

DRAFT MINUTES



Venice Neighborhood Council

LAND USE AND PLANNING COMMITTEE

PO Box 550, Venice, CA 90294 | www.VeniceNC.org

Email: Chair-LUPC@VeniceNC.org



LAND USE AND PLANNING COMMITTEE

REGULAR MEETING

AGENDA

Date: June 1, 2023 | **Time:** 7:00 p.m.

Location: Oakwood Recreation Center

Address: 767 California Avenue | Venice, CA 90291

Translation Services: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary@VeniceNC.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to one (1) minute per speaker, unless adjusted by the presiding officer of the Committee. Public comments for LUPC Meetings may be emailed to the entire committee at LUPC@venicenc.org. When submitting a public comment, please reference the project address and planning case number in the subject line of the email.

1. CALL TO ORDER

Meeting called to order at _____ p.m.

2. ROLL CALL

<input type="checkbox"/> Corinne Baginski	<input type="checkbox"/> Barry Cassilly	<input type="checkbox"/> Jeff Martin
<input type="checkbox"/> Lauren Siegel	<input type="checkbox"/> Matthew Royce	<input type="checkbox"/> Mehrnoosh Mojallali
<input type="checkbox"/> Christopher McLean	<input type="checkbox"/> Michael Jensen (Chair)	<input type="checkbox"/> [Vacant Seat]

3. CHAIR ANNOUNCEMENTS

Announcements by LUPC Chair:

- Vacant seat to remain open until next term per VNC President
- LUPC Case Flow Chart and fillable Staff Report

4. APPROVAL OF MINUTES

A. Minutes from 4/27/2023 LUPC Regular Meeting

Draft Minutes available at:

<https://www.venicenc.org/assets/documents/5/meeting646e9605ccc25.pdf>

Motion: Approve minutes

Maker / 2nd: _____ / _____

Vote: Yea: _____ / Nay: _____ / Abstain: _____ / Recuse: _____ / Ineligible: _____

5. DECLARATION OF CONFLICTS OF INTEREST OR EX PARTE COMMUNICATIONS

LUPC members to declare any conflicts of interest or *ex-parte* communications relating to items on this meeting’s agenda.

6. GENERAL PUBLIC COMMENT

Public comment is limited to one (1) minute per speaker with a total comment time not to exceed ten (10) minutes, unless adjusted by the Chair. No comment on items appearing on the Agenda are permitted. No committee member announcements are permitted.

7. OLD BUSINESS

- None

8. EARLY NOTIFICATION SYSTEM REPORT

A. Early Notification System Report

Address	Case No.	Description	Removed
516 E. Boccaccio	DIR-2022-4435-CDP-MEL-HCA	New accessory dwelling unit	
815 Angelus Pl.	ADM-2023-369-VSO	First and second story addition with roof deck	
241 E Horizon Ave	DIR-2023-685-CDP-MEL-HCA	Converting the lower level 450 SF. Storage area of an existing duplex into an ADU. New windows to comply with egress.	
19 E Driftwood St	DIR-2023-717-CDP-MEL-HCA	The conversion of an existing basement storage space into an ADU within an existing duplex in the r3-1 zone	
540 E Sunset Ave	DIR-2023-799-CDP-MEL	Demolition an existing detached rear dwelling unit; detached shed and detached shade canopy and construct a new two-story SFD unit in the rear portion of the lot	
19 E Driftwood St	DIR-2023-717-CDP-MEL-HCA	The conversion of an existing basement storage space into an ADU within an existing duplex in the R3-1 zone	
540 E Sunset Ave	DIR-2023-799-CDP-MEL	Demolition an existing detached rear dwelling unit; detached shad and detached shade canopy and construct a new two-story SFD unit in the rear portion of the lot	
2339 Abbot Kinney	DIR-2022-8511-CDP-MEL-HCA	Conversion of a three car garage to an accessory dwelling unit	
736 Brooks Ave.	DIR-2023-2075-CDP-MEL-HCA	A 584 SQ FT addition to an existing one-story SFD and new detached 725 SQ FT 3-car garage with a second story 707 SQ FT ADU in the Venice Coastal Zone zoned RD1.5-1	

Address	Case No.	Description	Removed
961 Marco Pl	DIR-2023-1774-SPP	338 SF remodel of an existing 374 SF SFD, to include 58 SF of demolition and 36 SF of addition located in the Venice Coastal Zone zoned C2-1	↓
674 Olive St	DIR-2023-2770-CDP-MEL-HCA	Convert existing garage into ADU	
20 Washington Blvd	ADM-2023-2862-RBPA	Administrative clearance under the restaurant beverage program (RBP) to allow the sale and dispensing of alcoholic beverages for on-site consumption in conjunction with a restaurant	
838 Marco Pl	DIR-2023-2977-SPP	Conversion of an existing 116 SF outdoor space to living area and the addition of a 336 SF outdoor deck with a trellis	
733 Flower Ave	DIR-2023-3021-CDP-MEL-HCA	Conversion of an existing garage into an ADU with a 72 SF addition	
221 Dimmick Ave	DIR-2023-3040-CDP	The major remodel of an existing single-family dwelling and construction, use, and maintenance of a second story addition.	
4716 Lincoln Blvd	ADM-2023-3431-RBPA	Administrative clearance under the restaurant beverage program (RBP) to allow the sale and dispensing of alcoholic beverages for on-site consumption in conjunction with a restaurant	
644 Westminster	DIR-2023-3293-CDP-MEL-HCA	New detached one story ADU with a rooftop deck	✓

Available at: <https://planning.lacity.org/resources/case-reports>

Public Comment:

agrees w/ 726 Rose, look at design

Motion: LUPC recommends VNC President issue *de minimus* letter for the above projects.

Maker / 2nd: Loren Barry / Barry
 Vote: Yea: 5 / Nay: 0 / Abstain: 1 / Recuse: 0 / Ineligible: 0

B. Case Assignments

Chair assigns cases removed from Section 8 to staff for additional research and recommendation.

Address	Case No.	Description	Staff
726 Rose Ave	CPC-2022-8746-DB-CDP-SPP-MEL-VHCA-PHP	Demo of the existing structure for the construction of a 4-story (46'-8" feet), 10-unit, mixed-use development located in the Venice Coastal Zone Specific Plan zoned C2-1	Barry

✓

9. NEW BUSINESS

A. WRAC Motion re: Community Plan update requests

Background Information:

<https://westsidecouncils.com/wp-content/uploads/2023/03/Background-Report-CP-Updates.pdf>

Motion

The Venice Neighborhood Council requests, on behalf of the stakeholders it represents, that prior to the completion of Community Plan updates, the City inform communities of the methodology by which it determines the allocation of RHNA numbers and the calculations that derive density housing goals in order to meet the aims of the Housing Element.

These include, for each Community Plan and Community or Neighborhood Council area:

- A) Current zoning capacity (including existing density bonuses & commercial zones that allow residential uses) and reasonably expected population change.
- B) The methodology which will be used to allocate RHNA growth numbers.
- C) RHNA allocation of units in each community.

We also urge the Planning Department to thoughtfully consider the input (submitted by previous written comment or imparted in real time) of Neighborhood and Community Councils as well as stakeholders that come together for the purpose of contributing to the Community Plan update process with informed and productive input, insight and/or suggestions. This essential input must be implemented by Planning staff, and the contributions reflected by being substantively included in the outcome/drafting of revised Community Plans. We urge that a report back mechanism be implemented by Planning staff, in order to inform communities of where and how their input has been received and incorporated into the final drafting process.

We would like to understand the role of the Westside Community Plan Advisory Group (WCPAG) and be assured that the WCPAG’s voice will not outweigh that of local stakeholders.

Public Comment:

Maker / 2nd: _____ / _____

Vote: Yea: _____ / Nay: _____ / Abstain: _____ / Recuse: _____ / Ineligible: _____

10. MEETING ADJOURNED

ADA Access

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

Public Posting of Agendas

Neighborhood Council agendas are posted for public review as follows:

- Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
- www.VeniceNC.com
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS) at <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>.

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01, *et seq.* More information is available at www.ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Access of Records

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.VeniceNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact, Secretary@VeniceNC.org. Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.VeniceNC.org.

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