

Monthly Expenditure Report



Reporting Month: May 2026

Budget Fiscal Year: 2025-2026

NC Name: Venice Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$14412.02	\$2605.50	\$11806.52	\$5578.89	\$0.00	\$6227.63

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$21900.00	\$1017.80	\$8869.51	\$478.89	\$8290.62
Outreach		\$225.50		\$100.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$7022.40	\$1362.20	\$2937.01	\$5000.00	\$-2062.99
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$14510.38	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	FEDEX OFFICE 0083	05/01/2026	Printing from FEDEX-Doorhangers for Land Use	General Operations Expenditure	Outreach	\$142.65
2	GOOGLE WORKSPACE_VENI	05/01/2026	Google Monthly Invoice for Board e-mails approved in 2025-2026 Admin packet	General Operations Expenditure	Office	\$220.64
3	THE WEB CORNER, INC.	05/01/2026	Webcorner May Invoice for web maintenance approved in 2025-2026 Admin Packet	General Operations Expenditure	Office	\$150.00
4	CCI CONSTANT-CONTACT	05/12/2026	Constant Contact May Invoice for emails-approved in 2025-2026 Admin Packet	General Operations Expenditure	Office	\$91.00
5	AMAZON MKTPL 3U2SF7X23	05/13/2026	Tabling Supplies	General Operations Expenditure	Outreach	\$67.03
6	AMAZON MKTPL 002TS59S3	05/14/2026	Tabling Supplies	General Operations Expenditure	Outreach	\$15.82
7	STAPLES RETAIL	05/18/2026	Printing Agendas for May Board Meeting-Staples Approved in 2025-2026 Admin Packet	General Operations Expenditure	Office	\$74.11
8	EXTRA SPACE 8011	05/20/2026	Extra Space Storage May Invoice approved in 2025-2026 Admin Packet	General Operations Expenditure	Office	\$207.05

9	Venice Chamber Community Foundation	05/01/2026	The Venice Neighborhood Council approves an NPG of \$762.20 to the Venice Chamber Community Foundation, fiscal sponsor for Verdant Venice to plant trees on Venezia Avenue.	Neighborhood Purpose Grants		\$762.20
10	Reducing Animal Stress	03/20/2026	The VNC Board approves an NPG of \$600 to the non-profit Reducing Animal Stress	Neighborhood Purpose Grants		\$600.00
11	Pacific Resident Theatre	05/11/2026	Expenses for Board 5/2/26 Board retreat: rental of meeting space and refreshments	General Operations Expenditure	Office	\$275.00
Subtotal:						\$2605.50

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	David Feige	05/22/2026	Refreshments for Board Retreat of 5/2/26-reimbursement to Board President David Feige	General Operations Expenditure	Office	\$223.89
2	Venice Heritage Foundation	06/04/2026	Motion 62-26-VNC: The VNC Board approves an NPG in the amount of \$5,000 for the Venice Heritage Museum. (See Supporting Application documents.)	Neighborhood Purpose Grants		\$5000.00
3	City of Los Angeles - Department of Neighborhood Empowerment	06/04/2026	The Venice Neighborhood Council approves an expenditure of \$255 to the Department of Neighborhood Empowerment (DONE) to renew the annual zoom license as of 5/26	General Operations Expenditure	Office	\$255.00
4	City of Los Angeles - Department of Neighborhood Empowerment	06/04/2026	The VNC Board approves an Outreach Expenditure of \$100 to purchase a Canva software license from DONE	General Operations Expenditure	Outreach	\$100.00
Subtotal: Outstanding						\$5578.89

Order number #2010414703294481

Receipt number #CIBKD3569F5151B08X

REORDER

Contact information

CONTACT PERSON

Erica Moore
bbcatering@earthlink.net
(310) 629-7423

Pickup Location

STORE LOCATION

FEDEX OFFICE PRINT & SHIP
Marina Del Rey CA
13488 Maxella Ave Ste 300
Marina Del Rey, CA 90292-4302

Estimated pick up time:
Friday, may 1, 7:00pm

Payment

PAYMENT METHOD




Pay by credit card

ending in *7754

BILLING ADDRESS

Erica Moore
200 North Spring Street Room 224
Los Angeles, CA 90012

Cart Summary

PRODUCT NAME	PRICE	QTY	DISCOUNT	SUBTOTAL
 In-store pickup				
FedEx Office (2 Items)				
 2026 LUPC FLYER 635 California Avenue SHOW DETAILS ✓	\$0.65	100	-	\$64.99
 2026 LUPC FLYER 433 Howland Canal SHOW DETAILS ✓	\$0.65	100	-	\$64.99

Questions about your order?

Call [1.800.GoFedEx](tel:1800.GoFedEx) or [1.800.463.3339](tel:1800.463.3339)

Items (2)	\$129.98
Tax	\$12.67
Total Discount(s)	-
Total	\$142.65



Invoice

Invoice number: 5558806552

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

VNC Communications
Venice Neighborhood Council
PO Box 550
Venice, CA 90291
United States

Details

Invoice number5558806552
Invoice dateApr 30, 2026
Billing ID6714-8642-2821
Domain namevenicenc.org

Google Workspace

Total in USD **\$220.64**

Summary for Apr 1, 2026 - Apr 30, 2026

Subtotal in USD	\$220.64
Tax (0%)	\$0.00
Total in USD	\$220.64

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Apr 1 - Apr 22	26	160.16
Google Workspace Business Starter	Usage	Apr 23 - Apr 30	27	60.48
			Subtotal in USD	\$220.64
			Tax (0%)	\$0.00
			Total in USD	\$220.64

Need help understanding the charges on your invoice? [Click here for detailed explanations](#)

<https://support.google.com/a?p=gsuite-bills-and-charges>

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
05/01/2026

Date	Invoice #	Terms
5/4/2026	29663	

Bill To
Venice Neighborhood Council Helen Fallon Attn: Treasurer

Ship To

QTY	Description	Price Each	Amount
1	May 2026 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	May 2026 Monthly Hosting for venicenc.org (Included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00



[Print](#)

Billing Activity - Invoices

*Venice NC
Attn: Carolyn Cole
PO Box 550
Venice CA 90294
US
P.: 310 804 2972*

*Today's Date: 05/22/2026
User Name: treasurerofficer*

Invoices from 04/22/2026 to 05/22/2026

Date	Description	Charge Amount	Credit Amount
05/12/2026	Invoice #1778573349		\$91.00
	Constant Contact - Core		
	2501-5000 Contacts	\$91.00	
	Highest contact count: 4592		
	From 04/12/2026 to 05/12/2026		

Billing questions? [Contact Support](#)

Constant Contact - 890 Winter St - Waltham, MA 02451 US

Order Placed: May 12, 2026
 Amazon.com order number: 111-3820589-9355465
 Order Total: \$67.03

Not Yet Shipped	
<p>Items Ordered</p> <p>1 of: PermaPRINT Clothing Stamper with Black Ink</p> <p>Sold by and invoiced on behalf of: RubberStampCreation (seller profile)</p> <p>Seller Credentials: 889 Certification. Classified Small Business - Gartner Standard</p> <p>Business Price</p> <p>Condition: New</p>	<p>Price</p> <p>\$46.65</p>
<p>Shipping Address:</p> <p>Erica Moore/Bonne Bouffe Catering 1521 VENICE BLVD Leave at next door at Queens Market if we are not here VENICE, CA 90291-5014 United States</p> <p>Shipping Speed: Expedited Shipping</p>	<p>Item(s) Subtotal: \$46.65</p> <p>Shipping & Handling: \$20.38</p> <p>-----</p> <p>Total before tax: \$67.03</p> <p>Sales Tax: \$0.00</p> <p>-----</p> <p>Total for This Shipment: \$67.03</p> <p>-----</p>

Payment information	
<p>Payment Method:</p> <p>MasterCard Last digits: 7754</p> <p>Billing address</p> <p>Erica Moore LEAVE AT QUEENS MKT IF WE ARE CLOSED 1521 VENICE BLVD VENICE, CA 90291-5014 United States</p>	<p>Item(s) Subtotal: \$46.65</p> <p>Shipping & Handling: \$20.38</p> <p>-----</p> <p>Total before tax: \$67.03</p> <p>Estimated Tax: \$0.00</p> <p>-----</p> <p>Grand Total: \$67.03</p>

To view the status of your order, return to [Order Summary](#) .



Details for Order #111-7808428-3010634

Order Placed: May 12, 2026
Amazon.com order number: 111-7808428-3010634
Order Total: \$15.82

Not Yet Shipped

Items Ordered

Price

1 of: TAPEBEAR General Purpose Masking Tape 0.7 Inches x 60 Yards, Beige White Painters Tape for Painting, Labeling, DIY Arts
Crafts, Home Office School Projects, 10 Rolls
Sold by and invoiced on behalf of: ZHOUSHI TAPE_USA ([seller profile](#))
Condition: New

\$15.82

Shipping Address:

Erica Moore/Bonne Bouffe Catering
1521 VENICE BLVD
Leave at next door at Queens Market if we are not here
VENICE, CA 90291-5014
United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

MasterCard | Last digits: 7754

Item(s) Subtotal: \$15.82

Shipping & Handling: \$0.00

Billing address

Erica Moore
LEAVE AT QUEENS MKT IF WE ARE CLOSED
1521 VENICE BLVD
VENICE, CA 90291-5014
United States

Total before tax: \$15.82

Estimated Tax: \$0.00

Grand Total: \$15.82

To view the status of your order, return to [Order Summary](#).

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From: Staples <support@orders.staples.com>

Subject: Staples Order 6953332273: Transaction Details Summary

Date: May 18, 2026 at 12:47:01 PM PDT

To: lisa.redmond@venicenc.org

Staples®

Here are the payment transaction details you requested

Invoice information Order#:6953332273

Date Ordered:Monday, May 18, 2026

Invoice#:393333153

Date Charged:Monday, May 18, 2026

Purchase Order#:6953332273

Payment information

Sub Total: \$67.53

Discounts: -\$0.00

Shipping/Fees: \$0.00

Tax: \$6.58

Total: \$74.11

Method of Payment

MASTERCARD Ending in 4646 - \$74.11

INVOICE#: 393333153

Charged on Monday, May 18, 2026

Item(s) Shipped

Item	Price	Qty	Discounts	You paid
------	-------	-----	-----------	----------

Simple Print.

Item: 24314083	\$67.53	1	-\$0.00	\$67.53
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658 Venice Blvd
Venice, CA 90291

(310) 486 - 2798 / extraspace.com

May 20, 2026 12:08 AM Pacific Daylight Time

Transaction - EasyPay
Transaction #370634374 / System

Rent 2271	203.00
05/20/26 - 06/19/26	
Insurance 2271	14.20
05/20/26 - 06/19/26	
Senior Discount - 5%	-10.15
05/20/26 - 06/19/26	

-----	Subtotal	217.20
	Discount	-10.15
	Transaction Total	\$207.05

Payment Method

Mastercard ending in 4646	207.05

	Payment Total
	\$207.05

Merchandise Returns will be accepted in original packaging within 30 days of purchase.

Give yourself one less thing to worry about by signing up for auto pay at:
myaccount.extraspace.com

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Venice Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	<u>Venice Chamber Community Foundation</u> <i>Organization Name</i>	<u>82-4898820</u> <i>Federal I.D. # (EIN#)</i>	<u>California</u> <i>State of Incorporation</i>	<u>09/18/2018</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>P.O. Box 202</u> <i>Organization Mailing Address</i>	<u>Venice</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>90294</u> <i>Zip Code</i>
1c)	<u>350 Westminster Ave</u> <i>Business Address (if different)</i>	<u>Venice</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>90291</u> <i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	<u>Isabelle Duvivier</u> <i>Name</i>	<u>310-291-0871</u> <i>Phone</i>	<u>isabelle@idarchitect.com</u> <i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools) Attach Signed letter on School Letterhead		or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter
3)	<u>Verdant Venice Group</u> <i>Name / Address of Affiliated Organization (if applicable)</i>	<u>Venice</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>90291</u> <i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

See page 3

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

See page 3

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses		
	Requested of NC	Total Projected Cost
In-kind	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses		
	Requested of NC	Total Projected Cost
Trees Venizia	\$692.91	\$692.91
Admin	\$69.29	\$69.29
	\$762.20	\$762.20

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$: _____

10a) Start date: 5 / 15 / 26 10b) Date Funds Required: 5 / 20 / 26 10c) Expected Completion Date: 07 / 01 / 26
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRE

Karin Wallerstein President  03/03/25
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

George Francisco Secretary  03/03/25
 PRINT Name Title Signature Date

If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

City of Los Angeles
Office of the City Clerk Neighborhood Council Funding Program
Neighborhood Purposes Grant

Please describe the purpose and intent of the grant.

Verdant Venice Group (VVG) has permits to plant nine trees on Venezia. VVG will be planting the trees in collaboration with the Venezia Green Team who will care for the trees once planted.

This particular block abuts Lincoln Boulevard, where commercial properties sit on the corners, making this intersection a visible gateway to Venice for the many who pass through each day. Improving this corner enhances the quality of life for residents and visitors alike and serves as a small but meaningful flagship for the pollination corridors being supported across Venice and in council districts throughout the city. The Venezia Green Team is committed to the planting and long-term care of the permitted trees, including native trees, especially the Island Oak, which Verdant Venice is actively supporting in efforts to restore its presence in the local landscape. Outreach has been conducted and will continue to be provided through the Verdant Venice Group's weekly work sessions which are on all Saturday mornings throughout Venice.

Implementation of Shade: All of the trees planted will, in time, provide ample shade to their surrounds. The goal of this entire project is to add to the local canopy and biodiversity.

Who and What is the Verdant Venice Group?

Verdant Venice Group (VVG) is a group of local of volunteers that works weekly on projects to add drought-tolerant canopy and native plants in public spaces, schools and parks throughout Venice. We incorporate education and encourage stewardship of neighbors, including smart watering and planting practices, alternatives to lawns, and stress the value of native trees and under-story plants to create and sustain biodiversity. Founded eight years ago, VVG has grown to over 75 individuals. We have planted and continue to care for over 690 trees along dozens of streets, public parking lots, a library, two parks, and two schools. In addition to their own neighborhood, we have inspired and been mentors to other community groups seeking support.

Who is the Venezia Green Team?

VVG is collaborating with the Venezia Green Team which is composed of four individuals living on the 900 block, all longtime Venice residents dedicated to the beautification of Venice and environmental improvement, including supporting the development of pollination corridors. Members of the team have volunteered on other Verdant Venice projects throughout the neighborhood. The group ranges from young to retired, including a UCLA horticulture student, an experienced avid gardener passionate about succulents and pollinators, a retired fireman who grew up on this block, and a documentary filmmaker.

VVG planting events involve volunteers of all ages in the beautification and appreciation of our neighborhood. By inspiring people with the beauty, necessity, and understanding of our natural world and the importance of our local natural resources, we will promote the idea that protecting our watershed is both an individual and collective responsibility. Our volunteer group and other friends and neighbors donate their time toward the labor of planting and caring for these trees for up a minimum of 5 years.

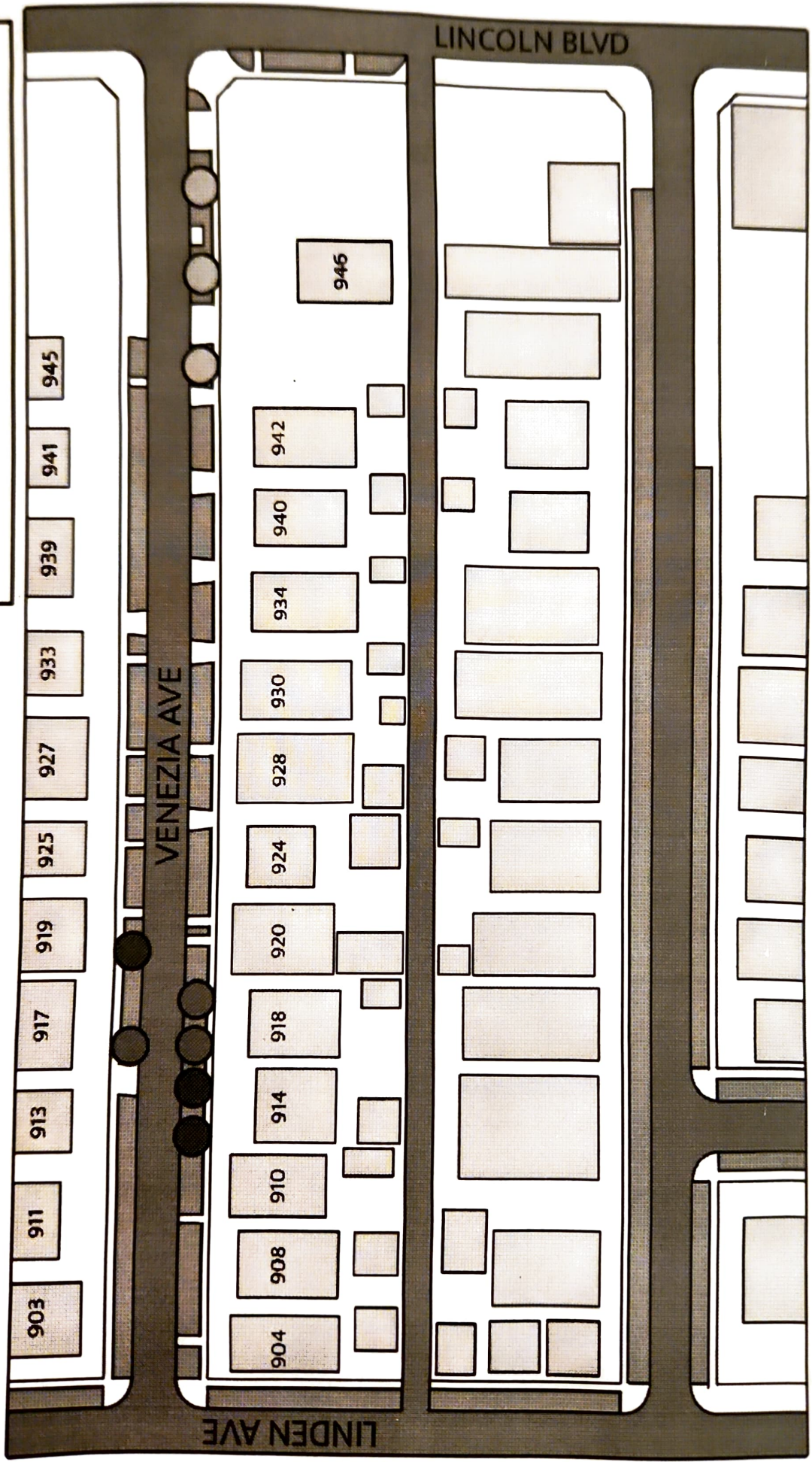
In addition to their beauty, trees have been shown to provide a wide variety of important benefits such as shade in a warming climate and air purification which is especially necessary under the flight path of the SM airport. Young people in underserved communities are especially susceptible to lung damage from air pollution. Tree canopy has also been shown to lead to a decrease in crime and improved learning in school children. Trees provide habitat for butterflies and local and migrating birds. Additionally, the knowledge gained from our projects will help inform the City and our community about our unique native trees and will create a market for these trees so that procurement and initial care is not so time intensive. Beneficiaries are neighbors and businesses interested, low-income apartment dwellers, local school children, and public agencies who lack funds for plant replacement or maintenance.

The project is a good investment since it builds on an already existing structure to improve highly trafficked streets that are deteriorating, and creates on-going education to ensure continual tree care. The project builds community by involving volunteers of all ages in the beautification and appreciation of the community. By inspiring people with the beauty and understanding of our natural world and the importance of our local natural resources, we will promote the idea that protecting our watershed is both an individual and collective responsibility.

VENEZIA GREEN

Revision
1/23/26

- Lagerstroemia indica (Crepe Myrtle)
- Arbutus marina (Marina Strawberry) *
- Quercus tomentella (Island Oak) *



* California native



**DEVIL MOUNTAIN
WHOLESALE NURSERY**

2501 Manhattan Beach
Boulevard
Redondo Beach CA 90278
United States
(310) 909-7620
www.devilmountainnursery.com

Quote
#EST148153
Quote Date: 3/3/2026
Customer: 18161 Duvivier Architects

Bill To
Duvivier Architects
350 Westminister Ave
Venice CA 90291
United States

Ship To
Duvivier Architects
539 Brooks Ave
Venice CA 90291
United States

Contact: Isabelle (310) 291-0871

Delivery Contact:

TOTAL
\$760.47

Terms	Sales Rep	PO #	Job Name	Estimated Job Date	Shipping Method
Due on receipt/COD	Miguel Cruz	Venizia	Venizia		Devil Mountain Fleet

Quote Memo:

Subtotal \$692.91

Tax Total \$67.56

Total \$760.47





DEVIL MOUNTAIN WHOLESALE NURSERY

2501 Manhattan Beach
Boulevard
Redondo Beach CA 90278
United States
(310) 909-7620
www.devilmountainnursery.com

Quote
#EST148153
Quote Date: 3/3/2026
Customer: 18161 Duvivier Architects

Bill To
Duvivier Architects
350 Westminister Ave
Venice CA 90291
United States

Ship To
Duvivier Architects
539 Brooks Ave
Venice CA 90291
United States

Contact: Isabelle (310) 291-0871

Delivery Contact:

TOTAL
\$760.47

Terms	Sales Rep	PO #	Job Name	Estimated Job Date	Shipping Method
Due on receipt/COD	Miguel Cruz	Venizia	Venizia		Devil Mountain Fleet

Quote Memo:

Line#	Item	Ready Bins	Quantity	Rate	Amount	Taxable
1	Estimate - "PLEASE NOTE" Bid subject to stock on hand. Availability and pricing subject to change. Sales tax and delivery fees may vary based on final destination and invoice date. Delivery fees may vary based on final order composition. PRICES VALID FOR 30 DAYS.					
2	QUETOMENat15G Quercus tomentella Natural 15 gal 2252193 Line Memo: only natural form available transfer		3	\$80.99	\$242.97	
3	LAGNASDStd15G Lagerstroemia 'Natchez' Standard 15 gal 2233468 Line Memo: confirm flower color	RE-SY.B15 (9)	3	\$69.99	\$209.97	
4	ARBAMAMUStd15G Arbutus 'Marina' Standard 15 gal 2232654	RE-ER11 (9), RE-SY.B16 (13)	3	\$79.99	\$239.97	
5	Subtotal				\$692.91	N
6	FREIGHT ___% of material value per load. Minimum site delivery fee is \$___.		1	\$0.00	\$0.00	
7	CANCELLATIONS & RETURNS Plants that are in stock, have been pulled and then cancelled are subject to a restocking fee up to 50%. Brokered plant material purchased from outside vendors to fulfill an order and then cancelled are subject to up to 100% restocking fee. We do not accept returns on plants that have been planted or annual color. Customers without credit accounts must place up to a 100% deposit on brokered material.					
8	DELIVERY - "PLEASE NOTE" Delivery is curbside and requires customer assistance to unload. Inadequate assistance will result in an additional charge of up to 20% of invoice total.					

Total Units 9



EST148153



CITY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS
STREETSLA
 URBAN FORESTRY DIVISION
 1149 S. BROADWAY, SUITE 400, LOS ANGELES 90015
 (213) 847-3077

PERMIT TO PLANT TREE(S)



This is an e-permit. To learn more, scan this barcode or visit losangelesca.workflow.opengov.com/#/records/4860

Permission is hereby granted to Applicant:

CFAC
Isabelle Duvivier
isabelle
 350 Westminster Ave.
 Venice, CA

Permit No:	PLNT-25-241
Permit Issue Date:	March 3, 2026
THIS PERMIT WILL EXPIRE ON: July 1, 2026	

To plant a **TOTAL of (10), 15-gallon size, Various Trees** as specified in instructions below and where marked at the curb by Urban Forestry Division at the following location(s):

PRIMARY ADDRESS: 917 W VENEZIA AVE, LOS ANGELES, CA, 90291

Additional Addresses:

914 W VENEZIA AVE, LOS ANGELES, CA, 90291

918 W VENEZIA AVE, LOS ANGELES, CA, 90291

946 W VENEZIA AVE, LOS ANGELES, CA, 90291



This permit authorizes you PLANT Street Trees (Trees in the Public Right of Way)
 You are required to contact Southern California Dig-Alert at least two (2) days prior to digging by: dialing 8-1 request at <https://www.digalert.org>. Before digging, underground utilities shall be marked by utility-locating Los Angeles Municipal Code *Section 62.162*.

Additional Instructions:

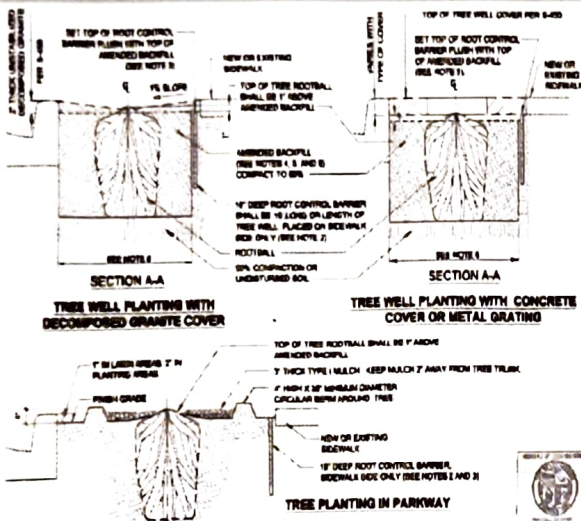
Street Number	Street Name	Street Type	Zip	Council District	# of Trees	Tree Po.	UFD Selected Tree Species	UFD Select Spec
917	Venezia	Ave	90291	11	1	E	Lagerstromian indica	Crepe Myrtle
914	Venezia	Ave	90291	11	2	E	Arbutus marina	Strawberry tree
918	Venezia	Ave	90291	11	2	E	Lagerstromian indica	Crepe Myrtle
919	Venezia	Ave	90291	11	1	E	Arbutus marina	Strawberry tree
946-950	Venezia	Ave	90291	11	3	E	Quercus tomentella	Island Oak

Street tree distances from other infrastructure are as follows:	FEET
Water Meter / Vaults	6
Catch Basins	8
Gas Meters	8
Driveway Aprons	10
Transit Shelters	10
Fire Hydrants	15
Pedestrian Lights	20
Street Lights	20
Electrical Power Poles	20
Alley Entrances	45
Unsignalized Intersections (45 feet from point of curb line intersect)	50
Approach to a Traffic Control Device in the Direction of Travel	100
Railroad Tracks	

GENERAL TREE PLANTING SPECIFICATIONS
 All work shall be Performed in accordance with LA City Standard Plans. * Attached below.
 Trees shall be a Minimum 15-Gallon Size- **0.75" to 1.5" CALIPER**

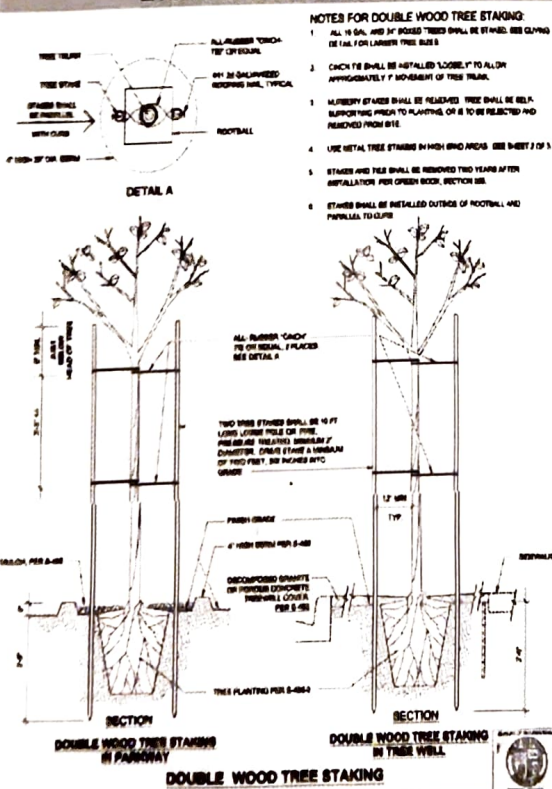
Tree(s) shall be installed with two(2) ten-foot wooden lodgepole tree stakes or the equivalent
 Tree(s) shall be secured to the stakes with four(4) rubber tree ties in accordance with current Arboricultural best practices. (NO METAL TIES).
 Tree(s) shall adhere to Nursery Tree Specifications below

LA CITY STANDARD PLAN: Tree Planting and Root Control Barrier : S-456-2



BUREAU OF ENGINEERING DEPARTMENT OF PUBLIC WORKS CITY OF LOS ANGELES

LA CITY STANDARD PLAN: Tree Staking And Guying Details : S-663-1



BUREAU OF ENGINEERING DEPARTMENT OF PUBLIC WORKS CITY OF LOS ANGELES

TREE STAKING AND GUYING DETAILS

STANDARD PLAN S-663-1

PREPARED	SUBMITTED	APPROVED	SUPERSEDES	REFERENCES
 J. J. ... ENGINEER	 ... SUPERVISOR	 ... CITY ENGINEER	S-663-0 S-7900	S-666 S-665
CHECKED: ... SUPERVISOR			SHEET NUMBER: 472 SHEET 1 OF 3 SHEETS	

4. The attachment of the largest branches (scaffold branches) shall be free of included bark.



Desirable

Not Desirable

Root System** - Ensure the tree has a healthy, well-developed root system. - Look for a good balance between root spread and top growth.

a. The trunk, root collar (root crown) and large roots shall be free of circling and/or kinked roots. Soil removal near the root collar may be necessary to inspect for circling and/or kinked roots.

b. The tree shall be well rooted in the soil mix. When the container is removed, the rootball shall remain intact. When the trunk is carefully lifted, both the trunk and root system shall move as one.

c. The upper-most roots or root collar shall be within 1" (one inch) above or below the soil surface.

d. The rootball periphery should be free of large circling and bottom-matted roots. The acceptable diameter of circling peripheral roots depends on species and size of rootball. The maximum acceptable size should be indicated for the species (if necessary).



Desirable



Not Desirable

TREE ESTABLISHMENT/WATERING SPECIFICATIONS

Permittee shall maintain and water the tree(s) during the 5-year establishment period
 - In the event that the tree fails/dies, The Permittee must remove failed tree(s) and replace in-kind
 Permittee shall keep the soil around the tree(s) moist by watering the tree(s) with 10-20 gallons of water every 5 days for the first 8 weeks after the tree(s) is/are planted. Thereafter the tree(s) should be watered every 20 days with a minimum 20 gallons of water.

PROVIDE SLOW DEEP WATERING

Winter (December-February): 7.5 Gallons per week
 Spring (March-May): 10 Gallons per week
 Summer (June-September): 30 Gallons per week
 Fall (October-November): 20 Gallons per week

SOIL TYPES

CLAY- Holds more Water, dries slowly - Water less frequently
SANDY- Holds less water, dries quickly - Water more frequently

Keep trees' base area free of grass and weeds. keep an 18 inch circumference around the trunk base free of sod and cover with a 3-inch layer of mulch while not burying the trunk itself. Pull unwanted vegetation by hand to prevent damage to the tree's absorbing/feeder roots. CAUTION - String trimmers(weed-whackers) injure newly planted trees.

Do not fertilize or use Weed-killers (Fertilizer at time of planting)
 Periodically (6 months) check tree ties to ensure they do not constrict the trunk - loosen if necessary : Remove tree ties and tree stakes after 1-3 years - tree(s) should be self supporting after this period
 Protect newly planted trees from Vandalism

Tree(s) Must be Inspected / Tagged by UFD prior to planting.

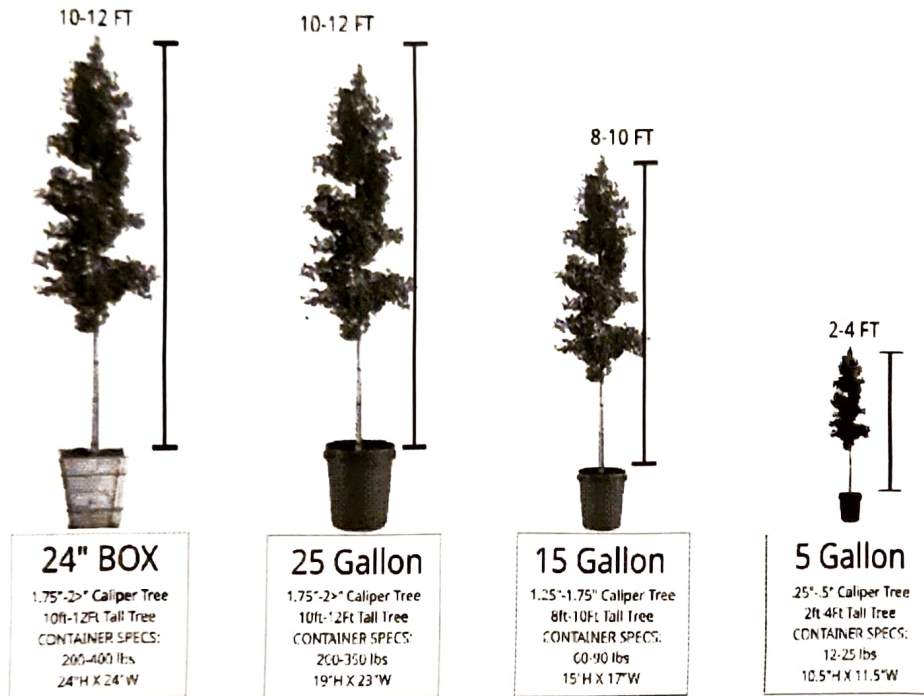
Permittee shall contact The Inspector for Final inspection within 3 days of planting tree(s).

The permittee or it's contractor are responsible for acquiring any permit(s) that may be needed for traffic control (e.g. traffic control, lane closure, sidewalk closure, Peak Hour Restrictions, etc.) due to proposed permitted tree work

*****KEEP THIS PERMIT AT THE SUBJECT LOCATION DURING THE TREE PLANTING WORK*****

Issued by : Peter Arroyo

UFD Tree Sizing Diagram



NURSERY TREE SPECIFICATIONS

Trunk and Branch Structure

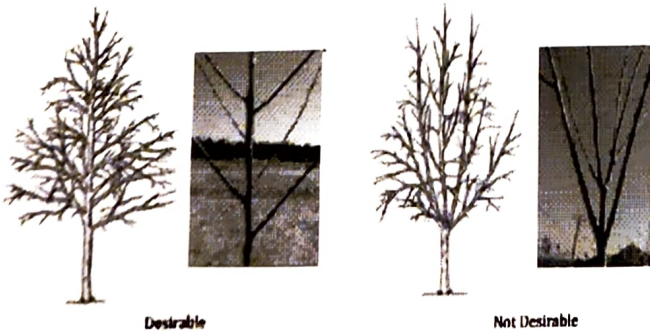
The trunk should be straight and free from any visible damage or defects. - Healthy trees will have a strong central leader and well-structured branches without narrow angles

Trunk taper and caliper shall be sufficient so that the tree will remain vertical without a stake.

Trunk caliper at 6 inches above the soil media(substrate) surface shall be within the diameter range shown below:

15 Gallon - 0.75" to 1.5" CALIPER
24"Box size - 1.5" to 2.5" CALIPER

Main branches, for the most part, shall be well spaced.



Branch diameter shall be no greater than 2/3 (two thirds) the diameter of the trunk, measured 1" (one inch) above the branch.



The attachment of scaffold branches shall be free of included bark.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 06 2018**

VENICE CHAMBER COMMUNITY FOUNDATION
INC
313 GRAND BLVD UNIT 202
VENICE, CA 90291-0000

Employer Identification Number:
82-4898820
DLN:
26053642002378
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
March 6, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Letter 947

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Venice Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	Reducing Animal Stress	92-2727432	CA	2023
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	2833 Westwood Blvd	Los Angeles	CA	90064
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)				
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
4d)	PRIMARY CONTACT INFORMATION:			
	Michele Robinson	310 367-1083	reducinganimalstress@gmail.com	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools) Attach Signed letter on School Letterhead	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter	
3)				
	<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

California is the second highest kill state in the Country (averaging 62,000 animals killed). Reducing Animal Stress aims to reduce those numbers by keeping pets healthy and legally compliant which means fewer animals are surrendered to the West LA Shelter, which is currently facing significant overcrowding.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The requested grant funds will provide free Rabies vaccinations for up to 20 pets belonging exclusively to Venice residents at our Paws in the Park event on April 12, 2026 in Penmar Park. Residents will need to show proof of residency (unless unhoused and living in the service area). Rabies is a significant public health concern, and by ensuring local pets are vaccinated, we are protecting the entire community. Furthermore, this initiative assists residents in meeting Los Angeles' legal requirements for pet ownership, fostering a more responsible and safer neighborhood for everyone at Penmar Park and beyond. The City of Los Angeles requires rabies vaccinations for all dogs to receive their license. <https://www.laanimalservices.com/licensing>.

This project provides critical veterinary services to Venice's most vulnerable stakeholders, including our unhoused neighbors. By providing free rabies vaccinations, we are ensuring that all pets in Venice—regardless of their owner's housing status—are healthy, vaccinated, and compliant with City of Los Angeles mandates. This reduces the risk of zoonotic disease transmission in our public parks and helps prevent animal surrenders to our already overcrowded local shelters.

PAGE We are working with Councilmember Tracy Park's (CD11) office and this NPG would supplement her support. Any unused funds will go to support free microchipping for our Venice residents which reduces the burden on city shelters. The event is open and free of charge to the general public. NCFP 107

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Low-cost rabies vaccinations for pets	\$ \$600	\$ 600
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: 4 / 1 / 26 10b) Date Funds Required: 4 / 12 / 26 10c) Expected Completion Date: 4 / 12 / 26
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Michele Robinson President Michele Robinson 2/18/2026
 _____ _____ _____ _____
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

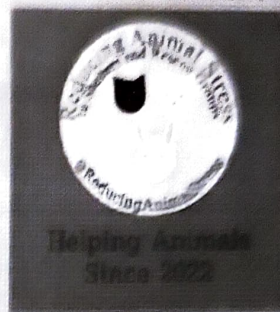
Jaden Robinson Secretary Jaden Robinson 2/18/2026
 _____ _____ _____ _____
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



TRACI PARK

LOS ANGELES COUNCILWOMAN ★ 11TH DISTRICT



Pet Resource Fair at Penmar Park

Free Admission & Giveaways!



Free Legal Aid for Pet Owners

Sunday, April 12, 2026
8 a.m -12 p.m.



Free Doggy Yoga Class!

Product & Services



Pet Food & Supplies



FREE Nail Trims and Ear Cleanings!



Pet Adoption



Dog Training and Education



Low Cost Vaccination Clinic and Microchips



Veterinary Partnerships



metropaws



Michelson Found Animals

1341 Lake St. Venice, CA 90291

@reducinganimalstress
reducinganimalstress@gmail.com



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

REDUCING ANIMAL STRESS
C/O MICHELE ROBINSON
2833 WESTWOOD BLVD
LOS ANGELES, CA 90064

Date: 05/05/2023
Employer ID number: 92-2727432
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
February 17, 2023
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053518003333

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

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Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Letter 947 (Rev. 2-2020)
Catalog Number 35152P

VENICE NEIGHBORHOOD COUNCIL

INVOICE 2020601

5/03/2026

PACIFIC RESIDENT THEATRE: CABARET SPACE

705 Venice Blvd

Venice, CA 90291

David Feige

President

Venice Neighborhood Council

President@VeniceNC.org

(424) 299-9530

For: Space Rental (Saturday May 2nd) 7 Hrs

Total: \$275.00

Please remit to: Pacific Resident Theatre

703 Venice Blvd

Venice CA 90291

Pacific Resident Theatre is a registered 501(c)(3) nonprofit organization.

All contributions are tax deductible to the extent allowed by law.

