

Department of Neighborhood Empowerment

Monthly Expenditure Report for

January 2015

NC Name: VENICE

Submitted: 2/4/2015 15:31:00

Budget Fiscal Year: 2014-2015



(Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

| | | | | | | | Total |
|--|--|--------------------|------------------|-------------------------------------|-------------------|--------------------|--------------------|
| A | EXPENDITURES By Line Item (Date / Item / Service Description) | BUDGET CATEGORY | VENDOR | OUT OF STATE VENDOR | INVOICE NUMBER | 1099 Reportable | |
| | 12/31/2014-Web Hosting-Query Limits | OUTREACH | I Power | <input checked="" type="checkbox"/> | 90929290 | | \$20.00 |
| | 01/07/2015-Staffing [Unpaid from last year] | OPERATIONS | Apple One | | S252614 | | \$260.00 |
| | 01/08/2015-Copies-Town Hall Flyer | OUTREACH | Office Depot | | 5529 | | \$25.29 |
| | 01/11/2015-Copies-AdCom Agendas | OPERATIONS | Office Depot | | 7049 | | \$2.41 |
| | 01/11/2015-Pens | OPERATIONS | Office Depot | | 1854 | | \$1.69 |
| | 01/12/2015-Web Hosting-Query Limits | OUTREACH | I Power | <input checked="" type="checkbox"/> | 94115320 | | \$20.00 |
| | 01/12/2015-E-mail | OUTREACH | Constant Contact | <input checked="" type="checkbox"/> | 142106022 | | \$55.00 |
| | 01/12/2015-Doggie Bags | CIP | DogBagsAndMore | <input checked="" type="checkbox"/> | 2067 | | \$1,500.00 |
| | 01/19/2015-Copies-Board Agendas | OPERATIONS | Office Depot | | 7315 | | \$2.42 |
| | 01/19/2015-Copies-CIP Applications | OUTREACH | Office Depot | | 7313 | | \$40.73 |
| | 01/20/2015-Refreshments-Board Meeting | OUTREACH | Ralphs | | 11915 | | \$13.77 |
| | 01/21/2015-Staffing | OPERATIONS | Apple One | | S2797892 | | \$180.00 |
| | 01/29/2015-Copies-Town Hall Flyer | OUTREACH | Office Depot | | 9217 | | \$45.99 |
| | 01/30/2015-Postage-reconciliation statements | OPERATIONS | USPS | | 626584 | | \$5.75 |
| SUBTOTAL: Expenditures by Line Item | | | | | | | \$2,173.05 |
| B | CUMULATIVE EXPENDITURES FROM PRIOR MONTHS | | | | | | \$12,138.57 |
| C | OUTSTANDING COMMITMENTS | | | | | | |
| | C. 1. Outstanding Checks | | | | | | |
| | C. 2. Outstanding Demand Warrants | | | | | | |
| | C. 3. Rent/Lease | | | | | | |
| | C. 4. Contractual Services | | | | | | |
| | C. 5. Large Purchases | | | | | | |
| | C. 6. Neighborhood Purpose Grants in process | | | | | | |
| | C. 7. Temporary Staffing Services | | | | | | |
| | C. 8. Storage | | | | | | |
| | C. 9. Other | | | | | | |
| SUBTOTAL: Outstanding Commitments | | | | | | | \$0.00 |
| D | Total Expenditures & Commitments | | | | | | \$14,311.62 |
| E | Total Adjustments by Department | | | | | | |
| F | Approved Budget 2014-2015 | | | | | | \$37,000.00 |
| G | Balance of Budget | | | | | | \$22,688.38 |

| CASH Status Analysis | | | | | | | |
|-----------------------------|------------------------|--------------------|-----------------------------------|--------------------------------------|-------------------------------|---|---|
| Category Identifier | Budget Category | Budget (A) | Cash Deposited to Date (B) | Undeposited Funds (C) = A - B | Cash Spent to Date (D) | Cash In-Bank Remaining Balance (E) = B - D | Uncommitted Budget Balance (F) = A - D |
| 100 | Operations | \$7,450.00 | \$2,116.49 | \$5,333.51 | \$1,974.15 | \$142.34 | \$5,475.85 |
| 200 | Outreach | \$10,550.00 | \$4,465.70 | \$6,084.30 | \$3,408.76 | \$1,056.94 | \$7,141.24 |
| 300 | Community Improvement | \$19,000.00 | \$11,806.38 | \$7,193.62 | \$8,928.71 | \$2,877.67 | \$10,071.29 |
| 400 | NPG | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 500 | Elections | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | TOTAL | \$37,000.00 | \$18,388.57 | \$18,611.43 | \$14,311.62 | \$4,076.95 | \$22,688.38 |

| NEIGHBORHOOD COUNCIL DECLARATION | | | |
|--|---------------|---------------------------|--------------|
| <p>We, Hugh Harrison and Sylvia Aroth, declare that we are the Treasurer and Signer, respectively, of the VENICE Neighborhood Council (NC) and that on February 17, 2015, a Brown Act noticed public meeting was held by the VENICE NC with a quorum of board members present and that by a vote of yes, no, and abstentions, the VENICE NC adopted the Monthly Expenditure Report for the month of January 2015.</p> | | | |
| Treasurer Signature | | Signer's Signature | |
| Print Name | HUGH HARRISON | Print Name | SYLVIA AROTH |
| Date | | Date | |
| NC Additional Comments | | | |