



# Venice Neighborhood Council

PO Box 550, Venice, CA 90294  
www.VeniceNC.org Email: info@VeniceNC.org



## BUDGET AND FINANCE COMMITTEE REGULAR MEETING

**Date: December 9th | Time: 6:00 P.M.**

**Location: Venice Library Community Room  
501 S. Venice Blvd.**

### AGENDA

*Translation Services: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary@VeniceNC.org para avisar al Concejo Vecinal.*

*Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to one (1) minute per speaker, unless adjusted by the presiding officer of the Committee. Public comments for Budget and Finance Meetings may be emailed to the committee via [treasurer@venicenc.org](mailto:treasurer@venicenc.org)*

**CALL TO ORDER** Time:

### ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any:

Helen Fallon, Chair		
Lisa Redmond		
Eric Hartnack		VNC President, ex officio

**APPROVAL of PRIOR MINUTES:** Motion to approve minutes of 10/10/24 meeting. (November meeting cancelled so not November minutes)

**GENERAL PUBLIC COMMENT:** Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction.

#### CHAIR REPORT AND COMMITTEE MEMBER REPORTS/UPDATES:

Chair Report: Status of Checklist for NPGs. City Clerk has upped initial funds available to NCs at start of the NC fiscal year before approval of Administrative Packet by newly elected Board from \$333 to \$600.

**OLD BUSINESS:** None

#### NEW BUSINESS:

1. Review of MERs and Excel Budget Spreadsheet as of 10/31/2024 and 11/30/2024 (see supporting documents)

Motion: The Venice Board approves the October 31, 2024 and November 30, 2024 Monthly Expenditure Reports (MER). (See supporting documents.)



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2. Review of Inventory prepared by Communications Chair and Outreach Chair

Motion: The Venice Board approves the inventory of items in storage (see supporting documents)

3. Discussion and motions for Funding Motions submitted by Rules and Elections:

- a. Printing of Postcard

The Rules and Elections committee has a budget of \$9,300 for the 2025 VNC Elections. The committee budget allocates up to \$2,500 for printing, and up to \$6,800 for the mailing of the election postcard. These numbers include a contingency for additional tax and fees.

Motion: The Rules and Elections committee requests up to \$2,500 for Printing Expenditure (printing 30,000 5x7 pieces) through Next Day Flyers as related to election expenditures. The Rules and Elections committee seeks approval to use the VNC Bank Card to complete online payment to vendor. (R& E 4/1/0) See supporting documents for details

- b. Mailing of Postcard

The Rules and Elections committee requests up to \$6,800 for Mailing Expenditure (mailing 30,000 5x7 pieces) through United States Postal Service, Every Door Direct Mailer service as related to election expenditures. The Rules and Elections committee seeks approval to use the VNC Bank Card to complete online payment to vendor. (R&E 4/1/0) See supporting documents for details

- c. Additional Funds needed for 2025 Election

The Rules and Elections committee is historically underfunded at \$9,300 for the 2025 Elections. This is only 42% of total funding from the 2023 Elections which had a budget of \$22,000. The Committee is seeking additional funding for a candidate statement and delivery/mailing.

The committee is asking the VNC Board and/or Budget Committee to identify possible unused funds that can be allocated towards this effort. (R&E 5/0/0)

MOTION:

**ADJOURNMENT :**



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## **Posting of Agendas**

Neighborhood Council agendas are posted for public review as follows:

- Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
- [www.venicenc.org](http://www.venicenc.org)
- You can also receive our agendas by email, subscribe to L.A. City's [Early Notification System \(ENS\)](#) <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>

## **Notice to Paid Representatives**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

## **Public Access of Records**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.VeniceNC.org](http://www.VeniceNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the VNC Secretary, email [Secretary@Venicenc.org](mailto:Secretary@Venicenc.org).

## **Reconsideration and Grievance Process**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website [www.venicenc.org](http://www.venicenc.org)