

MINUTES

BUDGET AND FINANCE COMMITTEE

REGULAR MEETING

DATE: Wednesday, May 13th, 2026, 6 p.m-7 p.m.

Extra Space Storage Community Room

658 Venice Blvd.

CALL TO ORDER: 6:03 p.m.

ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any: (No exparte or Conflicts of interest)

Present: Helen Fallon, Chair , Crystal Lopez ,Lisa Redmond

Absent: Robin Rudisill

APPROVAL of PRIOR MINUTES: Motion to approve minutes of April 8th, 2026 meeting. 3/0/0

GENERAL PUBLIC COMMENT: Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction limited to 1 minute per speaker. NONE

Chair Report and Committee member Reports/updates: Constant Contact monthly expense will increase in June to \$104.00, currently billed monthly at \$91.00. Venice Heritage Museum-status of NPG. Jason Suars has yet to contact NCAD. The newly revised NPG applications clearly state that when a board member is on an applicant's board the NCAD must advise before the NPG can be processed by the city funding department.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Review of MER as of April 30th, 2026. (see supporting documents) 2nd. Motion: The VNC Board approves the April 2026 Monthly Expenditure Report (MER). (see supporting document) Crystal L moved Lisa R 3/0/0

2. Discussion and motion to approve purchase of Canva license from DONE to create flyers, newsletters etc. Invoice to be provided by DONE Motion: The VNC Board approves an expense of \$100 to purchase a Canva software license from DONE. Crystal L moved, Lisa R 2nd. 3/0/0

3. Motion to reimburse VNC President David Feige for refreshments (pizzas, drinks and chips) for 5/2/26 Board retreat. Budget for retreat was approved at 4/28/26 special meeting Motion: The VNC Board approves a reimbursement of \$223.89 to VNC President David Feige for refreshments for the 5/2/26 Board retreat. . Crystal L Moved, Helen F 2nd. 3/0/0

4. Report by Chair and discussion of budget adjustments and projected carryover at 6/30/26-see supporting document. (Must be no more than \$10,000.) Using expected expenditures between through June 30th- Carryover is projected to be around \$8,600. This does not factor in the Board approving funding of any Neighborhood Purpose Grant.

5. Discussion and possible motions regarding NPGs submitted: (see supporting documents) Currently \$2,937.01 available for NPGs. Any amount above that will require a budget adjustment. Available funds include \$3,000 in Office that was set aside for AV Equipment that has not been used.

a. NPG from SPARC for \$5,000 for a November 2026 Dios des muertos event.

Motion: Move to table until July. The SPARC NPG will be vetted in July since the start date is 8/1 which means it cannot be funded from this year's fiscal budget. Moved Lisa R, Crystal L. 2nd. 3/0/0

b. NPG from Venice Canals Association for \$5,000 to repaint/rehab 5 canal footbridges and 4 vehicular Dell Ave. bridges. Notes on discussion: Why are Better 11 or CD 11 discretionary funds not being used to provide funding? Chair will need to request at AdCom that the VCA be given time to make a presentation and to address the committee's questions re funding sources.

Motion: The VNC Board approves an NPG in the amount of \$5,000 to the Venice Canals Association to repaint/rehab 5 canal footbridges and 4 vehicular Dell Ave bridges. The VNC Board also approves any necessary budget adjustments. (see supporting documents) Moved Crystal L, Lisa R 2nd. 3/0/0

6. Discussion that the VNC Board approves an Outreach expenditure and any necessary budget adjustments not to exceed \$1,300 to purchase VNC-branded pens. Note: Erica Moore advised that RV Townhall has been postponed to September so no budget adjustment will be required.

Motion: The VNC Board approves the Outreach Committee to purchase a minimum of 1,000 VNC branded swag pens. Total costs including tax and delivery not to exceed \$1,300. (seesupporting documents) Moved Crystal L, 2nd Helen F. 3/0/07.

Next meeting: Wednesday, June 10, 2026, 6 p.m. Extra Space Community Room

Adjournment: 6:42 p.m