

PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



Board of Officers Regular Meeting Minutes

Westminster Elementary School (Auditorium) 1010 Abbot Kinney Blvd, Venice, 90291 Tuesday, September 19, 2017 at 7:00 PM

BOARD MEETINGS: The Venice Neighborhood Council holds its regular meetings on the third Tuesday of the month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. All are welcome to attend.

TRANSLATION Services: Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina 213.473.5391.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5 the agenda and non-exempt writings that are distributed to a majority or all of the board members in advance of regular and special meetings may be viewed at Beyond Baroque (681 Venice Blvd), the Venice Library (501 S. Venice Blvd), and the VNC website (http://www.venicenc.org), or at the scheduled meeting. For a copy of any record related to an item on the agenda, please contact <u>communications@venicenc.org</u>. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at:

www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a "Speaker Card" to address the Neighborhood Committee on any agenda item before the Neighborhood Committee takes action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Neighborhood Committee jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Neighborhood Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Neighborhood Committee meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer.

POSTING: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at Beyond Baroque, 681 Venice Blvd; Venice Public Library, 501 S. Venice Blvd; and at our website by clicking on the following link: <u>www.venicenc.org</u>, or at the scheduled meeting. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood. In addition, if you would like a copy of any record related to an item on the agenda, please contact vp@venicenc.org. **RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the VNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNC Bylaws. The Bylaws are available at our Board meetings and our website www.venicenc.org. DISABILITY POLICY: THE **AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting George Francisco, VP, at (310) 421-8627 or email vp@venicenc.org. **PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at our website: www.venicenc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact George Francisco, VP, at(310) 421-8627 or email vp@venicenc.org.

ALL AGENDA TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE ON THE NIGHT OF THE MEETING.

1. <u>Call to Order and Roll Call</u> (7:00 PM – 1 minute)

The meeting is called to order in honor of Pastor Steve Weller, longtime Venice Activist and Carol Anne Hawkins who passed last month.

ATTENDANCE



PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



PRESENT: Ira Koslow, George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Ilana Marosi, James Murez, Matt Shaw, Robert Thibodeau, (12)

NOT PRESENT: Hugh Harrison, Matt Kline, Sunny Bak, Brads Aarons, Hollie Stenson, Michelle Meepos, John Reed, Colleen Saro, (8)

2. <u>Pledge Of Allegiance</u> (7:01PM -- 1 minute)

3. <u>Approval of Outstanding Board minutes</u> (7:02PM – 1 minute) <u>http://www.venicenc.org/docs/34484250-7021.pdf</u>

> GF, SL (11, 0, 1) FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Ilana Marosi, James Murez, Matt Shaw, Robert Thibodeau, OPPOSED: ABSTAIN: Ira Koslow

4. <u>Approval of the Agenda</u> (7:03PM – 1 minute)

MS, JM (11, 0, 1) FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Ilana Marosi, James Murez, Matt Shaw , Robert Thibodeau, OPPOSED: ABSTAIN: Ira Koslow

 Declaration of Ex Parte Communications or Conflicts-Of-Interest (7:04PM -- 1 minute) All Board members shall declare any ex parte communications or conflicts-of interest relating to items on this meeting's agenda.

CL 10D Recusal MR All LUPC items communications JM meet with pricincipal on video projector

- 6. <u>Scheduled Announcements and Presentations</u> (7:05PM -- 40 minutes)
- 6A Public Safety LAPD Report (7:05PM-10 minutes): Senior Lead Officers Peggy Thusing



PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



(25120@lapd.lacity.org), Kristan Delatori (<u>32914@lapd.lacity.org</u>), Acting SLO Joe Roberts -41448@lapd.online SLO Adrian Acosta - 39174@lapd.online SLO Javier Ramirez -39174@lapd.online, Beach Patrol - LT Michael Soliman - 32906@lapd.online Supervisor. *Includes a monthly Venice crime report and updates on law enforcement issues in Venice*.

- **6B** <u>**Government Reports (7:15PM-15 minutes)** (Representatives have standing place on the agenda, but are not always available to attend)</u>
- City Councilmember Mike Bonin, Field Deputy Taylor Bazley, 310-568-8772 (taylor.bazley@lacity.org)
- Congressman Ted Lieu, Representative Janet Turner, 310-496-9896 (janet.turner@mail.house.gov)
- State Senator Ben Allen, Representative Olin Wibroe (Olina.wibroe@sen.ca.gov)
- State Assemblyperson Autumn Burke, West Los Angeles Field Representative, Brandon Stansell, (310) 412-6400, (brandon.stansell@asm.ca.gov)
- LA County Supervisor Sheila Kuehl Westside Field Deputy FYI, Stephanie Cohen (310)231-1170 (scohen@bos.lacounty.gov)
- Mayor Eric Garcetti, Westside Deputy, Daniel Tamm, 213-978-0836 (Daniel.Tamm@Lacity.org)

6C <u>VNC Announcements and Reports</u> (7:30PM-5 minutes)

President -Ira Koslow (<u>President@VeniceNC.org</u>)
 Dax Kimbrough has resigned from the Board. Nominations for Community Interest Officer board seat are are now open. Application online here to link :

 <u>http://www.venicenc.org/productphotos/VNC%20Community%20Interest%20Stakeholder%2</u>
 <u>0Officer%20application%20.pdf</u> All applications must be received as per application by October 9, 2017.

Abbot Kinney Festival and The VNC table needs volunteers

- Vice President George Francisco (VicePresident@VeniceNC.org)
- Westside Regional Alliance of Councils- ,Ira Koslow, VNC Representative (Chair@westsidecouncils.org), MICHELLE MEEPOS ARRIVES
- Los Angeles Neighborhood Council Coalition (LANCC) Ivan Spiegel (Parliamentarian@VeniceNC.org)
- VNC Representative to DWP: Yolanda Gonzales
- Budget Advocates Hugh Harrison, Treasurer
- 6D History of Venice Development (7:35PM-10 minutes) (Dario Rodman-Alvarez, dario@pacificurbanism.com): Plans, Maps, and Aerial Photographs from 1892 to Present. US Census Bureau Data Trends from 1960-2010 in Venice, CA and Los Angeles Metropolitan Area.



PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



HOLLIE STENSON ARRIVES 7:29PM (we took all treasurer votes prior to presentation out of order.)

- Treasurer's Report (7:45PM -- 15 minutes) (Hugh Harrison on behalf of Budget & Finance Committee) (Treasurer@VeniceNC.org)
 See attached addendums at <u>http://www.venicenc.org/minutes-and-agendas.php</u>
 [Discussion and possible action]
- 7A Monthly Expenditure Report (Hugh Harrison, Treasurer treasurer@venicenc.org) MOTION: The VNC approves the August monthly expenditure report.

GF, RT (12, 0, 1)

FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Ilana Marosi, Michelle Meepos, James Murez, Matt Shaw, Robert Thibodeau, OPPOSED: ABSTAIN: Ira Koslow

7B Expenditure to date Report (Hugh Harrison, Treasurer <u>treasurer@venicenc.org</u>) **MOTION**: The VNC approves the August Expenditure to Date report.

GF, MM (12, 0, 1) FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Ilana Marosi, Michelle Meepos, James Murez, Matt Shaw, Robert Thibodeau, OPPOSED: ABSTAIN: Ira Koslow

7C Purchase of Video Projector

MOTION: The VNC approves the expenditure of \$3,000 from Community Improvement Projects for the purchase of a projector to be installed from the ceiling of Westminster Elementary School.

Recommended by the Budget and Finance Committee 4-0-0 on September 5, 2017

GF, EW (12, 0, 1)

FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Ilana Marosi, Michelle Meepos, James Murez, Matt Shaw , Robert Thibodeau, OPPOSED: ABSTAIN: Ira Koslow



PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



7D Purchase of Name Placard Holders

MOTION: The VNC approves the expenditure of \$200 from Outreach for the purchase of 25 name placard holders and printed identification for Board officers at Board meetings. *Recommended by the Budget and Finance Committee 4-0-0 on September 5, 2017*

GF, MM (12, 0, 1)

FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Ilana Marosi, Michelle Meepos, James Murez, Matt Shaw, Robert Thibodeau, OPPOSED: ABSTAIN: Ira Koslow

7E Additional Outreach Materials for Neighborhood Committee

MOTION: The VNC approves the expenditure of \$150 from Outreach for the purchase of additional outreach materials (name cards) for members of the Neighborhood Committee. *Recommended by the Budget and Finance Committee 4-0-0 on September 5, 2017*

GF, MM (11, 0, 2)

FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Ilana Marosi, Michelle Meepos, James Murez, Robert Thibodeau, OPPOSED: ABSTAIN: Ira Koslow, Matt Shaw ,

7F Purchase of Sign re: locking cars

MOTION: The VNC approves the expenditure of \$50 from Outreach for the purchase of a police authorized sign reminding individuals to lock their cars. *Recommended by the Budget and Finance Committee 4-0-0 on September 5, 2017*

GF, MM (12, 0, 1) FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Ilana Marosi, Michelle Meepos, James Murez, Matt Shaw , Robert Thibodeau, OPPOSED: ABSTAIN: Ira Koslow



PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



8. <u>Announcements and Public Comment on items not on the Agenda</u> (8:00PM -- 10 minutes)

[No more than **1 minute per person** – no Board member announcements permitted]

9. <u>General Consent Calendar</u> (8:10PM -- 5 minutes)

[All agenda items on the Consent Calendar will pass when the Consent Calendar is approved. No discussion or Public Comment is allowed on any item. Items may be removed by any board member or stakeholder. Removed items will go to the end of the agenda and be treated as regular agenda items with discussion and public comment.]

9A Opposition to SB 649 (Matthew Royce on behalf of LUPC)

MOTION: The VNC Board shall support a WRAC motion in opposition to SB 649 which removes from cities the discretionary regulation of "small cell" cell phone towers in the public right-of-way and on city property. Exceptions for historic zones and Coastal Zone are included, but scenic highways and R zones are not included. Cities have capability to properly analyze applications within existing laws and balance protection of neighborhoods with the need for increased wireless capacity."

Recommended by LUPC 8-0-0 on September 6, 2017

9B Playa Gas Field (George Francisco on behalf of the Neighborhood Committee vp@venicenc.org)

MOTION: The Venice Neighborhood Council shall attach the following statement of "Support" to Council file 17-0756: Playa Del Rey/8141 Gulana Avenue/Natural Gas Storage Facility Operations/ Compliance Regulations: The Venice Neighborhood Council supports "CF 17-0756: Playa Del Rey/8141 Gulana Avenue/Natural Gas Storage Facility Operations/Compliance Regulations" for the positive impacts that an investigation and thorough site review of all equipment, wells and permitting will have upon the Venice community: 1. The Natural Gas Storage facility in guestion was converted to this purpose in 1955 and although this is its primary use, it continues to produce oil which was its original purpose. 2. There is a public safety hazard due to the combustible nature of methane gas associated with petroleum deposits and storage facilities of this nature. 3. There is a public safety hazard dating to a February 22, 2017 Order to Comply issued to the Storage Facility operator, Southern California Gas, related to hillside erosion near residential property. 4. The Natural Gas Storage facility in guestion in Playa Del Rey is similar in age, history and structure as the Aliso Canyon Natural Gas Storage facility which in 2015 was responsible for the largest methane gas leak in history. 5. The explosion at the Aliso Canyon facility and subsequent leaking of methane gas into the Porter Ranch community is a documented example of the massive potential danger that a similar incident would present to the Venice community in terms of residents' health, both public and private property, local business activity and overall negative environmental impact on our coast. Recommended by Neighborhood Committee 7-0-1

9C Great Sing a Long (Santiesteban Genny, <u>santiesteban@lawa.org</u>)
 MOTION: The Venice Neighborhood Council supports the Venice High School annual Grease Sing a Long.



PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



PASSED

LUPC (8:15PM – 210 minutes) (Matthew Royce on behalf of LUPC, Chair-lupc@VeniceNC.org) (see project files for more detailed info at <u>http://www.venicenc.org/land-use-committee.php</u>)

10A Position on SurveyLA community impact (8:15PM-90 minutes)

MOTION: The VNC Board demands that the City of Los Angeles adopt the following policy: 1. The results of SurveyLA do not constitute fair argument of substantial evidence of a potential significant impact to historic resources under CEQA or otherwise. This should be noted on all published documents including Zoning Information Bulletins available on ZIMAS.

SurveyLA is a planning tool only that may be used when updating community plans, specific plans and coastal plans; it should not be used on an individual case-by-case basis
 The burden is on the City to prove substantial evidence of a potential significant impact to historic resources on a case-by-case basis

4. No clearances related to SurveyLA shall be required on discretionary or non-discretionary permits unless the City proves substantial evidence exists above and beyond information in SurveyLA

Recommended by LUPC 6-0-0

Master Report: <u>http://preservation.lacity.org/sites/default/files/SurveyLA_MasterReport_0.pdf</u> Venice Reports: <u>http://preservation.lacity.org/surveyla-findings-and-reports#Venice</u>

MR, GF (12, 0, 1)

FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Holly Stenson, Michelle Meepos, James Murez, Matt Shaw, Robert Thibodeau,

OPPOSED:

ABSTAIN: Ira Koslow

IM, Motion to Postpone, MOTION FAILS for lack of a second

7 ppl in FAVOR in lieu of speaking for the MOTION

Ilana Morosi leaves prior to vote on original motion.

10B 744 Vernon Ave (9:45PM-20 minutes)

Case: DIR-2017-2292-CDP-MEL Applicant: Nick Valencia LUPC Staff: Mehrnoosh Mojallali Representative: SEA



PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



Description: New Single Family Residence **MOTION**: The VNC Board recommends approval of the project as presented. Recommended by LUPC 8-0-0 *on September 6, 2017* MR, GF (12, 0, 1) FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Holly Stenson , Michelle Meepos, James Murez, Matt Shaw , Robert Thibodeau, OPPOSED: ABSTAIN: Ira Koslow

10C 3011 Ocean Front Walk (10:05PM-30 minutes)

Case: DIR-2016-4749-CDP-MEL Applicant: Mike Targon LUPC Staff: Ramsey Daham Representative: Ron Howell and Rudy Alegre Description: DEMOLITION OF AN EXISTING 2,300 S.F. MULTI-FAMILY BUILDING AND THE CONSTRUCTION OF A NEW 4,113 S.F. SINGLE FAMILY HOME **MOTION**: The VNC Board recommends approval of the project as presented. *Motion postponed from February,* Recommended by LUPC 5-0-0 on September 6, 2017

2.) MR, GF(6, 6, 1) MOTION FAILS

FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, Stephen Livigni, Michelle Meepos,

OPPOSED: Ira Koslow, William Hawkins, Cayley Lambur, James Murez, Matt Shaw , Robert Thibodeau,

ABSTAIN: Ira Koslow

3.) AMENDMENT TO MOTION: The board refers the applicant back to LUPC for further review before the next meeting.

JM, EW (9, 3, 1)

FAVOR: Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Holly Stenson , Michelle Meepos, James Murez, Matt Shaw , Robert Thibodeau,

OPPOSED: George Francisco, Melissa Diner, Stephen Livigni,

ABSTAIN: Ira Koslow

1.) AMENDMENT (ADDITION) TO ORIGINAL MOTION: The owner shall properly and fully notice remaining tenants of all its rights under Ellis Act in a timely manner pursuit to all municipal codes.

GF, EV (12, 0, 1)

FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Cayley Lambur, Stephen Livigni, Holly Stenson, Michelle Meepos, James Murez, Matt Shaw, Robert Thibodeau,



PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



OPPOSED: ABSTAIN: Ira Koslow

Cayley Lambur leaves

10D 925-929 Marco Place (10:35PM 30 minutes) Case: DIR-2015-3506-CDP-SPP-MEL, DIR-2015-3507-CDP-SPP-MEL, DIR-2015-3504-CDP-SPP-MEL Applicant: Shula Harel LUPC Staff: Mehrnoosh Mojallali Representative: Ron Harel Description: 3 New Single Family Residences **MOTION:** The VNC Board recommends approval of the project with the condition that the homes on lots 22 and 23 be sunken down 2 feet to match the designed height of the home on lot 24. Recommended by LUPC 3-2-2 on September 6, 2017

MR, JM (11, 0, 1)

FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Stephen Livigni, Holly Stenson, Michelle Meepos, James Murez, Matt Shaw, Robert Thibodeau, OPPOSED:

ABSTAIN: Ira Koslow

MD, JM (10, 1, 1) Amendment: Approval of the project as presented. FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Stephen Livigni, Holly Stenson, Michelle Meepos, James Murez, Matt Shaw, OPPOSED: Robert Thibodeau, ABSTAIN: Ira Koslow

- **11.** <u>**Old Business</u>** (11:05PM 0 minutes) See attached addendums at <u>http://www.venicenc.org/minutes-and-agendas.php</u> [Discussion and possible action]</u>
- 12. <u>New Business (11:05PM 20 minutes)</u> [Discussion and possible action] See attached addendums at <u>http://www.venicenc.org/minutes-and-agendas.php</u>
- 12A Venice Street Donations (11:05PM-20 minutes) Will Hawkins on behalf of the Homeless Committee, william.hawkins@venicenc.org)



PO Box 550, Venice, CA 90294 / <u>www.VeniceNC.org</u> Email: <u>info@VeniceNC.org</u> Phone: 310-421-8627



MOTION: Whereas, professional homeless service organizations, city officials, and law enforcement agree that street donations of food, clothing, and other items often do more harm than good by disrupting the process of helping people get off the street, creating a dangerous and unclean environment for both the housed and unhoused, and costs the city tens of thousands of dollars a year in street cleanup and trash collection costs Therefore be it resolved that the VNC sign the attached letter to be forwarded to CP Bonin, Supervisor Sheila Kuehl, LAPD Captain Choi, LAPD Sgt Mike Fox - HOPE Unit, Dept of Sanitation, LAFD Captain Station 62, Steven Butler - St Joseph Center and C3 Lead, and all local Venice homeless service providers. This Letter can also be distributed by Venice businesses and residents to those making street donations asking them to partner with Venice service agencies instead of dropping donations on the street.

WH, HS (11, 0, 1)

FAVOR: George Francisco, Melissa Diner, Matthew Royce, Evan White, William Hawkins, Stephen Livigni, Holly Stenson, Michelle Meepos, James Murez, Matt Shaw, Robert Thibodeau, OPPOSED:

ABSTAIN: Ira Koslow

- 13. <u>Board Member Comments on subject matters within the VNC jurisdiction</u> (11:25PM 5 minutes)
- 14. Adjourn (approx. 11:25PM)

MM, HS 10PM adjournment

List of Venice Neighborhood Council Committees & Chairs – Volunteers Welcome

Ad Hoc Committees
Homeless - Will Hawkins
Parking & Transportation - Jim Murez
Venice Cityhood - Nick Antonicello
Discussion Forum - Joe Murphy

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the VNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNC Bylaws. The Bylaws are available at our Board meetings and our website <u>www.venicenc.org</u>.

THE AMERICANS WITH DISABILITIES ACT: The Venice Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request at least three business days (72) hours prior to the meeting by contacting Melissa Diner, Secretary at <u>secretary@venicenc.org</u>.