



# Venice Neighborhood Council

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## MINUTES Budget and Finance Committee August 2, 2016

1. The meeting was called to order at 8:09 a.m. Present were Hugh Harrison [HH], George Francisco [GF], and Ivan Spiegel [IS]. Also, present was Evan White, Communications Chair.
2. The minutes for the meeting of July 7, 2016, were approved. [GF/IS: 3-0-0].
3. The expenditure reports for July 2016 were approved. [IS/GF: 3-0-0]. (Exhibits A and B).
4. Evan White presented a report on his investigation regarding a possible contract for a re-design of the VNC web page. He contacted 10 vendors approved by DONE and three responded. He presented the reports of the three vendors that submitted proposals. He requested that funds be allocated for this purpose. As \$1000 was already budgeted for this item, the committee approved a recommendation to allocate up to an additional \$3000 this fiscal year for development of the web site. [GF/HH; 3-0-0]. The funds would come \$500 from refreshments; \$500 from advertising; and \$2000 from community improvement projects. Evan agreed to do more due diligence including contacting previous customers and to submit the motion to the Board for approval of this project.
5. A motion to approve the budget package was approved. It was agreed that the Strategic Plan and Self-Assessment would be completed by the treasurer based on last year's renditions and submitted to the Board for approval. [HH/GF; 3-0-0]. (Exhibit C is the new budget based on item #4 passing the Board; Exhibit D is the Outreach Survey; Exhibit E is the Self-Assessment; Exhibit F is the Strategic Plan).
6. A motion to change the second signer to Evan White if Matt Kline decides to withdraw passed. [HH/GF; 3-0-0].
7. It was decided to retain the first Tuesday at 8:00 a.m. time slot for meetings.
8. The meeting adjourned at 9:50 a.m.

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