



# Venice Neighborhood Council

PO Box 550, Venice, CA 90294

www.VeniceNC.org



**Outreach Committee Meeting Agenda**  
**Venice Abbot Kinney Memorial Branch Library**  
**Jon David Waldron Meeting Room (On the Right after Entering the Library)**  
**501 South Venice Boulevard – Venice, California 90291**  
**Tuesday, June 10th 2025**  
**5:00 pm**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretaria, al por correo electrónico Secretary@VeniceNC.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker, unless adjusted by the presiding officer of the Board.

## 1. CALL TO ORDER AND BOARD ROLL CALL

<b>Erica Moore</b>	<b>Sergio Perez</b>	<b>Soraya Moss</b>
<b>Heather Dolin</b>	<b>Sarah Mahir</b>	<b>Brian Averill Ex Officio</b>

**2. APPROVAL of PRIOR MINUTES:** See prior meeting supporting documents

**3. CHAIR REPORT:** Update on Outreach efforts and future community engagement.

**4. GENERAL PUBLIC COMMENT:** Comments from the public on **non-agenda items** within the Board's subject matter jurisdiction. Each speaker will be allowed one (1) minute unless adjusted by the presiding officer of the meeting.

## OLD BUSINESS:

### 5. Tablecloths for Board Meetings:

#### a. Discussion and Motion:

The VNC previously purchased several 6' fitted tablecloths, which work well for Outreach events using 6' folding tables. However, these do not fit the 8' tables used at our monthly Board Meetings at Westminster Elementary School, which are also joined by metal bars. As a result, we have been forced to continue using old linens that are stained, faded, and worn out. Let's rectify this situation by purchasing 8' Convertible branded tablecloth drapes that can also adjust down if needed to fit a 6' table. This design will accommodate all of our needs, provide flexibility, and significantly improve the professionalism of our presentation at public meetings and events.



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## 5. Tablecloths for Board Meetings Continued:

**b. Public Comment:**

**c. Committee Discussion/Vote:**

New Motion: The VNC Board approves the Outreach Committee to purchase 4 or 5 VNC Branded 8' Table Drapes for primary use at the monthly Venice Neighborhood Council Board Meetings. These "convertible" style linens have flexible use as they can reshape and adjust to fit smaller sized tables due to the cut not being "fitted". Colors will be the VNC's colors of Orange or Royal Blue Base with Lettering in a reverse color and feature the VNC logo to align with both the newer and original tablecloths. Estimate per cloth including shipping is \$320.00 Total Cost not to exceed \$1,750.00.

**Maker:**                      **Seconded:**                      **Vote:** ( ☐ Yes / ☐ No / ☐ Abstained / ☐ Recused / ☐ Ineligible )

## NEW BUSINESS:

### 6. Discussion and Motion to approve VNC Branded Swag for Outreach Purposes.

**a. Discussion and Motion:** This Motion enables the VNC Outreach Team to continue sharing economical and useful VNC branded swag offered to all at Board and Committee Meetings, Community Event Outreach Tabling Booths, Town Halls and other Outreach opportunities. Our VNC branded Pens and Rainbow Stress Balls have been immensely popular and our supplies are running very low. Budget cuts are upon us, so we would like to invest some of the excess funds left over from this year's budget into building our inventory up for the next term that starts next month! Lots of creative options are on the table – please join the fun with us as we choose from an array that will be available to consider. We welcome your input.

**b. Public Comment:**

**c. Committee Discussion/Vote:**

Motion: The VNC Board approves the Outreach Committee to purchase VNC branded swag items including and not limited to the popular Rainbow Stress Balls. Total costs including tax and delivery not to exceed \$2,200.00

**Maker:**                      **Seconded:**                      **Vote:** ( ☐ Yes / ☐ No / ☐ Abstained / ☐ Recused / ☐ Ineligible )

### 7. Discussion and Possible Motion to approve a Board Member SwitchOver Summer Event or Town Hall.

**a. Discussion and Possible Motion:** Exploration of fostering connection and information to support the Venice Neighborhood Council and its Stakeholders as we forge ahead with a new ensemble of Board Members.

**b. Public Comment:**

**c. Committee Discussion/Vote:**

Motion: The VNC Board of Officers approves scheduling a VNC Board Member Event or Town Hall to foster effective understanding of our roles and engagement.

**Maker:**                      **Seconded:**                      **Vote:** ( ☐ Yes / ☐ No / ☐ Abstained / ☐ Recused / ☐ Ineligible )



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**8. GENERAL COMMITTEE COMMENT: Non-agenda items** within our subject matter jurisdiction. Each member will be allowed one (1) minute unless adjusted by the chair of the meeting.

## **ADJOURNMENT** *(Minutes will include ending time)*

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling 213-978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

## **Public Posting of Agendas -**

The Venice Neighborhood Council agendas are posted for public review as follows:

- Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
- [www.VeniceNC.org](http://www.VeniceNC.org)
- Receive agendas by email, subscribe to L.A. City's [Early Notification System \(ENS\)](#)

## **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

## **Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.VeniceNC.org](http://www.VeniceNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the VNC Secretary, email at: [Secretary@VeniceNC.org](mailto:Secretary@VeniceNC.org).

## **Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website [www.VeniceNC.org](http://www.VeniceNC.org)