

Monthly Expenditure Report



Reporting Month: January 2021

Budget Fiscal Year: 2020-2021

NC Name: Venice Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40375.38	\$2459.50	\$37915.88	\$4752.20	\$0.00	\$33163.68

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$44928.00	\$1007.60	\$37733.19	\$307.20	\$37425.99
Outreach		\$451.90		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3760.00	\$0.00	\$182.69	\$4445.00	-\$4262.31
Neighborhood Purpose Grants	\$4500.00	\$1000.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$12812.62	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	01/01/2021	Web site maintenance. This is an encumbered expense.	General Operations Expenditure	Office	\$150.00
2	EIG CONSTANTCONTACT.CO	01/07/2021	Monthly email maintenance fee. This is an encumbered expense.	General Operations Expenditure	Office	\$65.00
3	FACEBK J2JWYYAML2	01/12/2021	Social Media Outreach	General Operations Expenditure	Outreach	\$28.00
4	PHANTOM LITHOGRAPHY	01/13/2021	Printing of Homeless Services flyer.	General Operations Expenditure	Outreach	\$378.81
5	EXTRA SPACE 8011	01/20/2021	Monthly charge for storage. This is an encumbered expense.	General Operations Expenditure	Office	\$306.20
6	VISTAPR VistaPrint.com	01/22/2021	Business cards for new Board members.	General Operations Expenditure	Outreach	\$45.09
7	APPLEONE EMPLOYMENT SERVICES	01/12/2021	This is the monthly charge for staff services.	General Operations Expenditure	Office	\$486.40

8	Venice Arts	01/22/2021	The NPG was previously denied on December 23, 2020. Since then the Venice NC has been in contact with DONE regarding the potential conflict of interests. The VNC has been advised by DONE to ...	Neighborhood Purpose Grants		\$1000.00
Subtotal:						\$2459.50

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Diamond Landscape Inc.	02/09/2021	Landscaping for beautification and walkability project on City land next to Penmar Park for the use Venice stakeholders.	Community Improvement Project		\$4445.00
2	APPLEONE EMPLOYMENT SERVICES	02/11/2021	Monthly staff services charge.	General Operations Expenditure	Office	\$307.20
Subtotal: Outstanding						\$4752.20