

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Venice Neighborhood Council

SECTION I- APPLICANT INFORMATION

1a) Friends of Westminster 80-0078270 CA
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 1010 Abbot Kinney Blvd. Venice CA 90291
Organization Mailing Address City State Zip Code

1c) _____
Business Address (If different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:

Jessica Rett 310-429-3962 grantsfow@gmail.com
Name Phone Email

2) Type of Organization- Please select one:

- ☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) Westminster Elementary School Venice, CA 90291
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Friends of Westminster is applying on behalf of the ADA-accessible community garden at Westminster Elementary on Abbot Kinney.

* COMMUNITY SERVICE: The garden is open to the public one day a month (for our community garden days, which are frequently attended by locals as well as clubs like Verdant Venice and LA Works); to select members of the public on a regular basis (to harvest food from the garden, like our recent bumper crop of fava beans); and to local school children and their families on a regular basis (where it serves as a garden, a science lab, and a kitchen).

* ENVIRONMENTAL CONTRIBUTIONS: The Westminster Garden is a verdant green space in a big sector of asphalt (and indeed used to be covered in asphalt itself), improving air quality for locals; a source of fresh produce for locals; and serving as a natural habitat for native plants and animals (like owls, ducks, and rabbits).

* CULTURAL CONTRIBUTIONS: Our plan in the next year is to establish a small "Grandma & Grandpa Garden" of about 60x80ft within the Westminster Garden. We hope to invite community members and affiliates of the school to plant fruits and vegetables from their native countries, so students can learn about other cultures through food and plant biology.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

We will use the funds to accomplish three goals directly related to the Venice Community at large, corresponding to the goals listed above:

1. COMMUNITY SERVICE: We are asking for \$1,000 to supply refreshments (drinks and snacks) to four of our monthly Community Garden Workdays, where members of the community are invited to join us in rolling up our sleeves and getting dirty beautifying the garden.
2. ENVIRONMENTAL CONTRIBUTIONS: We are hoping to plant 8 medium-sized trees (10 gallons or larger) by the school cafeteria, along Westminster Ave. just in from where it hits Abbot Kinney. This will increase the neighborhood verdancy and improve air quality along Abbot Kinney Blvd. To do this, we are asking VNC to sponsor the trees and the soil needed to plant the trees and replenish the garden proper.
3. CULTURAL CONTRIBUTIONS: A critical part of our cultural pedagogy is our outdoor garden kitchen, which includes several portable induction cooktops, which are powered by our garden solar panels. Unfortunately, the solar panels' battery just died, and we need to replace it. We have been able to source the labor for this repair for free from a community member, but need to cover the cost of a new battery.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	8 medium (>10 gal) native trees, planted along Westminster near Abbot Kinney	\$ 800	\$ 800
	soil for tree-planting and replenishing soil for Westminster Garden	\$ 1,200	\$ 1,200
	money to replace the battery in our solar panels	\$ 1,200	\$ 1,200
	refreshments for volunteer gardeners at four Community Garden Workdays	1,000	1,000

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 4,200

10a) Start date: 06 / 01 / 25 10b) Date Funds Required: 08 / 01 / 25 10c) Expected Completion Date: 12 / 20 / 25
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED***Rukshana Alexander

PRINT Name

President

Title

Digitally signed by:

E3313667816E491...

Signature

May 5, 2025

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED***Marcy Chu

PRINT Name

Secretary

Title

Digitally signed by:

5C8F5696A0274BC...

Signature

May 5, 2025

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form