

Monthly Expenditure Report



Reporting Month: March 2021

Budget Fiscal Year: 2020-2021

NC Name: Venice Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37317.68	\$12884.61	\$24433.07	\$0.00	\$0.00	\$24433.07

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$44928.00	\$956.40	\$28695.38	\$0.00	\$28695.38
Outreach		\$2913.13		\$0.00	
Elections		\$4570.08		\$0.00	
Community Improvement Project	\$3760.00	\$4445.00	\$-4262.31	\$0.00	\$-4262.31
Neighborhood Purpose Grants	\$4500.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$15870.32	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	03/01/2021	Monthly web service charge. This is an encumbered expense.	General Operations Expenditure	Office	\$150.00
2	EIG CONSTANTCONTACT.CO	03/07/2021	Monthly email management service. This is an encumbered expense.	General Operations Expenditure	Office	\$65.00
3	PHANTOM LITHOGRAPHY	03/08/2021	Printing of Homeless services information card.	General Operations Expenditure	Outreach	\$82.13
4	FACEBK 9B2M84FML2	03/09/2021	Social media outreach.	General Operations Expenditure	Outreach	\$75.00
5	FACEBK KDQRR23NL2	03/12/2021	Social media outreach.	General Operations Expenditure	Outreach	\$6.00
6	TIMES MEDIA GROUP CA	03/20/2021	Media outreach.	General Operations Expenditure	Outreach	\$250.00
7	EXTRA SPACE 8011	03/20/2021	Monthly storage fee. This is an encumbered expense.	General Operations Expenditure	Office	\$306.20

8	Diamond Landscape Inc.	02/09/2021	Landscaping for beautification and walkability project on City land next to Penmar Park for the use Venice stakeholders.	Community Improvement Project		\$4445.00
9	APPLEONE EMPLOYMENT SERVICES	02/11/2021	Monthly staff services charge.	General Operations Expenditure	Office	\$307.20
10	THE WEB CORNER, INC.	03/05/2021	Up-grades to Venice NC web site.	General Operations Expenditure	Outreach	\$2500.00
11	APPLEONE EMPLOYMENT SERVICES	03/11/2021	Monthly charge for staff services.	General Operations Expenditure	Office	\$128.00
12	PHANTOM LITHOGRAPHY / DAVID M. GUERRA	03/16/2021	Expenses for call for candidate mailer. The pre-sort cost was not in original estimate and it is proposed it will come out of miscellaneous expenses for election.	General Operations Expenditure	Elections	\$4570.08
Subtotal:						\$12884.61

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00