



Venice Neighborhood Council

PO Box 550, Venice, CA 90294
www.VeniceNC.org Email: info@VeniceNC.org



BUDGET AND FINANCE COMMITTEE REGULAR MEETING MINUTES

Date: October 15, 2025 | Time: 6:00 P.M.
Location: Extra Space Storage Community Room

CALL TO ORDER: 6:02 p.m.

ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any:

Helen Fallon, Chair x	Crystal Lopez x	
Lisa Redmond x	Robin Rudisill x	
Eric Hartnack absent		

Exparte: none

APPROVAL of PRIOR MINUTES: Motion to approve minutes of September 10, 2025 meeting. Moved by Crystal, 2nd by Lisa. Approved 4/0/0

GENERAL PUBLIC COMMENT: Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction limited to 1 minute per speaker. NO MEMBERS OF THE PUBLIC PRESENT

Chair Report and Committee member Reports/updates: Chair Report: City is revising funding guidelines to require that non-profits be current in their state and federal filings. (see draft in supporting documents) Library staff may be giving a presentation at the October Board meeting on the tablets that the VNC funded via an NPG.

OLD BUSINESS:

1. Update on possible bulletin board at the library: No communication from Venice Senior Librarian.
2. September Motions that will appear on Board agenda under Old Business: 1) Motion to apply for Mobile office from LAPL (pulled from Consent), 2. Motion to move Board meetings to Penmar, 3. Motion for standing rule requiring 3 estimates for expenditures exceeding \$1,000.

NEW BUSINESS:

1. Review of MER Spreadsheet as of 9/30/25. (see supporting documents)

Motion: The VNC Board approves the September 2025 Monthly Expenditure Report (MER). (see supporting documents) Moved by Robin, 2nd by Lisa 4/0/0

2. Review and possible motion addressing Communications Committee Motion and invoices to purchase Microphones and Cables. (see supporting documents)

No Action taken: motion was submitted by Communication Chair to the Secretary instead of meeting the standing rule requirement to submit to Budget for vetting.

3. Review of NPG for \$5,000 and possible motion submitted by Venice Community Resource Center (see supporting documents).

Motion: Postpone until next meeting, necessary additional funding has not yet been secured. NPGs need to be able to meet completion deadlines. Lisa moved, Crystal 2nd. 4/0/0



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4. Review of NPG and possible motion for \$2,723.19 submitted by Verdant Venice Group, fiscal sponsor Venice Chamber Community Foundation. (see supporting documents)

Isabelle Duvivier was present to answer questions. Project is for East Venice, 13/14 trees on Penmar and on Sunset in public right of way adjacent to Smart and Final

MOTION: Motion: The VNC Board approves a Neighborhood Purpose Grant (NPG) to plant trees in East Venice in the amount of \$2,723.19 to the Venice Chamber Community Foundation, fiscal sponsor for the Verdant Venice Group. (see supporting documents) Robin moved, Lisa 2nd. 4/0/0

5. Committee discussion and recommendations for future topics such as standing rules, revision of VNC NPG guidelines etc.

Chair plans to contact city to recommend that revision of NPG guidelines also reference that NCs may have their own additional requirements. Rationale: applicants are going directly to city and are unaware of our Venice specific rules so applications are incomplete.

Discussion re NPGs being filed shortly before the next Board meeting. At next Committee meeting create a motion to add language to the VNC NPG guidelines stating that NPG applications be filed at least 45 days before the Board meeting at which the NPG will be agendaized. This would allow sufficient time to address any deficiencies in the application.

6. Next meeting: Wednesday November 5th or 12th, 2025 6 p.m. 11/5 will need to be on Zoom and 11/12 can be in person or zoom if there will be quorum.

Committee decision by Lisa, Crystal and Robin to meet in person on November 12th. Chair is not available on that date and appointed Lisa Redmond to chair the meeting and to ensure the minutes are posted.

Adjournment: 6:45 p.m.