

## **NON-CONTROVERSIAL OR MINOR BY-LAW AMENDMENTS:**

### **ARTICLE V Section 5**

#### **Section 5: Duties and Powers**

The primary duties of the Board shall be to govern the ~~Council-VNC~~ and to carry out its objectives. No individual member of the Board ~~other than the President~~ shall speak for the Board or otherwise publicly represent a Board position unless authorized to do so by official action of the Board. The Board may, by official action, delegate to any individual the authority to present before any City body a standing ~~Council-VNC~~ position previously adopted by the Board or a statement that the ~~Council-VNC~~ has had insufficient time to develop a position or recommendation on a matter before that body. Such authority may be revoked at any time by the Board.

### **ARTICLE V Section 6**

#### **Section 6: Vacancies**

If a Board seat becomes vacant, the Board may choose to verify Stakeholder status of an individual filling the vacant seat or may choose to request the Department do so following its internal procedure(s).

Vacancies on the Board shall be filled using the following procedure:

- A. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Board.
- B. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board.
- C. The Board shall vote on the application at the meeting. Vacant Board seats shall be filled by a majority vote of the remaining elected Board Members.
- D. The ~~appointed~~ ~~selected~~ applicant's term shall be limited to the remaining term of the vacant seat.
- E. In no event shall a vacant seat be filled where an election is scheduled to occur within sixty (60) days of the date that a written application is presented to the Board.

**ARTICLE V**  
**Section 7**

**Section 7: Absences**

Any Board Member who misses three (3) regularly scheduled consecutive Neighborhood Council Board Meetings or, five (5) total Governing Board Meetings during any twelve (12) month period will be automatically removed from the Board. Each Board Member absence shall be recorded in the ~~Council~~ VNC's Meeting Minutes or other manner of ~~Council~~ VNC record keeping. Upon missing the required number of Board Meetings for removal, the VNC Presiding Officer shall notify the Board Member and provide notice to that Board Member that their seat has been declared vacant and announce the vacancy at the next regular Board meeting. When the position is announced as vacant it will be filled ~~via the Council's vacancy clause as any other Board vacancy is filled~~. Any regularly scheduled Neighborhood Council Board meeting, shall constitute a meeting for the purpose of determining Board Member attendance. For the purposes of Absences only, a full meeting's attendance by a Board Member is defined as more than half of the duration of the entire meeting. The secretary shall keep a record of the arrival and departure times of all Board Members. Prior to the item being placed on the agenda, the VNC Presiding Officer shall consult with the Office of the City Attorney for advice on the removal process.

**ARTICLE VI**  
**Section 1**

**Section 1: Officers of the Board**

~~The officers of the VNC Board ("Officers") shall include the following positions which all together comprise the Executive Officers: President, Vice President, Secretary, and Treasurer~~ The President, Vice President, Treasurer, and Secretary are the Executive Officers.

**ARTICLE VII**  
**Section 1 (B)**

**Budget and Finance Committee:** Chaired by Treasurer. Oversees and administers all VNC financial matters ~~and expenditures~~, including system of financial accountability as required by the Department and the City of Los Angeles. Vets all Neighborhood Purpose Grants ~~for accuracy and compliance~~. Reviews all spending ~~applications requests~~ and identifies which budget line items they will come from.

**ARTICLE VII**  
**Section 1 (G)**

**Outreach Committee:** Chaired by the Outreach Chair elected by the stakeholders. ~~Performs ongoing outreach to Stakeholders.~~ Organizes quarterly Town Halls and special events. Works ~~with Stakeholders, Board Members and Committees~~ to promote participation in VNC activities (see Article V, Section 11). Arranges to have refreshments at VNC Board meetings. The Outreach Chair is in charge of all non-AV and electronic VNC equipment and supplies.

## ARTICLE VII Section 1 (H)

**Ocean Front Walk Committee:** Chaired by the Board Member nominated by the Board President, subject to approval of the Board. The Committee has the general responsibility for addressing the issues, concerns, programs and services that affect the various stakeholders and interests on the Venice Boardwalk and Venice Beach. These include, but are not limited: free speech, performance, merchants, tourism, sanitation and recycling, public nuisance, and public safety ~~and interaction with law enforcement and other City and County officials. of the City~~ The Ocean Front Walk Committee encompasses the public space of Venice Boardwalk and Venice Beach.

## ARTICLE X Section 4

### Section 4: Method of Verifying Stakeholder Status

~~Voters will verify their Stakeholder status by providing acceptable documentation acceptable to the City of Los Angeles and/or City Clerk Election Division supporting that declaration. Community interest stakeholders will also be required to provide a form of documentation to substantiate their community interest claim.~~

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## ARTICLE XIV Section 2

### Section 2: Training

VNC Board Members, whether elected, selected or appointed, are required to complete

all mandatory trainings in order to make motions, or vote on issues that come before the VNC. ~~Trainings available to Board Members are created to ensure success during their period of service. All Board Members shall complete mandatory trainings as prescribed by the City Council, the Commission (BONG), the Office of the City Clerk, Funding Division, and the Department (DONE).~~

~~Members who have not completed mandatory trainings provided by the City shall lose their VNC Board voting rights on all items before the Board. Documentation of completion may be required~~

**In addition:** Committee's will be alphabetized and wherever the bylaws say to obey Brown Act guidance will be broadened to obey all state, county, and city laws.

