



**LOS ANGELES**  
 201 N. LOS ANGELES ST., STE. 13A  
 LOS ANGELES, CA 90012  
 TEL: (213)617-9600. FAX: (213)617-9643

**VAN NUYS**  
 14540 SYLVAN ST.  
 VAN NUYS, CA 91411  
 TEL: (818) 779-8866. FAX: (818) 779-8870

**CONTRACT**

**CASE NUMBER:**  
**REFERENCE:**  
**SITE ADDRESS: 321 BROOKS AVE**  
**AUTHORIZED BY: CHRIS**

BTCID: VO22-160  
 DATE: 4/12/2022

**DESCRIPTION OF SERVICES AND FEES:**

Reinstatement Fee		x 10.00 %	
Color Fold Over Labels and Mailing	52	x \$3.00	\$156.00
Color Fold Over Mailing Only	0	x \$2.21	
Appeals – Number	0	x \$2.61	
Posting of Site – Number of signs	0	x \$85.00 (1 <sup>st</sup> )	
	0	x \$70.00 (addtl.)	
Research/Add'l N.C. and Council Notification			\$14.00
All Weather Posting (optional)	0	x \$20.00	
Removal of Signs (optional)	0	x \$50.00	
Credit Card fee		x 0.00 %	\$0.00

**TOTAL DUE: \$156.00**

A COPY OF THIS FORM MUST BE PRESENTED TO THE PLANNING DEPARTMENT AT THE TIME OF FILING TO HAVE YOUR APPLICATION DEEMED "COMPLETE"

Note: If applicant/map maker is retaining labels for addition of case number, labels must be returned to BTC within 7 days from the date of this invoice, or BTC will be forced to produce labels and charge the applicant/map maker. If bill is not paid, further processing of your other cases will stop. For cases requiring immediate mailing, labels must be submitted on the day of payment or BTC will produce labels and charge applicant/map maker.

xNL

The City of LA usually generates a determination letter comprising of one(1) to three(3) pages which requires 1st Class postage. If your project requires a determination letter that exceeds three pages, you will be billed for excess postage and material costs that are due on receipt of bill. A \$ 50.00 fee will be charged if you want a copy of the BTC file(s).


xNL


**REFUNDS AND CREDITS ONLY VALID 120 DAYS FROM THE ORIGINAL FILING DATE.** Cancellations and changes are subject to a 20% or \$50.00 handling fee, whichever is greater. Returned checks subject to a \$200.00 fee. If the check is fraudulent, the City will be notified that the invoice is null and void. A fee of 10% will be charged to re-activate all null and void invoices.

xNL

If instructed by the city that your case has gone to appeal or plum, we will immediately mail out per city instructions. The cost of mail and processing of \$2.61/label, (price may change without notice if postage increases) is immediately due to us from you. It is to be paid within 10 days. If we do not receive payment within 10 days, a 10% a month (starting after 10 days) fee will be charged and due.

xNL

Signature:   
 Telephone: (310) 994-6657  
 Print Name: NICK LEATHERS (REP/APP)

OK  CO.  
 4/12/22.



**CREST REAL ESTATE LLC**  
 11150 W OLYMPIC BLVD STE 700  
 LOS ANGELES, CA 90064-1825

NIL 34

6094

11 35/1210 CA  
 72137

DATE 04/12/02

PAY  
 TO THE  
 ORDER OF

BTC \$ 156.00

One Hundred Fifty Six Dollars and no cents DOLLARS

**BANK OF AMERICA**

ACH R/T 121000358

*[Handwritten Signature]*

FOR 321 Brooks Ave

⑈006094⑈ ⑆121000358⑆ 325163744027⑈