

BUDGET AND FINANCE COMMITTEE
REGULAR MEETING
DATE: JUNE 10th, 2026, 6 p.m.
Extra Space Storage Community Room
658 Venice Blvd.

MINUTES

Call to Order: 6:01 p.m.

ROLL CALL With Declaration of Exparte Communications and Conflicts of Interest if any: (none)

PRESENT: Helen Fallon, Lisa Redmond, Robin Rudisill, Crystal Lopez (arrived at 6:05)

Approval of Prior Minutes: Motion to approve minutes of May 13, 2026 3/0/0/1
LR moved, RR 2nd, Yes-Fallon, Redmond, Rudisill; Lopez absent

GENERAL PUBLIC COMMENT: NONE

CHAIR REPORT: All Board members will need to take an expanded funding training. Hopefully this will educate non-financial officers about the requirements NCs must follow under the supervision of the NC funding department and ensure that VNC Board members will begin to understand what this committee is expected to do. Also all NPG applicants are expected to use the new NPG form which also requires proof of good standing with the secretary of state. The VNC Rules and Elections Committee is also proposing a standing rule that would allow the president to remove and appoint official funding signers for a 60 day period before the Board approves them. I have forwarded this on to NC funding since it appears to conflict with the official process for keeping track of who the official signers are.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Review of MER as of May 31, 2026 and motion to approve (see supporting documents)
Chair noted that May MER reflects June check commitments including the \$5,000 NPG to Venice Heritage, the Zoom license and Canva license.

MOTION: The VNC Board approves the May 2026 Monthly Expenditure Report (MER)
(see supporting documents) Lopez moved, Redmond, 2nd approved 4/0/0

2. Review of end of fiscal year end (6/30) projections and estimated carryover to 2026-2027 (see supporting documents). Carryover is projected to be approximately \$3,200
3. Discussion and possible motion regarding 2026-2027 Administration Packet (see supporting documents)

Committee reviewed the estimated costs for 2026-2027 and reduced office/operation Budget as follows: Board refreshments-annual expenditure \$1,200, increased printing costs to reflect printing of supporting documents for board meetings and LUPC door hanger expenses. Outreach Budget: tabling expenses reduced to \$1200, Town Halls reduced to \$500. NPG funds reduced to \$4,200 , remaining \$ allocated to Elections

MOTION: The VNC Board approves the Administration Packet and approves the Budget Committee's recommendations that costs be reduced by changing Board e-mails with Google to a less expensive option such as WebCorner and by changing Board meeting locations to a less expensive meeting location. Lopez moved Redmond 2nd. 4/0/0

4. MOTION: The VNC Board approves the annual service agreement with Webcorner for the 2026-2027 fiscal year. Rudisill moved, Redmond 2nd, 4/0/0
5. Discussion and possible motion to purchase a portable bulletin board for use at Board meetings.

MOTION: the VNC Board approves an expenditure of up to \$200 for a portable bulletin board and supplies to display supporting documents and flyers at Board meetings. Rudisill moved, Redmond 2nd 4/0/0

6. Discussion regarding adopting a limit on the amount that can be requested by an NPG applicant. The current ask of \$5,000 represents one fifth of our annual \$25,000 budget- full discussion and recommendation to board postponed to July Committee meeting.
7. Next meeting Wednesday July 15th at 6 p.m Extra Space Storage.

Adjournment 7:p.m.