

VENICE NEIGHBORHOOD COUNCIL BUDGET AND FINANCE COMMITTEE

REGULAR MEETING

Date: September 12, 2024 | Time: 6:00 P.M.

Location: Extra Space Storage Community Room

658 Venice Blvd.

MINUTES

CALL TO ORDER Time: 6:04 p.m.

ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any:

Helen Fallon, Chair- present

Lisa Redmond-present

Eric Hartnack- present

VNC President, ex officio

APPROVAL of PRIOR MINUTES: Motion to approve minutes of August 15, 2024 meeting. LR Moved, HF 2nd Approved 2/0/1 (abstention EH)

GENERAL PUBLIC COMMENT: Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction. No public present

Chair Report/updates:

Chair Report: No report back from Communications on reducing e-mail expenses by switching services to WebCorner. Constant Contact has increased from \$145 to \$157 in September which means budget is understated. Carryover of \$5267.07 has been allocated to our account and we can now adjust budget. Request for Election Budget was sent to Rules and Elections Chair. Committee has not met so no proposed budget that might require allocating carryover funds has been submitted-\$4,100 is currently budgeted for Elections. Possible savings should Communications pursue this would be generated by reducing Constant Contact e-mails to less than 5,000. We have a 50% opening rate and a review of the e-mails that aren't being opened indicate that they are bad e-mail addresses and duplicates. Currently have about 6k e-mails so eliminating less than 20% would generate savings.

OLD BUSINESS:

1. Discussion and possible motion regarding how to allocate carryover (\$5267.07)

MOTION: Postpone any adjustments until next month since Rules and Elections hasn't provided an election budget. EH moved, LR 2nd. 3/0/0

2. Review of rough draft, ideas for formatting VNC guidelines for NPG applicants.

Discussion and consensus that HF will continue to work on this and that it will be formatted as a checklist as it has become apparent that applicants aren't even following the instructions on the application itself. Language will include that incomplete applications will not be considered.

NEW BUSINESS:

1. Review of MER and Excel Budget Spreadsheet as of 8/31/24. (see supporting documents)

Motion: The VNC Board approves the August 2024 Monthly Expenditure Report (MER). (See supporting documents) LR Moved, EH 2nd, 3/0/0

2. Review and possible motions regarding NPGs submitted:

- a. NPG submitted by The NONSEMBLE-JAZZ-IS requesting \$5K (see supporting document). (Current budgeted amount is \$4K) It is unlikely that since this is an election year there will be more funding for NPGs and that since this is early in the fiscal year there could be other NPGs requests that could be funded with the \$1,500 remaining in the NPG budget after allocating \$2,500 to the Jazz Festival.

MOTION: The VNC Board approves funding an NPG in the amount of \$2,500 to The NONSEMBLE/[24]JAZZ -IS (Fiscal Sponsor-Venice Heritage Foundation) for their November 2nd Jazz Festival. LR moved, EH 2nd, 3/0/0

- b. Placeholder for NPG for "Day of Dead Festival" N/A No NPG was submitted.

ADJOURNMENT : 6:35 pm