

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



Office of the
CityClerk

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. **Any potential conflicts of interest indicated in Section IV of this application must be addressed with the Office of the City Attorney, Neighborhood Council Advice Division prior to the Neighborhood Council board's vote and consideration of the grant.** Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Venice Neighborhood Council

SECTION I- APPLICANT INFORMATION

1a) The Social and Public Art Resource Center 51-0202490 California October 1976
Organization Name *Federal I.D. # (EIN)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 685 Venice Blvd Venice CA 90291
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Mailing Address (if different) *City* *State* *Zip Code*

1d) **APPLICANT POINT OF CONTACT:**
Corrie Martin 310-822-9560 corrie@sparcinla.org
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) **Attach Signed letter on School Letterhead** or 501(c)(3) Non-Profit (other than religious institutions) **Attach the IRS Determination Letter and status verification from the State of California** (see "Application Process" under the Applicant Instructions.)

3) **Are you applying as a fiscal sponsor for another organization?** **No** **Yes**
 If yes, please provide:

Name / Address of Affiliated Organization *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant will support SPARC's production of the 24th Annual Día de los Muertos (DDM) community festival to be held at the SPARC site on November 1, 2026. The free family-centered public event will feature food, arts and crafts activities, performance of an authentic pre-Hispanic ritual, and a community altar built by local residents at which visitors are invited to place a photograph of their loved one to be honored. The altar consists of traditional elements of ofrendas, including cempasuchil (marigold) flowers, sugar skulls, and offerings for the spirits, as well as personal photographs, images, and tokens of loved ones to be remembered. At nearly a quarter-century, this will be one of the oldest continuous DDM events in Los Angeles, and with your support, we seek to make it the biggest one yet. Local community members will be invited to participate in educational workshops about the meaning, significance, and practice of DDM, as well as in altar-building and creation of the elements for the ofrendas. The project will be both educational and community-building.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Annual "Day of the Dead" rituals and events are widely recognized as among Los Angeles's most distinctive celebrations, and SPARC's Venice-based event has grown into one of the most beloved, each year drawing hundreds of community members across the spectrum of race, class, and cultural background. We are inviting the public at large, from children and youth to elders, to participate in the educational, community-building workshops and art-making activities leading up to the event, as well as to contribute photographs or remembrances of their loved ones to the community altar. The goal is to create an opportunity for the entire community to come together over the shared experience of loss, grief, and healing through community ritual and collaborative art-making. Sharing our common need to express grief, exercise remembrance, and heal in community, this year's Día de los Muertos event will be a highlight for the entire Venice and local community. Grant funds will support purchase of supplies for altar-building, ofrendas, hospitality, fees for the parking lot permit, and contracting performers and a community altarista, a skilled practitioner of Indigenous cultural traditions, to serve as project lead.

SECTION III - PROJECT BUDGET OUTLINE

Please provide a detailed Project Budget Outline below. You may also provide a Project Budget Outline on a separate sheet if necessary or requested. **(Note: Administrative costs of the organization or admission fees cannot be funded through a Neighborhood Purposes Grant.)**

6) Project Expenses	Requested of NC	Total Projected Cost
Please see attached budget form.	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$

7a) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project within the last 18 months?

No Yes

If Yes, please describe below:

Neighborhood Council(s)	Date Submitted to NC	Amount Requested	Amount Awarded
		\$	\$
		\$	\$
		\$	\$

7b) Have you (applicant) applied to any other Neighborhood Councils requesting funds for any project within the last 18 months?

No Yes

If Yes, please describe below:

Neighborhood Council(s)	Date Submitted to NC	Amount Requested	Amount Awarded
		\$	\$
		\$	\$
		\$	\$

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)

No Yes

If Yes, please describe below:

Source of Funding	Amount	Total Projected Cost
	\$	
	\$	
	\$	

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 8 / 1 / 26

10b) Date Funds Required: 8 / 1 / 26

10c) Expected Completion Date*: 11 / 1 / 26

After completion of the project, the applicant **must submit a Project Completion Report to the Neighborhood Council to update the Board of your project successes and challenges and for consideration of future grant requests.*

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

12) If Yes, did you request that the board member consult the Office of the City Attorney before filing this application?

No Yes

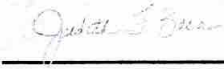
If Yes, provide the date you made the request to the board member. _____

***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, participates in the discussion and voting of this NPG, or signs the Board Action Certification Form (BAC), the NC Funding Program may deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit?," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

<u>Judith F. Baca</u>	<u>CEO/Artistic Director</u>	<u></u>	<u>5/1/26</u>
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

<u>Phillip Albert</u>	<u>Chief of Operations</u>	<u></u>	<u>5/1/26</u>
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

*** If a current NC Board Member holds any board position or is employed in the organization, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form.**

SPARC PROJECT BUDGET: Día de los Muertos				
VENICE NEIGHBORHOOD PURPOSES GRANT 2026				
	Details	Units	Budgeted Amt	Funding Sources
Personnel-related Expense				
Project Lead-Altarista Independent Contractor	\$50/hour x 45 hours		\$2,250.00	VNC
Performers		Flat Fee	\$500.00	VNC
Supplies				
Event and Workshops Supplies (fresh flowers, tissue paper, decorations)			\$500.00	VNC
Event equipment and supplies			\$300.00	VNC
Other				
Parking lot closure fees; signage			\$700.00	VNC
Marketing (postcards, printing)			\$250.00	VNC
Hospitality				
Refreshments			\$500.00	VNC
Total				
		VNC TOTAL	\$5,000.00	