



**APPLICATIONS:**

**DEPARTMENT OF CITY PLANNING APPLICATION**

*THIS BOX FOR CITY PLANNING STAFF USE ONLY*

Case Number \_\_\_\_\_

Env. Case Number \_\_\_\_\_

Application Type \_\_\_\_\_

Case Filed With (Print Name) \_\_\_\_\_ Date Filed \_\_\_\_\_

Application includes letter requesting:

- Waived hearing
  - Concurrent hearing
  - Hearing not be scheduled on a specific date (e.g. vacation hold)
- Related Case Number \_\_\_\_\_

**Provide all information requested. Missing, incomplete or inconsistent information will cause delays.**

*All terms in this document are applicable to the singular as well as the plural forms of such terms.*

*Detailed filing instructions are found on form CP-7810*

**1. PROJECT LOCATION**

Street Address<sup>1</sup> 647 E. Westminster Ave. Venice, CA 90291 Unit/Space Number \_\_\_\_\_

Legal Description<sup>2</sup> (Lot, Block, Tract) Lot 34, Block L, OCEAN PARK VILLA TRACT

Assessor Parcel Number 4239019028 Total Lot Area 5,209.9sf

**2. PROJECT DESCRIPTION**

Present Use One Single Family Residence With One Detached Carport

Proposed Use One Single Family Residence With One Detached ADU Above Garage

Project Name (if applicable) \_\_\_\_\_

Describe in detail the characteristics, scope and/or operation of the proposed project Demolition of Existing Garage and New Construction of a 902 sf ADU above New 816 sf Garage with a Varied Roofline 25' High Measured from the CL of Westminster Ave. 3 Parking spaces to remain unchanged.

Additional information attached  YES  NO

Complete and check all that apply:

**Existing Site Conditions**

- Site is undeveloped or unimproved (i.e. vacant)
- Site has existing buildings (provide copies of building permits)
- Site is/was developed with use that could release hazardous materials on soil and/or groundwater (e.g. dry cleaning, gas station, auto repair, industrial)
- Site is located within 500 feet of a freeway or railroad
- Site is located within 500 feet of a sensitive use (e.g. school, park)
- Site has special designation (e.g. National Historic Register, Survey LA)

<sup>1</sup> Street Addresses must include all addresses on the subject/application site (as identified in ZIMAS—<http://zimas.lacity.org>)

<sup>2</sup> Legal Description must include all contiguously owned properties (even if they are not a part of the proposed project site)

**Proposed Project Information**

(Check all that apply or could apply)

- Demolition of existing buildings/structures
- Relocation of existing buildings/structures
- Interior tenant improvement
- Additions to existing buildings
- Grading
- Removal of any on-site tree
- Removal of any street tree

- Removal of protected trees on site or in the public right of way
- New construction: 902 sf square feet
- Accessory use (fence, sign, wireless, carport, etc.)
- Exterior renovation or alteration
- Change of use and/or hours of operation
- Haul Route
- Uses or structures in public right-of-way
- Phased project

**Housing Component Information**

Number of Residential Units: Existing 1 – Demolish(ed)<sup>3</sup> 0 + Adding 1 = Total 2  
 Number of Affordable Units<sup>4</sup> Existing 0 – Demolish(ed) 0 + Adding 0 = Total 0  
 Number of Market Rate Units Existing 1 – Demolish(ed) 0 + Adding 1 = Total 2  
 Mixed Use Projects, Amount of Non-Residential Floor Area: 0 square feet

**Public Right-of-Way Information**

Have you submitted the Planning Case Referral Form to BOE? (required)  YES  NO  
 Is your project required to dedicate land to the public right-of-way?  YES  NO  
 If so, what is/are your dedication requirement(s)? N/A ft.  
 If you have dedication requirements on multiple streets, please indicate: N/A

**3. ACTION(S) REQUESTED**

Provide the Los Angeles Municipal Code (LAMC) Section that authorizes the request and (if applicable) the LAMC Section or the Specific Plan/Overlay Section from which relief is sought; follow with a description of the requested action.

Does the project include Multiple Approval Requests per LAMC 12.36?  YES  NO

**Authorizing Code Section** Coastal Development LAMC - Los Angeles Municipal Code (LAMC) Section 12.20.2

**Code Section from which relief is requested (if any):** \_\_\_\_\_

**Action Requested, Narrative** Demolition of Existing Garage and New Construction of a 902 sf ADU above New 816 sf Garage with a Varied Roofline 25' High Measured from the CL of Westminster Ave. 3 Parking spaces to remain unchanged.

**Authorizing Code Section** Mello - Government Code Sections 65590 and 65590.1

**Code Section from which relief is requested (if any):** \_\_\_\_\_

**Action Requested, Narrative:** Demolition of Existing Garage and New Construction of a 902 sf ADU above New 816 sf Garage with a Varied Roofline 25' High Measured from the CL of Westminster Ave. 3 Parking spaces to remain unchanged.

Additional Requests Attached  YES  NO

<sup>3</sup> Number of units to be demolished and/or which have been demolished within the last five (5) years.

<sup>4</sup> As determined by the Housing and Community Investment Department