From Lisa Redmond:

ITEM 1

Description: Monthly Budget items, such as the Monthly Expense Report (MER), presented to the Board of Officers at their monthly meeting are mandated and timely.

Recent practice has put these items under new business, toward the end of the agenda. Hence, they are not heard during the meeting and pushed to Old Business the following month and substandard to the requirements placed upon the Venice Neighborhood Council (VNC) by the Department of Neighborhood Empowerment (DONE) and the Los Angeles City Clerk.

Motion: The VNC Administrative Committee will henceforth place/schedule required monthly budget items as an "Order of the Day," regular business items on the Board of Officers meeting agenda before Old and New Business.

ITEM 2

<u>Description</u>: Discussion and possible motion regarding the printing of agendas to have on hand at the Board meeting.

Motion:

ITEM 3

<u>Description</u>: Discussion and possible motion regarding the holding of Ad Com meetings in person.