



# Venice Neighborhood Council

PO Box 550, Venice, CA 90294

[www.VeniceNC.org](http://www.VeniceNC.org)



## MINUTES

### Outreach Committee Meeting Agenda

Venice Abbot Kinney Memorial Branch Library

Jon David Waldron Meeting Room

(On the Right after Entering the Library)

501 South Venice Boulevard – Venice, California 90291

Wednesday, December 10th 2025

4:30 pm

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretaria, al por correo electrónico [Secretary@VeniceNC.org](mailto:Secretary@VeniceNC.org) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker, unless adjusted by the presiding officer of the Board.

### 1. 4:37pm CALL TO ORDER AND BOARD ROLL CALL "PRESENT" Listed in RED

Erica Moore	Sergio Perez	Soraya Moss
Heather Dolin	Sarah Mahir	

### 2. DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST

**NONE**

### 3. 4:40pm APPROVAL of PRIOR MINUTES: See prior meeting supporting documents

#### a. Public Comment:

**Maker: Soraya Second: Sarah Vote: (3 Yes / 0 No / 0 Abstained / 0 Recused / 0 Ineligible)**

### 4. 4:44pm CHAIR REPORT: Update on Outreach efforts and future community engagement.

### 5. 5:07pm GENERAL PUBLIC COMMENT: Comments from the public on **non-agenda items** within the Board's subject matter jurisdiction. Each speaker will be allowed one (1) minute unless adjusted by the presiding officer of the meeting.



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## Page Two

### OLD BUSINESS:

#### 6. 5:10pm Upcoming Town Halls.

##### 6a. Discussion and Possible Motion:

**TOPIC: RV's in Venice** – Education of various impacts, what is already activated, what needs to be activated considering alternative options piloted in other areas, etc. Presented by several VNC Committees: Parking, Transportation & Infrastructure, Homelessness & Public Health & Safety – possibly as a series on multiple dates or ??

##### 6b. Public Comment:

##### 6c. Committee Discussion/Vote:

##### **Motion:**

**The VNC Board approves a Zoom Town Hall focusing on RVs including the Parking, Transportation & Infrastructure, Homelessness and Public Health and Safety Committees. Featuring a panel of relevant experts, City, County and local representatives. Date to be determined to take place prior to July 2026. Budget will not exceed \$400.00 for banner panels and promotional materials.**

**Maker: Soraya Second: Sarah Vote: (3 Yes / 0 No / 0 Abstained / 0 Recused / 0 Ineligible)**

##### 6d. Discussion and Possible Motion:

**TOPIC: Pet Resource Faire Including Youth participation** – In Person, early March 2026 date TBD, outside at Penmar Park – Non Profit “Reducing Animal Stress” will coordinate and bring in local services (see previous RAS event info hosted by another NC in June 2025 - supporting documents of our 11/06/2025 meeting) CD11 is committed to sponsor. VNC Costs not to exceed \$1,500.00 could include a picnic/bbq component and other costs for promotion and swag.

##### 6e. Public Comment:

**6f. Committee Discussion/Vote:** Mid March (Sunday the 15<sup>th</sup> available) - Penmar Park Says Yes, relaxed afternoon in the park with or without pets. VNC could support the event along with the nonprofit, “Reducing Animal Stress”, CD11 on board – Providing Dog Food + will set up mtg. w/Sean. Dog and cat supplies, local service providers, check out sponsors offering – can we accept? Fun activities like doggie yoga and supportive resources. Successful in other communities with NC support, large crowds and strong positive neighborhood engagement. Maybe light picnic snacks, a Potluck BBQ or families bring a blanket & picnic. Feel-good opportunity for the VNC to reach residents who may not typically attend traditional Neighborhood Council meetings. This could become a well-loved annual event.

##### **Motion:**

**The VNC Board approves an in person Pet Resource Fair hosted at a local park. The non-profit “Reducing Animal Stress” will coordinate and bring in local services. Sponsored by Council District 11, VNC Costs will not exceed \$1,500.00 that could include a picnic/bbq component and other costs for promotion and swag.**

**Maker: Soraya Second: Sarah Vote: (3 Yes / 0 No / 0 Abstained / 0 Recused / 0 Ineligible)**



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## Page Three

### OLD BUSINESS CONTINUED:

#### 7. 5:41pm VNC Calendar: Adopting Additional Cultural & Community Observance Holidays

**a. Discussion and Possible Motion:** The City of Los Angeles observes an official list of holidays. The Venice Neighborhood Council seeks to expand its calendar to include additional cultural, religious, and community observances that reflect the diversity of Venice stakeholders. Create a Stakeholder survey regarding additional holidays or observances to be included in the Venice Neighborhood Council (VNC) calendar. A motion will be brought forward to the VNC Board for approval utilizing the survey results data.

**Recommended Actions:**

1. Create and release a public stakeholder survey inviting Stakeholders to select additional observances for inclusion on the VNC calendar.
2. The Outreach Committee will review survey responses and present the results, along with a proposed list of observances, in a motion or standing rule request for Board approval.
3. Upon approval, we will adopt and update the 2025–2026 VNC Calendar.

**Supporting Documents:**

**Attachment A:** City of Los Angeles Holidays 2025–2026

**Attachment B:** Proposed Observance Options

**Attachment C:** Stakeholder Survey Format Ideas

**b. Public Comment:**

**c. Committee Discussion/Vote:**

**Maker: Sarah   Second: Soraya   Vote: (3 Yes / 0 No / 0 Abstained / 0 Recused / 0 Ineligible)**

**Motion:**

***The VNC Board approves the Outreach Committee to create a Stakeholders survey to select additional observances for inclusion on the VNC Calendar. The Outreach Committee will renew responses and present results to the VNC Board.***



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## Page Four

### NEW BUSINESS:

#### 8. 5:59pm Robert's Rules of Training and Support for the Future

##### a. Discussion and Possible Motion:

Consideration customized portal for the VNC Board that is updated in real time ongoing by Susan Leahy's, "Robert's Rules Made Simple". This supported space is provided, curated specifically for our VNC Board's needs, and can include additional VNC specific resources like Agenda Templates, procedure descriptions, etc.) This will streamline new member's training experience every election cycle to replace the entire VNC Board or single position elections to replace a vacant seat. This is an ongoing support for us, providing tools and resources.



24/7 access to Robert's Rules & Chairperson training.

🎥 On-demand training videos for new and returning members. will receive the same training; we can all then speak the same language – certificate of completion is issued upon completion.

⌚ Tailored content, policies, and communications from the VNC can be added – streamlining our resources.

💬 Easy onboarding tools that set the tone for a productive term EVERYTIME.

Imagine 2026 we can have a VNC Board of members who show up aligned, prepared, and confident! Every time a new person is elected to fill a vacant position seat or a new election term occurs, the same information is ready for consumption – everyone will be supported regardless of past participation. This is what previous motions tried to accomplish but could not.

b. Public Comment: Suggested we Request DONE to reinstate the existing program.

c. Committee Discussion/Vote:

##### Motion:

**The VNC Board approves the purchase of a "Robert's Rules Made Simple" Board License which gives members access to the portal, plus "Chair a Meeting with Confidence" Coaching Program for the Chair including a personalized coaching session with Susan Leahy. Cost not to exceed \$1,500.00 for the year. This is to replace the existing program that expires on December 12<sup>th</sup> 2025.**

**Maker: Erica   Second: Soraya   Vote: (3 Yes / 0 No / 0 Abstained / 0 Recused / 0 Ineligible)**

**9. 6:06pm GENERAL COMMITTEE COMMENT: Non-agenda items** within our subject matter jurisdiction. Each member will be allowed one (1) minute unless adjusted by the chair of the meeting.

**6:08pm ADJOURNMENT** (Minutes will include ending time)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling 213-978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)



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### **Public Posting of Agendas -**

The Venice Neighborhood Council agendas are posted for public review as follows:

- Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
- [www.VeniceNC.org](http://www.VeniceNC.org)
- Receive agendas by email, subscribe to L.A. City's [Early Notification System \(ENS\)](#)

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

### **Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.VeniceNC.org](http://www.VeniceNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the VNC Secretary, email at: [Secretary@VeniceNC.org](mailto:Secretary@VeniceNC.org).

### **Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website [www.VeniceNC.org](http://www.VeniceNC.org)