCOM ACTION TAKEN Postponed to November 7, 2011 Administrative Committee meeting.

- C** **Postpone Implementation of Fitness Station Plan;** Linda Lucks (President@Venicenc.org)

MOTION: The Venice Neighborhood Council requests that the Department of Parks and Recreation a decision regarding any modification of the Oakwood Fitness Station Plan until after the November 15, 2011 VNC Board Meeting to allow sufficient time to hear community concerns regarding the design and configuration of the Park at Public Meetings.

ADCOM ACTION TAKEN Approved and placed on Board agenda as amended.



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- D** **Beach Bus Express**; Eli Lipmen on behalf of Palms Neighborhood Council (secretary@palmsla.org) & Linda Lucks

MOTION: The Venice Neighborhood Council supports the leveraging of the existing Venice Blvd. Rapid Bus Line to mirror the service frequencies of the Metro Exposition Light Rail Line, with rebranding and promotion to connect Expo Line riders with the community and its recreational and business opportunities, while simultaneously promoting use of the Exposition Light Rail Line to Westside residents.

ADCOM ACTION TAKEN Placed on Board agenda.

- E** **Motion to amend SR 12. regarding CPRA requests**; Ira Koslow on behalf of REC (ira.koslow@venicenc.org)

[EXHIBIT C]

MOTION: To amend SR 12. to add a section B. regarding CPRA requests:

B. CPRA Requests

Upon the advice of the City Attorney, on receipt of a CPRA under Article IV.B.3. of the VNC Bylaws, the secretary shall advise the City Attorney of said request and inform the VNC Board and requester of such action. A response will be provided in a timely manner.

ADCOM ACTION TAKEN Placed on Board agenda in the Consent Calendar section.

- F** **Approval of Cindy Chambers as the Chair of the VNC Education Committee as nominated unanimously by the Administrative Committee**; Linda Lucks (lindalucks@aol.com)

ADCOM ACTION TAKEN Placed on Board agenda.

- G** **VNC Education and "Less Than Fair Play"** ; Rick Selan (whistleblower@rickselan.com)

VNC President Linda Lucks gave Former VNC Education Chair Peter Thottam the option to alter the minutes of the July VNC Education Meeting or be removed as Education Chair; as well he was directed to write an apology to VNC appointed Neighborhood Committee member Michael Stegner for a statement in the minutes Ms. Lucks did not agree with.

The statement concerned Mr. Stegner and Marianne Brown's "cover up of facts" concerning the " Measure L Joint Use Land Agreement between CD11 and LAUSD (approved by the voters) for a jogging/walking park at the SE Corner of Walgrove Elementary since 2002. This land currently is in play with charters after Proposition 39 was passed.

There has been no education meetings since early July and now we are in to the school year.

The 3 member Education committee has received no notification for the next meeting. I make a motion that the three member education committee meet by 9-29-11 to create a needs agenda to share with VNC at their October Board meeting and that VNC place an interim chair to work with the committee until a new Chair is appointed.

LAUSD Board Member Steve Zimmer and LAUSD Legal are investigating this land transaction and the cover up of facts by Mr. Stegner and Ms. Brown regarding the " non-appointed non elected "Ven-Mar- Friends of Walgrove " Neighborhood Development Committee " who met secretly with Board Deputy Juan Rodriguez" concerning this property . The current FOW is not involved.

I move that President Linda Lucks send a letter of apology to Peter Thottam for her actions to remove him for stating fact in the minutes of the July Education Meeting .

I move that a member (s) from VNC, not a current employee, past employee or current or present contractor for LAUSD ,contact Board Member Zimmer and LAUSD Legal to obtain facts in order to vindicate Peter Thottam.

This is about kids, not "adult self interests".

ADCOM ACTION TAKEN Motion not placed on Board agenda.



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10. VNC Announcements (9:25PM - 20 Minutes)

- **President:** Linda Lucks (president@venicenc.org) [EXHIBIT D]
 - Report on the 9.24.11 Congress of Neighborhoods:
 - Report on the WRAC Town Hall with the Mayor and on Elections
 - VNC Attendance Report (add link)
 - Update on Board Required Ethics Training
- **Vice President:**
- **LA Alliance of NC's Representative:** Ivan Spiegel, (parliamentarian@venicenc.org)
- **Plancheck NC:** VNC Rep Challis Macpherson (Challis.Macpherson@Verizon.net)
- **LA Dept of Water & Power/Memoranda of Understanding:** VNC Rep DeDe Audet (daudet@ca.rr.com)
- **LAPD Community Police Advisory Board:** Daffodil Tyminski, Nicolas Hippisley-Coxe, (hippisley@earthlink.net)
- **Westside Alliance of Neighborhood Councils-** Mike Newhouse, President, VNC Rep.

11. Treasurers Report (9:45PM - 10 minutes); Hugh Harrison [EXHIBIT E] *[Discussion and possible action to approve financial statements and expenditures]*

MOTION: The VNC approve the corrected submitted financial statements for the period July 21 through August 22, 2011.

ADCOM ACTION TAKEN Placed on Board agenda.

MOTION: The VNC approve the submitted financial statements for the period August 22 through September 20.

ADCOM ACTION TAKEN Placed on Board agenda.

Announcements & Public Comment on items not on the Agenda
[20 minutes, no more than 1 minute per person – no Board member announcements permitted]

13. Board Member Comments on subject matters within the VNC jurisdiction. [10 min, no more than 1 minute per person]

14. Adjourn (approx. 10:00PM)

List of Venice Neighborhood Council Committees & Chairs – Volunteers Welcome

| | | | |
|------------------------------|---------------------------------|-----------------------------|------------------------------------------|
| Administrative | Linda Lucks | Santa Monica Airport | Laura Silagi & Amanda Seward |
| Neighborhood | Carolyn Rios | Visitor Impact | Amanda Seward |
| Outreach | Marc Saltzberg | Ocean Front Walk | Ivonne Guzman |
| Budget | Hugh Harrison | Public Safety | Nicolas Hippisley-Coxe Daffodil Tyminski |
| Land Use and Planning | Jake Kaufman | Education | |
| Rules & Elections | Ira Koslow | Environment | Barbara Lonsdale, Kristopher Valentine |
| Arts | Clark McCutchen, Cynthia Rogers | | |