

Venice Neighborhood Council (VNC) Neighborhood Purpose Grant (NPG) Eligibility & Application Guidelines

- **501(c)(3) Status & Registration:**

Applicant must be a registered 501(c)(3) nonprofit and listed as current on the California Attorney General's Charity Registry: <https://oag.ca.gov/charities>

➤ Applications from fiscal sponsors are acceptable only if all eligibility requirements are met.

- **Public Benefit Requirement:**

The proposed project must clearly demonstrate a public benefit to the Venice community.

➤ Applicants are encouraged to reach out to the VNC Committee most aligned with their project's purpose.

- **IRS Tax Filing Requirement:**

A copy of the organization's most recent IRS tax filing (Form 990, 990-EZ, or 990-N) must be included with the application.

- **Complete and Accurate Submission Required:**

All applications must be fully completed, signed, and include all required documentation.

➤ Incomplete applications will not be considered due to the volunteer nature of the VNC.

- **Detailed Budget Required:**

A detailed project budget must be submitted and may be attached as a separate document.

➤ If requesting less than the total project cost, clearly identify and explain other funding sources.

- **Submission Format:**

Submit applications as a single PDF file that includes:

- Page 1 and 2 of the official NPG form
- Detailed project budget

➤ Do not include instruction pages.

➤ IRS Determination Letter and IRS 990 form may be submitted separately.

➤ Do not send individual pages or JPEGs—such submissions will not be accepted.

- **Final Reporting Requirement:**

Organizations receiving an NPG must submit a final report to the VNC within 60 days of project completion.

➤ Failure to submit the report will disqualify the organization from the next funding round.

Neighborhood Purpose Grant Application Forms and City Guidelines are available at
<https://clerk.lacity.gov/clerk-services/nc-funding/documents-forms/npg-documents>