

BUDGET AND FINANCE COMMITTEE
REGULAR MEETING
Date: June 11, 2025 Time: 6 P.M.
Location: Community Room-Extra Space Storage
658 S. Venice Blvd.

CALL TO ORDER Time: 6:05

ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any: None

Helen Fallon, Chair x Crystal Lopez x Lisa Redmond x Eric Hartnack absent

APPROVAL of PRIOR MINUTES: Motion to approve May 17, 2025 minutes. Moved by Crystal L, 2nd by Lisa R. 3/0/0

GENERAL PUBLIC COMMENT: Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction. N/A (no attendees)

CHAIR REPORT /UPDATES:

The VNC Board held a special meeting on 5/28 and approved all the Budget motions that were passed at our last committee meeting. This included the two NPGs that we vetted and forwarded to the Board. The NPGs were processed by the City within 24 hours and checks were received by the applicants last Wednesday and have been deposited.

This afternoon (6/11) the NC funding department notified NCs that the budget would not be reduced from \$32K to 25K and that all remaining funds could be carried over. THIS STATEMENT WAS RESCINDED ON 6/12. I reached out this week to Glenn Bailey (Budget Advocates) who says the Mayor's staff told him that roll-overs of unspent funds will be allowed.

The last day for submitting credit card expenses is June 20th. The Administrative Packet outline the budget for 2025-2026 will need to be approved by the new Board at the July 17th Board meeting since this was an election year. Admin Packets can be submitted on July 1st during non-election years so next year the budget can be adopted in June. We will prepare the Draft Admin Packet at our July committee meeting

OLD BUSINESS: None

NEW BUSINESS:

1. Discussion and review of May MER and Excel spreadsheet and motion to approve May MER.

Motion: The Venice Board approves the May 31, 2025 Monthly Expenditure Reports (MER).
(See supporting documents) Crystal L moved, Lisa R 2nd. 3/0/0

2. Outreach Funding Motions:

Note: Projected roll-over of unspent funds at fiscal yearend is approximately \$6,600.

a. The VNC Board approves the Outreach Committee to purchase 4 or 5 VNC branded 8' Table Drapes for primary use at the monthly Venice Neighborhood Council Board Meetings. These "convertible" style linens will have flexible use as they can reshape and adjust to fit smaller sized tables due to the cut not being "fitted". Colors will be the VNC's colors of Orange or Royal Blue Base with Lettering in a reverse color and feature the VNC logo to align with both the newer and original tablecloths. Estimate per cloth including shipping is \$320. Total cost not to exceed \$1,750. Lisa R moved, Crystal L 2nd 3/0/0

b. The VNC Board approves the Outreach Committee to purchase VNC branded items including and not limited to popular Rainbow Stress Balls. Total costs including tax and delivery not to exceed ~~\$2,200~~. Amended to not to exceed \$2,000. Lisa R moved, Crystal 2nd. 3/0/0

Erica Moore (Outreach Chair) will revise this placeholder motion to reflect a breakdown of the items with costs she wants to purchase. Revised motion will be submitted to Adcom.

4. Preliminary Discussion of 2025-2026 Budget and estimated operating expenditures including allocation to Outreach and NPGs.

Possible 2025-2026 expenditures to consider with details to be worked out:

- Purchase of locked outdoor bulletin board to be possibly installed at the Venice library. Measurements/options were provided by Lisa Redmond. Purpose is to ensure compliance with the Brown Act. Requires further exploration including discussion with John Frank, Senior Librarian. Helen volunteered to reach out to him.
- Purchase of individual microphones for Board Members
- Return to Live Streaming meetings on Facebook using existing equipment and/or upgrades

5. Next meeting: Wednesday July 9th, 6 p.m.

AJOURNMENT: 7 p.m.