

Venice Neighborhood Council

Motion:

_____ -2026-VNC (assigned post AdCom)

Committee: Rules and Elections

TITLE: **New Standing Rule--Appointment of Secondary and Alternate BAC Signers**

PURPOSE: To permit the appointment of Secondary and Alternate BAC signers

BACKGROUND: Proper signing of Board Action Certificates (BACs) is critical to the functioning of the Council. A lack of proper designation of alternative and second signers under Policy 1.0, Section 4a of the Neighborhood Council Funding Program Policies and Guidelines can impede this process. While the Treasurer will remain as the primary signer of all BACs, this Standing Rule provides the President the authority to name and remove alternate and secondary signers.

THE MOTION: The President shall have discretion under Policy 1.0, Section 4a of the Neighborhood Council Funding Program Policies and Guidelines to temporarily appoint and/or remove the second and alternate signers of Board Action Certificates (BACs) for an effective period of up to 60 days, after which Board confirmation shall be required.

This rule does NOT suspend, supersede or modify in any way, any qualifications or other requirements imposed by the city in order to be valid second or alternate signers.

SUPPORTING DOCUMENTS ATTACHED: _____(File Name)

ACTIONS:

Committee Vote: _____(YEA) _____(NO) _____(ABSTAIN)

Heard by VNC Board on: _____ **Moved by:** _____ **Seconded by:** _____
Board Vote: _____(YEA) _____(NO) _____(ABSTAIN)