

# Monthly Expenditure Report



Reporting Month: October 2023

Budget Fiscal Year: 2023-2024

NC Name: Venice Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$31729.19	\$1023.95	\$30705.24	\$0.00	\$0.00	\$30705.24

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27679.67	\$904.62	\$22705.24	\$0.00	\$22705.24
Outreach		\$119.33		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Neighborhood Purpose Grants	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3950.48	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	10/01/2023	Website Maintenance-Approved in 2023-2024 Admin Packet	General Operations Expenditure	Office	\$150.00
2	WWW.POCKETSIGHTS.COM	10/09/2023	Walking tour app-approved BAC 7/18/23, monthly payment	General Operations Expenditure	Outreach	\$23.00
3	GOOGLE LLC GSUITE_VENI	10/11/2023	E-mails-approved in 2023-2024 admin packet	General Operations Expenditure	Office	\$218.00
4	EIG CONSTANTCONTACT.CO	10/12/2023	Emails-Admin Packet 2023-2024 recurring monthly expense	General Operations Expenditure	Office	\$87.00
5	USPS PO BOXES ONLINE	10/15/2023	PO BOX Rental-annual expense approved in 2023-2024 Admin Packet	General Operations Expenditure	Office	\$430.00
6	EXTRA SPACE 8011	10/20/2023	Storage Unit-approved in 2023-2024 Admin Packet (moved to smaller space-pro-rated credit received and applied)	General Operations Expenditure	Office	\$19.62

7	AMAZON.COM S97A264Y3	10/24/2023	Purchase of reusable VNC branded badges with lanyards to be used in Outreach activities not to exceed \$120. Approved 10/17/23, Agenda item 16c	General Operations Expenditure	Outreach	\$96.33
<b>Subtotal:</b>						<b>\$1023.95</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

**The Web Corner, Inc.**

**Invoice**

15300 Ventura Blvd. Suite 400  
 Sherman Oaks, CA 91403  
 818-345-7443

Date	Invoice #	Terms
10/01/2023	26169	

**PAID**  
**10/01/2023**

Bill To
Venice Beach NC

Ship To

QTY	Description	Price Each	Amount
1	October 2023 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	October 2023 Monthly Hosting for venicenc.org (Included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	<b>\$150.00</b>
	<b>Payments/Credits</b>	<b>-\$150.00</b>
	<b>Balance Due</b>	<b>\$0.00</b>

# Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
US

8183457443

### Order Information

Description:	Monthly Maintenance	Monthly Hosting
Order Number:		P.O. Number:
Customer ID:		Invoice Number:

### Billing Information

Carolyn Cole  
Venice Beach NC

### Shipping Information

Shipping:	0.00
Tax:	0.00
<b>Total:</b>	<b>USD 150.00</b>

### Payment Information

Date/Time:	01-Oct-2023 06:56:37 MDT
Transaction ID:	80044681065
Transaction Type:	Authorization w/ Auto Capture
Transaction Status:	Settled Successfully
Authorization Code:	053398
Payment Method:	MasterCard XXXX4512

# Receipt



Invoice number 7B2CEC2E-0003  
Receipt number 2268-9458  
Date paid October 9, 2023  
Payment method Mastercard - 4512

**PocketSights, Inc.**  
407 College Ave., Suite 401  
Ithaca, New York 14850  
United States  
+1 646-535-6201  
allen@pocketsights.com

**Bill to**  
Carolyn J Cole Venice NC  
90291  
United States  
+1 310-804-2972  
treasurer@venicenc.org

## \$23.00 paid on October 9, 2023

Description	Qty	Unit price	Amount
Enterprise 23 Oct 9 – Nov 9, 2023	1	\$23.00	\$23.00
Subtotal			\$23.00
Total			\$23.00
<b>Amount paid</b>			<b>\$23.00</b>

# Invoice



Invoice number 7B2CEC2E-0003  
Date of issue October 9, 2023  
Date due October 9, 2023

**PocketSights, Inc.**  
407 College Ave., Suite 401  
Ithaca, New York 14850  
United States  
+1 646-535-6201  
allen@pocketsights.com

**Bill to**  
Carolyn J Cole Venice NC  
90291  
United States  
+1 310-804-2972  
treasurer@venicenc.org

**\$23.00 USD due October 9, 2023**

[Pay online](#)

Description	Qty	Unit price	Amount
Enterprise 23 Oct 9 – Nov 9, 2023	1	\$23.00	\$23.00
Subtotal			\$23.00
Total			\$23.00
<b>Amount due</b>			<b>\$23.00 USD</b>

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Venice Neighborhood Council

Meeting Date: 7/18/23

Budget Fiscal Year: 2023-2024

Agenda Item No: 14

Board Motion and/or Public Benefit Statement (CIP and NPG):

The VNC Board approves the allocation of \$500 from the Outreach budget for the Walking Tour App (Pocket Sight) approved in February of the last fiscal year.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Brian Averill	President		X				
Jim Robb	VP		X				
Helen Fallon	Treasurer	X					
Tima Bell	Secretary					X	
Michael Jensen	LUPC		X				
Nico Ruderman	Communications	X					
Alley Bean	At Large	X					
Amara Hordt	At Large	X					
Clark Brown	At large	X					
CJ Cole	At Large	X					
Deborah Keaton	At large		X				
Eric Donaldson	At large	X					
Lisa Redman	At Large	X					
Robert Thibodeau	At large		X				
Soledad Ursua	Ar large	X					
Steve Bradbury	At large	X					
Yolanda Gonzalez	At large		X				
Bruno Hernandez	Community Int	X					
Vacant	Outreach						
Vacant	At large						
ERIC F MORE	AT LARGE	X					
Board Quorum: 11		Total: 12 6				1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:

*Helen Fallon*

Authorized Signature:

*Lisa Redmond*

Print/Type Name:

Helen Fallon

Print/Type Name:

Lisa Redmond

Date: 7/18/23

Date: 7/18/23



# Invoice

Invoice number: 4819108342

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

## Bill to

VNC Communications

Venice Neighborhood Council

po box 550

Venice, CA 90291

United States

## Details

Invoice number ..... 4819108342  
Invoice date ..... Sep 30, 2023  
Billing ID ..... 6714-8642-2821  
Domain name ..... venicenc.org

## Google Workspace

Total in USD **\$218.00**

## Summary for Sep 1, 2023 - Sep 30, 2023

Subtotal in USD	\$218.00
Tax (0%)	\$0.00
Total in USD	\$218.00

You will be automatically charged for any amount due.





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## Google Workspace: We've received your payment for venicenc.org

1 message

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**Google Payments** <payments-noreply@google.com>  
Reply-To: Google Payments <payments-noreply@google.com>  
To: treasurer@venicenc.org

Tue, Oct 10, 2023 at 4:40 PM

# Google Workspace

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## Payment received

Your payment of \$218.00 was applied to Google Workspace on Oct 10, 2023.

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[HELP CENTER](#)

[CONTACT US](#)

Google Workspace customer ID: venicenc.org | Payments profile ID: 6714-8642-2821

Google LLC 1600 Amphitheatre Parkway, Mountain View, CA 94043

To stop receiving email about this payments profile, you can unsubscribe.

You have received this mandatory service announcement to update you about important changes to Google Workspace or your account.

Google™



Helen Fallon <treasurer@venicenc.org>

## Constant Contact Billing Activity

2 messages

**Constant Contact Billing** <notification@constantcontact.com>  
Reply-To: notification@constantcontact.com  
To: treasurer@venicenc.org

Thu, Oct 12, 2023 at 10:10 AM

### Billing Statement

**Today's Date:** October 12, 2023

**User Name:** venicenc

Attention: Carolyn Cole  
Venice NC  
PO Box 550  
Venice, CA 90294  
US  
3108042972  
<http://www.venicenc.org>

Below is a list of invoices and payment receipts issued for your account.

Your Account Balance can be viewed at any time in the Billing tab of your account.

Date	Description	Charge Amount	Credit Amount
10-12-2023 04:33:37 AM	Payment - Credit Card (MasterCard) *****4512		\$87.00
10/12/2023	Invoice #1697099615 Constant Contact - Email Plus , 40% OFF FOR 12 MONTHS	\$87.00	

**Billing questions?** Please call Customer Support at (855) 229-5506  
Constant Contact - [1601 Trapelo Road, Suite 329 - Waltham, MA 02451](#)

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <https://www.constantcontact.com/help>.

**Constant Contact Billing** <notification@constantcontact.com>  
Reply-To: notification@constantcontact.com  
To: treasurer@venicenc.org

Thu, Oct 12, 2023 at 10:10 AM

## Billing Statement

**Today's Date:** October 12, 2023

**User Name:** venicenc

Attention: Carolyn Cole  
Venice NC  
PO Box 550  
Venice, CA 90294  
US  
3108042972  
<http://www.venicenc.org>

Below is a list of invoices and payment receipts issued for your account.

Your Account Balance can be viewed at any time in the Billing tab of your account.

Date	Description	Charge Amount	Credit Amount
10/12/2023	Invoice #1697099615 Constant Contact - Email Plus 5001-10000 Contacts Max Period Contacts: 6467 From 09/12/2023 to 10/12/2023 \$145.00 40% OFF FOR 12 MONTHS From 09/12/2023 to 10/12/2023 (\$58.00)	\$87.00	

**Billing questions?** Please call Customer Support at (855) 229-5506  
Constant Contact - [1601 Trapelo Road, Suite 329 - Waltham, MA 02451](#)

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <https://www.constantcontact.com/help>.



Helen Fallon <treasurer@venicenc.org>

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## USPS - PO Box Payment Received, Thank You

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donotreply@usps.com <donotreply@usps.com>  
To: treasurer@venicenc.org

Sun, Oct 15, 2023 at 9:41 PM



**Hello Venice Treasurer,**

Thank you for your automatic payment to the USPS® in the amount of \$430.00. This payment has been applied to your PO Box renewal and your credit card has been charged. This fee renews your PO Box for the next 12 months.

<b>Transaction number:</b>	<b>91002540430588</b>
<b>Payment amount:</b>	<b>\$430.00</b>
<b>Payment period:</b>	<b>12 months</b>
<b>Next payment due:</b>	<b>10/31/2024</b>
<b>PO Box number:</b>	<b>550</b>
<b>Post Office location:</b>	<b>313 GRAND BLVD VENICE, CA 90291-9998</b>

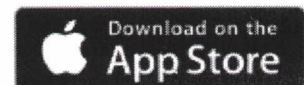
If your credit card or debit card information changes (e.g., card cancellation, card expiration, new card), be sure to update your account prior to your next scheduled automatic renewal payment. Go to your PO Boxes Online account, [usps.com/poboxes](https://usps.com/poboxes), and click Manage Account. Then, find your PO Box and click See Details and then Edit Payment Details to update your Billing Information.

Thank you for choosing the United States Postal Service®. We appreciate your business.

**Please do not respond to this system-generated email.**

If you need assistance with PO Boxes Online, please visit [USPS Help](#) or [Contact Us](#).

Download USPS Mobile®





## USPS - We are Renewing your PO Box Automatically

1 message

<donotreply@usps.com>  
To: treasurer@venicenc.org

Mon, Oct 2, 2023 at 12:29 AM



Hello JAMES MUREZ,

Your renewal fee of \$430.00 for the PO Box number 550 is due on 10/31/2023. The renewal fee will automatically be charged to the credit card associated with your PO Box on 10/15/2023. If the transaction fails for any reason, we will retry the charge on the 25th of the month.

Payment amount:	\$430.00
Scheduled payment date:	10/31/2023
PO Box number:	550
Post Office location:	313 GRAND BLVD VENICE, CA 90291-9998
Payment method:	Mastercard: #####4512

During this interim period (15th to the 25th), you will not be able to change your information in your online account and you must visit your local Post Office to pay for your PO Box. When the interim period is over, you can update your information at any time by going to your PO Boxes Online account, [usps.com/poboxes](https://usps.com/poboxes), sign in and click See Details and then Edit Payment.

If your credit card or debit card information changes (e.g., card cancellation, card expiration, new card), be sure to update your account prior to your next scheduled automatic renewal payment. Go to your PO Boxes Online account, [usps.com/poboxes](https://usps.com/poboxes), and click Manage Account. Then, find your PO Box and click See Details and then Edit Payment Details to update your Billing Information.

Thank you for choosing the United States Postal Service®. We appreciate your business.

**Please do not respond to this system-generated email.**

If you need assistance with PO Boxes Online, please visit [USPS Help](#) or [Contact Us](#).

Download USPS Mobile®





658 Venice Blvd  
Venice, CA 90291

(310) 486 - 2798 / extraspace.com

October 20, 2023 12:05 AM PDT

**EasyPay - EasyPay**

Transaction # 195942685 / System

<b>Rent 2271</b>	89.00
10/20/23 - 11/19/23	
<b>Insurance 2271</b>	14.20
10/20/23 - 11/19/23	
<b>MLS-Senior-5% Ongoing</b>	-4.45
1 MONTH	

.....

Subtotal	103.20
Discount	-4.45
Cash Credit	-79.13
<b>Transaction Total</b>	<b>\$19.62</b>

**Payment Method**

<b>Mastercard ending in 4512</b>	19.62
.....	
<b>Payment Total</b>	<b>\$19.62</b>

*Merchandise Returns will be accepted in original packaging within 30 days of purchase.*

Give yourself one less thing to worry about by signing up for easypay at:

[myaccount.extraspace.com](http://myaccount.extraspace.com)





## Final Details for Order #113-0373173-8045814

[Print this page for your records.](#)

**Order Placed:** October 20, 2023

**Amazon.com order number:** 113-0373173-8045814

**Order Total: \$96.33**

### Shipped on October 24, 2023

#### Items Ordered

#### Price

1 of: *Canon CLI-281 XL Black, Cyan, Magenta and Yellow 4 Ink Pack Compatible to printer TR8520, TR7520, TS9120 Series, TS8120 Series, TS6120 Series, TS9521C, TS9520, TS8220 Series, TS6220 Series*

\$72.99

Sold by: Amazon.com Services LLC

Supplied by: Other

Condition: New

1 of: *Avery Name Badge Inserts, Print or Write, 3 x 4 Inch, 300 Card Stock Refills (5392), White*

\$14.99

Sold by: Amazon.com Services LLC

Supplied by: Other

Condition: New

#### Shipping Address:

Steve Bradbury  
578 WASHINGTON BLVD # 194  
MARINA DEL REY, CA 90292-5421  
United States

#### Shipping Speed:

FREE Shipping

### Payment information

#### Payment Method:

Mastercard ending in 4512

Item(s) Subtotal: \$87.98

Shipping & Handling: \$7.67

Free Shipping: -\$7.67

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Total before tax: \$87.98

Estimated tax to be collected: \$8.35

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**Grand Total: \$96.33**

#### Billing address

Carolyn J Cole  
200 N SPRING ST STE 224  
LOS ANGELES, CA 90012-3238  
United States

#### Credit Card transactions

MasterCard ending in 4512: October 24, 2023: \$96.33

To view the status of your order, return to [Order Summary](#).

