PROCESS FOR CITY PREFERENTIAL PARKING DISTRICTS

For the Preferential Parking Districts, there are two different processes, one for standard Preferential Parking Districts, and another streamlined process for Temporary Preferential Parking . The two processes are outlined below:

STANDARD PREFERENTIAL PARKING DISTRICT

1. Request letter/letter of intent submitted to DOT from Homeowners Association, Neighborhood Council, or Council Office asking for PPD.
2. Informal meeting with neighborhood representatives, Council Office, people responsible for parking problem, and DOT to identify ways to resolve parking problem other than PPD.
3. Petitions submitted to DOT representing majority of residents from at least 6 blocks. DOT verifies petitions, including field checks to verify all posible addresses for each block.
4. DOT conducts parking study to validate that parking problem actually exists. At least 4 blocks must pass the criteria (75% parking spaces occupied, 25% occupied by non-residents). This includes running all the license plates of parked vehicles through the DMV.
5. DOT conducts environmental study to conform with CEQA requirements.
6. DOT and Council Office conduct a public hearing to solicit community input and determine community support. This includes advertising the hearing in the paper and posting the neighborhood with flyers.
7. DOT prepares reports and Resolution based on results of Public Hearing, and submits to Council. Boundaries of District and blocks that are approved for posting of signs are based on petition submittals.

TEMPORARY PREFERENTIAL PARKING DISTRICT

1. Councilmember submits written request letter to DOT asking for Temporary PPD. Letter includes specifics such as nature of problem, boundaries of the district, what blocks are to be posted, that residents are willing to purchase permits, and what the requested restrictions are.

2. DOT prepares report and Resolution and submits to Council for approval.

3. Signs only go up on blocks within the approved District that petition for one of the Council-approved restrictions.