

Voted by Rules & Selections

January 10, 2024

3-0-0

Changes to Standing Rules re. LUPC

The purpose of the proposed changes is three-fold: 1) to clarify the standard of review for proposed developments within Venice, 2) to clarify steps LUPC should follow in the project review process, and 3) to establish timelines for the speedy review and processing of projects.

Motion:

The Board of Officer will strike the existing Standing Rule Section 3 LUPC Committee (pages 3-4), and hereby adds the following replacement to its Standing Rules:

LUPC Committee:

I. LUPC Agendas

The Agenda shall be prepared by the Land Use & Planning Committee (LUPC) Chair or other LUPC member assigned by the committee and shall include an agenda item to decide the disposition of all new projects in the bi-weekly Certified Neighborhood Council (CNC) City Planning Early Notification Reports since the last LUPC meeting.

II. Review of Projects

Initiating Review. The LUPC is responsible for reviewing applications for new projects listed in the CNC City Planning Early Notification Reports since the last LUPC meeting.

LUPC will determine if any projects need additional review and a public LUPC hearing by considering the project's conformance with the VCP (Venice Community Plan), which includes all of Venice, and the LCP (Venice Local Coastal Program Land Use Plan), which includes only the Coastal Zone of Venice. If there is not a consensus of the group on whether to waive the review of a given project or not, further review of the project will be put to a vote of the committee.

Projects Needing No Further Review: Those projects for which additional review is waived will appear on the next VNC Board Agenda under the Agenda Item title "Projects for which VNC Recommendation is Waived, Without Prejudice." The Board can vote to approve the list or approve a modified list and send any one of the projects listed back to LUPC for review and a public hearing.

Projects Needing Further Review: Those projects selected for further review and hearing will be assigned by the Chair during the public meeting to a LUPC member who will work with the applicant and the neighbors to prepare a written LUPC Staff Report. If there is opposition to the assignment of the LUPC member to a given project, the assignment will be put to a vote of the committee. Within one month's time, or as soon as practicable, each project assigned shall be reviewed at a LUPC meeting at which a written Staff Report is presented that includes the recommendation, project description, pros and cons, a summary of community input, and any findings.

Projects for which a hearing is being held must contain the following minimum project information on the LUPC and VNC agendas:

Address:

All Case Numbers:

LUPC member assigned:

Applicant/ Applicant's Representative:

Email for City Planner assigned:

Detailed Project Description:

Link to City Planning website where application and plans are posted:

Link to LUPC Staff Report

VNC Board Action. Those projects that have been heard at a LUPC meeting will appear on the next VNC Board agenda under the Agenda Item title "Projects for which LUPC Recommends Board Action." The Board can vote to accept the recommended action, reject the recommended action, or return it to LUPC for further review.

The results of the VNC Board LUPC agenda items shall be sent by the VNC Board Secretary within 72 hours of the meeting to the current City Planning Supervisor for Venice projects and the City Planner(s) assigned, with copies to the LUPC Chair and the VNC President.