

## BOARD OF OFFICERS AGENDA REQUEST FORM

**A. Your Name:** Hugh Harrison \_\_\_\_\_ **Phone:** 310-487-2533

**Email Address:** [treasurer@venicenc.org](mailto:treasurer@venicenc.org) **Date:** October 7, 2014

**B. Committee/Organization for which request is made:** Budget & Finance Committee

**C. Motion:** The Venice Neighborhood Council requests cash to be allocated to its NC checking account for November 2014 in the following amounts:

<u>VNC Budget Item</u>	<u>DONE</u>	<u>Vendor (if Known)</u>	<u>Amount</u>	<u>Recurring</u>
Office Supplies/Copies	OFF	Office Depot	\$ 50.00	
Staffing-LUPC	TAC	Apple One	250.00	Yes
Refreshments	EVE	Smart & Final	50.00	
Web Site/E-Mail	WEB	I Power/Constant Contact	120.00	Yes, \$ 95.00
General Outreach	OUT		300.00	
Storage	FAC	Extra Space Storage	233.00	Yes
Meeting site rental	FAC	LAUSD	180.00	Yes
Neighborhood Committee Cards	OUT	Office Depot	560.00	
Postal Box Rental	MIS	USPS	266.00	
Retreat	EDU	Mindy Staley	100.00	
		Costco	200.00	
		Office Depot	100.00	
Toy Drive	CIP		1,000.00	
Vera Davis Thanksgiving Event	CIP	Ralphs	500.00	
Hot Meals Program	CIP	Smart & Final	2,000.00	
Total			\$ 5,909.00	

**D. The vote on this motion was 4-0-0 [Aroth/Francisco].**