



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org



Administrative Committee Minutes

Extra Space Storage, Presidents Row Room

658 South Venice Blvd, Venice, 90291

Monday, March 7, 2011 at 7:00 PM

Note: (i) The Administrative Committee does not address or consider the merits of proposed agenda items. Its function is to determine whether a proposed agenda item will be placed on the next Board meeting agenda, postponed, referred to a specific committee for review and recommendation, treated as an announcement, or considered and resolved as a non-Board administrative matter. (ii) The Administrative Committee has the discretion to reorder consideration of matters on the agenda to accommodate stakeholders or for other reasons.

NOTE: All ACTIONS TAKEN, unless otherwise noted, were decided by unanimous vote and the chair abstained.

1. Call to Order and Roll Call

Present: Linda Lucks, Chair; Carolyn Rios; Cindy Chambers; Ira Koslow; Daffodil Tyminski; Hugh Harrison; Kristopher Valentine

Absent: Joe Murphy

Public Comment: Karen Wolfe, Sue Kaplan, Marc Saltzberg, Ivan Spiegel

2. Approval of the Administrative Committee Agenda

ACTION TAKEN: APPROVED

3. Approval of outstanding Administrative Committee minutes

February 7, 2011 Administrative Committee Meeting Minutes

<http://venicenc.org/files/110207VNCAAdComMinutes-JDM.pdf>

ACTION TAKEN: POSTPONED TO 4/11 AD COM MEETING

4. Announcements & Public Comment on items not on the Agenda

5. Old Administrative Committee Business

[Discussion and possible action regarding the following matters]:

A **Addressing Administrative Issues; Linda Lucks** (President@Venicenc.org)

Exploring solutions for certain administrative procedures that are breaking down.

- 1- Timely minutes
- 2- LUPC and other letters not being sent
- 3- Selection of alternative posting locations (Ale House)
- 4- Timing of presentations at Board meetings

6. New Administrative Committee Business

A **Change of April Meeting Date due to Religious Holiday;** Linda Lucks (President@Venicenc.org)

MOTION: To change the date of the April VNC Board from the third Tuesday (April 19) to either Thursday, April 21 or Tuesday, April 26, 2011 due to the 19th being the second night of Passover.

ACTION TAKEN: APRIL AD COM MEETING IS ON 4/11 & THE VNC BOARD MEETING IS ON 4/26



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B **Consideration and approval of March 15, 2011 Proposed Board Agenda**
ACTION TAKEN: 3/15 BOARD AGENDA APPROVED

7. Announcements & Public Comment on items not on the Agenda
8. Adjourn



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Board of Officers Meeting Agenda

Westminster Elementary School (Auditorium)

1010 Abbot Kinney Blvd, Venice, 90291

Tuesday, March 15, 2011 at 7:00 PM

BOARD MEETINGS: The Venice Neighborhood Council holds its regular meetings on the third Tuesday of the month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. All are welcome to attend.

TRANSLATION Services: Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina 213.473.5391.

POSTING: The agenda and *non-exempt writings that are distributed to a majority or all of the board members in advance of regular and special meetings may be viewed* at Groundworks Coffee (671 Rose Ave.), Penmar Park (1341 Lake St), Beyond Baroque (681 Venice Blvd), the Venice Library (501 S. Venice Blvd), Oakwood Recreation Center (767 California St.), The Venice Ale House (425 Ocean Front Walk), and the VNC website (<http://www.venicenc.org>), or at the scheduled meeting. For a copy of any record related to an item on the agenda, please contact the VNC secretary at secretary@venicenc.org.

PUBLIC COMMENT: The public is requested to fill out a "**Speaker Card**" to address the Board on any Old or New Business item on the agenda and the Treasurer's Report. Comments from the public on these agenda items will be heard only when that item is being considered. Comments from the public on other agenda matters or on matters not appearing on the agenda but within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two (2) minutes per speaker, unless modified by the presiding officer of the Board.

DISABILITY POLICY: The Venice Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request.

1. Call to Order and Roll Call

A. Performance by the Mark Twain Middle School Bell Ringers (10 minutes)

2. Approval of the Agenda

3. Approval of Outstanding Board Minutes

February 15th, 2011 Draft Board Meeting Minutes

<http://venicenc.org/files/110215VNCBoardMeetingMinutes.pdf>

Announcements & Public Comment on items not on the Agenda

[10 min, no more than 2 minutes per person – no board member announcements permitted]

4. LAPD Report: Senior Lead Officer Peggy Thusing, (310-622-3968; 25120@lapd.lacity.org)

5. Old Business

[Discussion and possible action regarding the following matters]

A. Bylaws Review Task Force; (10 Minutes) Ivan Spiegel (parliamentarian@venicenc.org)

See Exhibit A

MOTION: The VNC Board approves the reconfiguration of the VNC Bylaws as presented by the Bylaws Review Task Force.

ACTION TAKEN: APPROVED



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- B. Status Report--Amendment to LAMC 85.02; Vehicles To Homes Program; (15 Minutes, No discussion) **See Exhibit B****
 Councilman Rosendahl's District Director, Arturo Pina will give a status report on progress of previous VNC requests to immediately implement amendments to Los Angeles Municipal Code 85.02 (living in vehicles) to allow Vehicles to Homes Program; Report on Timeline for implementing PATH (People Assisting the Homeless)

ACTION TAKEN: APPROVED

- C. CASE NO ZA 2006-5028 (CUB)(PA1) 1427 Abbot Kinney; (15 Minutes) Arminda Diaz (arminda.diaz@mac.com)**

Appeal to Re: CASE NO ZA 2006-5028 (CUB)(PA1) 1427 Abbot Kinney (Gjelina), Conditional Use Permit violations/ increase of floor service area without plan review

ACTION TAKEN: REFERRED TO LUPC

6. Education Items

- A. State of public education in Venice; Steve Zimmer (10 Minutes);**
 Steve Zimmer, Board of Education District 4 Board member, will give an overview and presentation regarding the state of education in District 4 with a particular focus on Venice and Mar Vista.

- B. Retaining space at Westminster Elementary School; (30 Minutes) Sue Kaplan (sakaplan@ca.rr.com) **See Exhibit C****
MOTION: The Venice Neighborhood Council recommends the evaluation and allocation of rooms at Westminster Elementary School and other similarly affected schools not adversely impact the students and teachers in these neighborhood schools; The importance of serving protected classes of children be upheld; And the integrity of neighborhood school be prioritized.

ACTION TAKEN: APPROVED

7. LUPC Motions

[Discussion and possible action regarding the following matters]

- A. 1611 Pacific Ave (Santinos CUB) (15 Minutes) Jake Kaufman, LUPC Chair on behalf of LUPC (Chair-LUPC@VeniceNC.org) **See Exhibit D****

Case Numbers: ZA 2011-252-CUB
Address of Project: 1611 Pacific Ave
Property Owners: Hythum Kiswani
Owner's Representative: Self

MOTION: To recommend the CUB (Type 41, on-site beer and wine for Restaurant) project as presented, noting:

- Conforms to all VNC's CUB Conditions;
- Conforms to all VCZSP and CCC Parking Requirements (already done under current Permit);



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- Noting Bike Rack on property
- Existing operator with a good track record of compliance
- Hours of Operation for Type 41 License
 - 11:00 am-12:00 am Sunday-Thursday
 - 11:00 am-2:00 am Friday and Saturday
- Type 41 (beer and wine on-site sales only, no hard alcohol, no off-site sales);
- 1-year Plan Review.

Approved by LUPC (7-0-1)

Date approved by LUPC: February 2, 2011

ACTION TAKEN: APPROVED

- B** **14 Jib Street, Los Angeles, CA 90292** (10 Minutes); Jake Kaufman, LUPC Chair on behalf of LUPC (Chair-LUPC@VeniceNC.org) **See Exhibit E**

Case Numbers: APCW-2010-3101-SPE-CDP-SPP-MEL, ENV-2010-3102-MND

PROJECT SUMMARY

This project is an application for legalization and continued use and maintenance of 7 residential dwelling units on one 3150 SF (35' wide x 90' deep) lot in the Marina Peninsula sub-area of the VCZSP. Original permits issued between 1971 and 1975 show 2 dwelling units, and 3 guest rooms. Owner purchased 4190 SF building in 1986, as it exists, with 2 permitted dwelling units and 5 illegal dwelling units. The project has a total of 7 parking spaces. No new construction is proposed.

MOTION: Whereas the original permit copies are confusing in terms of numbers of guest rooms and units (2, 3, 4 and 5 on different documents); and

Whereas the building has had seven units since the current owner purchased it in 1986; and

Whereas there are seven parking spaces for seven units in lieu of 16

LUPC recommends approving the project (legalization) with the following condition:

On two units, the rent will be rolled back to moderate affordable levels and, upon vacancy, new tenants will be required to qualify for moderate affordable under the Los Angeles Housing Department requirements.

Approved by LUPC (7-0-1)

Date Approved by LUPC: March 2, 2011

ACTION TAKEN: APPROVED

8. Scheduled VNC Announcements (5 Minutes)

- **President:** Linda Lucks (president@venicenc.org)
- **Vice President:** Carolyn Rios (VP@venicenc.org)



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- **Food Truck Update;** Jed Pauker (jed.pauker@venicenc.org)
Status report on Venice Food Truck operations and City Task Force work to recommend new regulation of local Mobile Food Vendor operations
- **Community Improvement Projects Up-Date:** Ivan Spiegel (parliamentarian@venicenc.org)
- **Budget survey for Board members:** Hugh Harrison, treasurer@venicenc.org
- **CD36 Candidate Forum;** Marc Saltzberg (marc.saltzberg@venicenc.org)

Announcements & Public Comment on items not on the Agenda

[10 min, no more than 1 minute per person – no board member announcements permitted]

9. New Business

[Discussion and possible action regarding the following matters]

- C. **A. LA Alliance of Neighborhood Councils-Election Task Force;** (15 Minutes)) Ivan Spiegel (parliamentarian@venicenc.org)

See Exhibit F

Motion: The VNC supports the recommendations of the LA Alliance of Neighborhood Councils-Election Task Force regarding the funding of and process for the next cycle of neighborhood council elections.

ACTION TAKEN: APPROVED

- B. **Budget Advocates-Neighborhood Council Funding strategy;** (10 Minutes) Hugh Harrison

See Exhibit G

Motion: The VNC supports the recommendations of the Budget Advocates regarding its approach to the on-going funding for neighborhood councils.

ACTION TAKEN: APPROVED

- C. **NC Budget Funding- Develop immediate Strategy to keep City Funding;** (5 Minutes) Linda Lucks (President@Venicenc.org)

MOTION: The VNC, in partnership with other Westside NC's, shall request a meeting with Councilman Rosendahl to seek his commitment not to cut NC budgets during the 2011-12 budget process. Arguments to be presented include the amount of work that NCs do on his behalf, saving his staff thousands of hours of research and meetings.

ACTION TAKEN: REMOVED

- B. **Board Appointment and Responsibilities of Legal Liaison;** (10 Minutes) Ira Koslow on behalf of the Rules and Election Committee (ira.koslow@venicenc.org)

MOTION: The VNC Board shall create the following Standing Rule:

At the Board's regular November meeting of every year, the VNC Board shall appoint a Legal Liaison and Alternate Legal Liaison (should the Legal Liaison not be available) to seek legal advice from the City Attorney's Office. The Administrative Committee shall recommend a Legal Liaison



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and an Alternate Legal Liaison to the Board which may then appoint the individuals recommended by the Administrative Committee or appoint different individuals as it deems appropriate

Requests for legal advice can be submitted only by a Board member in writing to the Legal Liaison (or Alternate Legal Liaison) who shall be responsible for making all such requests and City Attorney responses immediately available to the Board and public, and shall further provide the Board with a report at all regular board meetings concerning the status of any legal advice requested from or provided by the City Attorney's Office.

This provision shall not apply to individual conflict of interest questions which can be presented by any such individual directly to the City Attorney's Office.

(Adopted unanimously by REC 03/02/2011)

ACTION TAKEN: POSTPONED TO 4/11 AD COM MEETING

- C** **Standing Rule regarding a records retention policy;** (5 Minutes) Ira Koslow on behalf of the Rules and Election Committee (ira.koslow@venicenc.org)

MOTION: The VNC Board shall create the following Standing Rule:

The VNC will keep all VNC business records, including recorded minutes of meetings for a period of five years and, thereafter, all VNC business records may be destroyed.

(Adopted unanimously by REC 03/02/2011)

ACTION TAKEN: POSTPONED TO 4/11 AD COM MEETING

- D** **Amendment to SR 7;** (10 Minutes) Ira Koslow on behalf of the Rules and Election Committee

MOTION: The VNC shall amend Standing Rule 7 to read: The President shall return the approved version by email to the proponents with a copy to the Secretary for VNC records **and to the Board**. (change in bold)

(Adopted unanimously by REC 03/02/2011)

ACTION TAKEN: POSTPONED TO 4/11 AD COM MEETING

- F** **Improperly permitted street furniture in the Coastal Zone;** (20 Minutes) Sherie Scheer (sherie.scheer@verizon.net)

MOTION: The VNC believes that the Los Angeles Department of Public Works allowed CBS Outdoor to place street furniture west of Lincoln without a Coastal Development Permit and is therefore in violation of the Coastal Act.

ACTION TAKEN: REFERRED TO NEIGHBORHOOD COMMITTEE

- 10. Treasurers Report;** Hugh Harrison (5 minutes)
[Discussion and approval of financial statements]

See Exhibit H

- A** Attached is the report on expenditures for the period January 22, 2011, through February 21, 2011.



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B It is time to start thinking about next year’s budget. At this point, there is no information regarding the amount of funding to be allocated to neighborhood councils for the next fiscal year. However, given the state of the City’s financial crisis, it is reasonable to assume the funding may be reduced. In order to assist the Budget Committee in preparing a proposed budget, we will handing out a survey to all Board members at the March meeting to be returned to the Treasurer at treasurer@venicenc.org.

ACTION TAKEN: APPROVED

11. Board Member Comments on subject matters within the VNC jurisdiction.

[10 min, no more than 1 minute per person]

12. Adjourn (approx. 10:00PM)

List of Venice Neighborhood Council Committees & Chairs – Volunteers Welcome

Administrative	Linda Lucks
Neighborhood	Carolyn Rios
Outreach	Marc Saltzberg
Budget	Hugh Harrison
Ocean Front Walk	Ivonne Guzman
Arts	Clark McCutcheon, Daffodil Tyminski
Education	Peter Thottam
Environment	Barbara Lonsdale
Public Safety	Nicolas Hippisley-Coxe
Land Use and Planning	Jake Kaufman
Rules & Elections	Ira Koslow
Santa Monica Airport	Laura Silagi & Amanda Seward
Visitor Impact	Amanda Seward