



# Venice Neighborhood Council

PO Box 550, Venice, CA 90294  
www.VeniceNC.org Email: info@VeniceNC.org



## BUDGET AND FINANCE COMMITTEE REGULAR MEETING

**Date: May 16, 2024 | Time: 5:30 P.M.**  
**Location: Extra Space Storage Community Room  
658 Venice Blvd.**  
**AGENDA**

*Translation Services: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary@VeniceNC.org para avisar al Concejo Vecinal.*

*Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to one (1) minute per speaker, unless adjusted by the presiding officer of the Committee. Public comments for Budget and Finance Meetings may be emailed to the entire committee at Budget@venicenc.org*

### CALL TO ORDER:

### ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any:

Helen Fallon, Chair		
Lisa Redmond		
Eric Hartnack		VNC President, ex officio

**APPROVAL of PRIOR MINUTES:** Motion to approve minutes of April 2024 meeting.

**GENERAL PUBLIC COMMENT:** Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction.

### Chair Report and Committee Member Reports/updates:

Chair Report: NPGs scheduled on last month's Board agenda from Friends of the Venice Library and Venice Chamber of Commerce Foundation/Verdant Venice have been rescheduled to be heard under Old Business at the May Board meeting. Outreach to community prepared by Lisa Redmond, sent via Constant Contact soliciting additional NPGs resulted in 9 applications, 2 enquiries that did not generate npg applications and 1 NPG that will be resubmitted after 7/1. I have also sent another e-mail to Nico and Brian regarding Constant Contact expense and Google e-mail expense and looking in to Web Corner for e-mails.

Outreach has also been advised of city clerk budget deadlines: June 1<sup>st</sup> last date to request a check payment, 6/20 last date to submit a credit card charge. Admin Packet will need to be prepared next month and I will send an e-mail to Board regarding anticipated expenditures for next fiscal year.

Committee Member updates:

### NEW BUSINESS:

1. Review of MER and Excel Budget Spreadsheet as of 4/30/24

Motion: The VNC Board of Officers approves the April 2024 Monthly Expenditure Report (MER). (See supporting document)

2. Review of budget adjustments based on year end projections.

Motion: The Venice Neighborhood Board of Officers approves budget adjustments to the 2023-2024 Administrative Packet (see supporting document)



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3. Invoice from Dept of Empowerment for Zoom license-possible discussion and review.

Motion: The Venice Neighborhood Board of Officers approves an expense of \$193.74 for purchase of a Zoom license from the City of Los Angeles Department of Neighborhood Empowerment for the period 05/06/24 to 05/05/2025. (see supporting document)

3. Review and Discussion of additional NPGs that were submitted and determination of which meet required criteria and are eligible for funding using THIS fiscal year's funding. (see supporting documents-submission in alphabetical order.)
4. Discussion of creation of VNC guidelines regarding NPGs and required criteria for consideration. Sample from DTLA NC (see supporting documents) is a possible template to use.

Adjournment

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## **Posting of Agendas**

Neighborhood Council agendas are posted for public review as follows:

- Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
- [www.venicenc.org](http://www.venicenc.org)
- You can also receive our agendas by email, subscribe to L.A. City's [Early Notification System \(ENS\)](#) <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>

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## **Public Access of Records**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.VeniceNC.org](http://www.VeniceNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the VNC Secretary, email [Secretary@Venicenc.org](mailto:Secretary@Venicenc.org).

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For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website [www.venicenc.org](http://www.venicenc.org)