



Venice Neighborhood Council

PO Box 550, Venice, CA 90294

www.VeniceNC.org



Rules + Elections Committee Meeting - Agenda

Rules + Elections Committee Meeting

Tuesday, July 29, 2025

7:00 PM - 8:30 PM

Zoom

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/89745723904>

Phone one-tap:

+12532050468,,89745723904# US

+12532158782,,89745723904# US (Tacoma)

Join via audio:

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 689 278 1000 US

833 548 0276 US Toll Free

833 548 0282 US Toll Free

877 853 5257 US Toll Free

888 475 4499 US Toll Free

Webinar ID: 897 4572 3904

International numbers available: <https://us02web.zoom.us/j/89745723904>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretaria, al por correo electrónico Secretary@VeniceNC.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Committee.



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CALL TO ORDER & ROLL CALL _____

Christopher Lee, Chair	Liz Wright	Nick Antonicello
Ted Henderson	Lydia Ponce	

APPROVAL OF PRIOR MINUTES

05.06.25 Minutes

<https://www.venicenc.org/assets/documents/5/meeting681e8a15bb58a.pdf>

CHAIR REPORT

GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed two (2) minute(s) unless adjusted by the presiding officer of the meeting.

NEW BUSINESS

1.) VICE CHAIR SELECTION

a.) Item introduction/description:

To ensure smooth operations of the Committee at all times, a vice chair will be selected from current Committee members.

b.) Public comment

c.) Committee discussion

d.) Motion

Made by _____

Second _____

Vote _____ Yes / _____ No / _____ Abstain / _____ Absent

2.) GOAL SETTING AND INTENTIONS FOR 2025 - 2027 TERM

a.) Item introduction/description:

Determination of specific measurable goals to determine Committee efficacy by the end of the 2025 - 2027 term.

b.) Public comment

c.) Committee discussion

d.) Motion

Made by _____

Second _____

Vote _____ Yes / _____ No / _____ Abstain / _____ Absent



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OLD BUSINESS

3.) COMMITTEE CHAIR SUCCESSION PLANNING

a.) Item introduction/description:

Whereas the VNC bylaws do not mention "co-chair", there is no automatic successor if one of the co-chairs ceases in that function. Robert's Rules recommends permitting vice-chairs.

b.) Public comment

c.) Committee discussion

d.) Motion:

As a Standing Rule, no VNC committee may have co-chairs. All committees, excluding those whose chairs are elected, may have vice-chairs. Vice chairs shall be awarded that status in the same manner as committee chairs. In event the chair does not continue in that function until the next administration or the termination of the committee, the vice-chair shall become the chair and a new vice-chair will be appointed.

Made by _____

Second _____

Vote _____ Yes / _____ No / _____ Abstain / _____ Absent

4.) MODIFICATION TO STANDING RULE 31. BUDGET APPROVAL

a.) Item introduction/description:

Section 31 of the VNC Standing Rules states: "All financial items must be vetted by the Budget & Finance Committee prior to being placed on a VNC Board agenda." The term "vetted" is defined as making a careful and critical examination, assessing suitability or conducting a structured process of appraisal. According to the VNC Bylaws, the role of the Budget & Finance Committee is "to ensure total compliance with all Department of Neighborhood Empowerment (Department) and Los Angeles City requirements." The Budget & Finance Committee does not have the authority to consider the merits of any proposed agenda item submitted by any other committee. Further, all motions with a financial component should be submitted to the VNC Board by the committee from which it has been generated.

b.) Public comment

c.) Committee discussion

d.) Motion

The VNC approves the following modification of Standing Rule Section 31: Section 31: Motion Budget Approval: "If a proposed motion requires VNC financial expenditure, prior to being placed on a VNC board agenda by the appropriate committee or community member, it shall be reviewed by the Budget & Finance Committee solely to (1) confirm funds are available within the VNC budget, whether currently allocated or requiring a transfer from another line item, and where appropriate, (2) ensure total compliance with all Department of Neighborhood Empowerment (Department) and Los Angeles City requirements."

Made by _____

Second _____

Vote _____ Yes / _____ No / _____ Abstain / _____ Absent



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5.) ROBERTS RULES STANDING RULE

a.) Item introduction/description:

The Venice Neighborhood Council Bylaws state in Article XII: "The Board shall use Robert's Rules of Order (current version) as the Governing Parliamentary Authority of the VNC." However, continuing conflict among Board members during meetings has become problematic and led to unnecessary delays, conflict and disrespectful interactions often in conflict with Article XIV, Section 1, Code of Civility.

b.) Public comment

c.) Committee discussion

d.) Motion

Effective July 1, 2025, all current Venice Neighborhood Council board members and VNC Committee chairs shall be required to become conversant in Roberts Rules. VNC committee members who are not on the VNC board may, optionally, also complete this training. This required training shall be completed within 45 days of (re) joining the VNC Board or being confirmed as Chair of a committee. Failure to do so will result in the loss of your right to submit, propose, second and/or vote on any motion whether in committee or at a board meeting until the training(s) are completed. Participants shall notify the VNC Secretary via email they have completed the training.

Made by _____

Second _____

Vote _____ Yes / _____ No / _____ Abstain / _____ Absent

6.) STANDING RULE FOR SCHEDULING COMMITTEE MEETINGS

a.) Item introduction/description:

On regular occasion, VNC Committee meetings overlap, leading to confusion and frustration for Stakeholders and Board members who regularly attend Committee meetings. This Standing Rule will keep that from occurring.

b.) Public comment

c.) Committee discussion

d.) Motion

The Board of Officers hereby adds the following to its Standing Rules: Meetings: All Committees are required to establish a regular periodic meeting date and post on the VNC website calendar. Committee Chairs will coordinate with the Vice President to ensure there is no overlap between Committee meetings. No Committee meeting will conflict with an Administrative Committee or Board meeting. Standing Committee scheduling takes priority over Ad Hoc Committees.

Made by _____

Second _____

Vote _____ Yes / _____ No / _____ Abstain / _____ Absent



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7.) STANDING RULE REGARDING CODE OF CONDUCT REQUIREMENT AS IT APPLIES TO NON-BOARD STAKEHOLDER COMMITTEE MEMBERS

a.) Item introduction/description:

DONE now requires non-Board Stakeholder Committee members to sign a Code of Conduct. NCs must collect and verify those Code of Conducts, and submit the information to DONE. This Standing Rule clarifies how that will be managed within the VNC..

b.) Public comment

c.) Committee discussion

d.) Motion

The Board of Officers hereby adds the following to its Standing Rules: Code of Conduct: The Rules and Elections Committee will be the centralized tracking and verification to ensure all VNC Stakeholder Committee Members are in compliance of their required training. All Committee Chairs are responsible for ensuring their Committee members' Code of Conduct is current. Committee Chairs will distribute and collect signed Code of Conduct forms, and forward to the Rules and Elections Committee. Rules and Elections will post the Code of Conduct tracking form on their webpage to provide transparency.

Made by _____

Second _____

Vote _____ Yes / _____ No / _____ Abstain / _____ Absent

8.) MOTION TO ADOPT STANDING RULES OF DECORUM

a.) Item introduction/description:

- Neighborhood Council meetings exist to serve the community through respectful, civil, and efficient deliberation; and
- Some recent meetings of the Venice Neighborhood Council have become contentious, with repeated personal conflicts, disruptive conduct, and excessive commentary interfering with the Council's ability to complete its business; and
- In the interest of both decorum and timeliness, it is necessary to establish clear expectations and procedures to ensure that meetings are conducted efficiently and do not unreasonably burden this volunteer board and the public; and
- The Board has a responsibility to set clear standards of conduct and procedures to ensure all participants—Board Members and members of the public—can be heard without intimidation or disruption;

b.) Public comment

c.) Committee discussion

d.) Motion

That the Venice Neighborhood Council hereby adopts the following Standing Rules of Decorum, which shall apply to all General Board Meetings and Committee Meetings, effective immediately upon adoption and remaining in force until amended or repealed by a majority vote of the Board.

Made by _____

Second _____

Vote _____ Yes / _____ No / _____ Abstain / _____ Absent



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Public Posting of Agendas -

The Venice Neighborhood Council agendas are posted for public review as follows:

- Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
- www.VeniceNC.org
- Receive agendas by email, subscribe to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.VeniceNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the VNC Secretary, email at: Secretary@VeniceNC.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website www.VeniceNC.org

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.



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(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.