Proposed changes to VNC Standing Rules for LUPC
November 3, 2026

A. Mark up (additions are underlined, deletions are identified by ~~strikethrough~~)

3. ~~LUPC~~ Land Use & Planning Committee (LUPC)

~~I.~~ A. LUPC Agendas

The Agenda shall be prepared by the ~~Land Use & Planning Committee (LUPC)~~ LUPC Chair or other LUPC member assigned by the committee and shall include an agenda item to decide the disposition of all new projects in the bi-weekly Certified Neighborhood Council (CNC) City Planning Early Notification Reports since the last LUPC meeting.

~~II.~~ B. Review of Projects

Initiating Review. The LUPC is responsible for reviewing applications for new projects listed in the CNC City Planning Early Notification Reports since the last LUPC meeting.

LUPC will determine if any projects need a~~dditional review and a public LUPC hearing by considering~~ to be heard by the committee. If there is not a consensus of the group on whether to waive the review of a given project, whether the project needs to be heard by the committee will be put to a vote.

The LUPC review must consider the project's conformance with the ~~VCP (~~Venice Community Plan~~)~~ (VCP), which includes all of Venice, and the ~~LCP (~~Venice Local Coastal Program Land Use Plan~~)~~ (LUP), which includes only the Coastal Zone of Venice. ~~If there is not a consensus of the group on whether to waive the review of a given project or not, further review of the project will be put to a vote of the committee.~~

Projects Needing No Further Review: ~~Those p~~ Projects for which additional review is waived will appear on the next VNC Board Agenda under the Agenda Item title "Projects for which VNC Recommendation is Waived, Without Prejudice." The Board can vote to approve the list or approve a modified list and send any one of the projects listed back to LUPC for review and a public hearing.

Projects Needing Further Review: ~~Those p~~ Projects selected for further review and hearing will be assigned by the Chair during the Committee's public meeting to a specific LUPC member who will work with the applicant and the neighbors to prepare a ~~written~~ draft LUPC Staff Report as well as coordinate neighborhood outreach.

If there is opposition to the assignment of the LUPC member to a given project, the assignment will be put to a vote of the committee. Within one month's time, or as soon as practicable, each project assigned shall be reviewed at a LUPC meeting at which a written Staff Report is presented that includes the recommendation, project description, pros and cons, a summary of community input, ZIMAS maps showing 1000 foot radius and 500 foot radius from project site for purposes of LUPC and VNC Board conflict of interest information, project rendering in neighborhood context, photos of adjacent properties, landscape plan, and ~~any~~ findings related to the applicable standard(s) of review. ~~, as required by the VNC Bylaws.~~

Projects ~~for which a hearing is being held~~ must contain the following minimum project information on the LUPC and VNC agendas:

- Project Address
- All applicable Case Numbers
- LUPC member assigned
- ~~Applicant/Applicant's Representative~~
- Email address for City Planner assigned
- ~~Detailed~~ Project Description
- Link to City Planning website where application and plans are posted
- ~~Link to LUPC Staff Report~~

VNC Board Action: Those projects that have been heard at a LUPC meeting will appear on the next VNC Board agenda. ~~under the Agenda Item title "Projects for which LUPC Recommends Board Action."~~ The Board can vote to accept the recommended action, reject the recommended action, or return it to LUPC for further review.

The results of the VNC Board LUPC agenda items shall be sent by the ~~VNC Board~~ LUPC Secretary, or assigned designee, within 10 business days of the VNC Board meeting to the City Planner assigned, with a copy to the ~~current~~ City Planning

Supervisor for Venice projects, the LUPC Chair and the LUPC Staff assigned. ~~and the City Planner(s) assigned, with copies to the VNC Board.~~

B. As revised

3. Land Use & Planning Committee (LUPC)

A. LUPC Agendas

The Agenda shall be prepared by the LUPC Chair or other LUPC member assigned by the committee and shall include an agenda item to decide the disposition of all new projects in the bi-weekly Certified Neighborhood Council (CNC) City Planning Early Notification Reports since the last LUPC meeting.

B. Review of Projects

Initiating Review. The LUPC is responsible for reviewing applications for new projects listed in the CNC City Planning Early Notification Reports since the last LUPC meeting.

LUPC will determine if any projects need to be heard by the committee. If there is not a consensus of the group on whether to waive the review of a given project, whether the project needs to be heard by the committee will be put to a vote.

The LUPC review must consider the project's conformance with the Venice Community Plan (VCP), which includes all of Venice, and the Venice Local Coastal Program Land Use Plan (LUP), which includes only the Coastal Zone of Venice.

Projects Needing No Further Review: Projects for which additional review is waived will appear on the next VNC Board Agenda under the Agenda Item title "Projects for which VNC Recommendation is Waived, Without Prejudice." The Board can vote to approve the list or approve a modified list and send any one of the projects listed back to LUPC for review and a public hearing.

Projects Needing Further Review: Projects selected for further review and hearing will be assigned by the Chair during the Committee's public meeting to a specific LUPC member who will work with the applicant and the neighbors to prepare a draft LUPC Staff Report as well as coordinate neighborhood outreach.

If there is opposition to the assignment of the LUPC member to a given project, the assignment will be put to a vote of the committee. Within one month's time, or as soon as practicable, each project assigned shall be reviewed at a LUPC meeting at which a written Staff Report is presented that includes the recommendation, project description, pros and cons, a summary of community input, ZIMAS maps showing 1000 foot radius and 500 foot radius from project site for purposes of LUPC and VNC Board conflict of interest information, project rendering in neighborhood context, photos of adjacent properties, landscape plan, and findings related to the appliable standard(s) of review.

Projects must contain the following minimum project information on the LUPC and VNC agendas:

- Project Address
- All applicable Case Numbers
- LUPC member assigned
- Email address for City Planner assigned
- Project Description
- Link to City Planning website where application and plans are posted

VNC Board Action: Those projects that have been heard at a LUPC meeting will appear on the next VNC Board agenda. The Board can vote to accept the recommended action, reject the recommended action, or return it to LUPC for further review.

The results of the VNC Board LUPC agenda items shall be sent by the LUPC Secretary, or assigned designee, within 10 business days of the VNC Board meeting to the City Planner assigned, with a copy to the City Planning Supervisor for Venice projects, the LUPC Chair and the LUPC Staff assigned.