



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



Joint VNC Board & Administrative Committee Agenda

Monday, November 13, 2017 at 7:00PM

Extra Space Storage, President's Row Room

658 South Venice Blvd, Venice, 90291

Note (i) The Administrative Committee does not address or consider the merits of proposed agenda items. Its function is to determine whether a proposed agenda item will be placed on the next Board meeting agenda, postponed, referred to a specific committee for review and recommendation, treated as an announcement, or considered and resolved as a non-Board administrative matter. (ii) The Administrative Committee has the discretion to reorder consideration of matters on the agenda to accommodate stakeholders or for other reasons.

BOARD MEETINGS: The Venice Neighborhood Council holds its regular meetings on the third Tuesday of the month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. All are welcome to attend.

TRANSLATION Services: Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina 213.473.5391.

PUBLIC ACCESS OF RECORDS: *In compliance with Government Code section 54957.5 the agenda and non-exempt writings that are distributed to a majority or all of the board members in advance of regular and special meetings may be viewed at Beyond Baroque (681 Venice Blvd), the Venice Library (501 S. Venice Blvd), and the VNC website (<http://www.venicenc.org>), or at the scheduled meeting. For a copy of any record related to an item on the agenda, please contact communications@venicenc.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood*

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a "Speaker Card" to address the Neighborhood Committee on any agenda item before the Neighborhood Committee takes action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Neighborhood Committee jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Neighborhood Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Neighborhood Committee meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer.

POSTING: *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at Beyond Baroque, 681 Venice Blvd; Venice Public Library, 501 S. Venice Blvd; and at our website by clicking on the following link: www.venicenc.org, or at the scheduled meeting. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at*

www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood. In addition, if you would like a copy of any record related to an item on the agenda, please contact vp@venicenc.org.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the VNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNC Bylaws. The Bylaws are available at our Board meetings and our website www.venicenc.org. **DISABILITY POLICY:** **THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting George Francisco, VP, at (310) 421-8627 or email vp@venicenc.org.

PUBLIC ACCESS OF RECORDS: *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at our website: www.venicenc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact George Francisco, VP, at (310) 421-8627 or email vp@venicenc.org.*

- 1. Call to Order and Roll Call**
- 2. Approval of the Administrative Committee Agenda**
- 3. Approval of outstanding Administrative Committee minutes**



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



<http://www.venicenc.org/docs/34484283-7119.pdf>

4. **Announcements & Public Comment on items not on the Agenda**
5. **Old Administrative Committee Business**
6. **New Administrative Committee Business**
- 6A **Close nominations for vacant Board Community Officer and Outreach Officer seats**
7. **Consideration and approval of October 17, 2017 Proposed Board Agenda**
8. **Adjourn**

THE AMERICANS WITH DISABILITIES ACT: *The Venice Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request at least three business days (72) hours prior to the meeting by contacting Melissa Diner, Secretary at secretary@venicenc.org.*



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



Draft Board of Officers Regular Meeting Agenda

Westminster Elementary School (Auditorium)

1010 Abbot Kinney Blvd, Venice, 90291

Tuesday, November 21, 2017 at 7:00 PM

BOARD MEETINGS: The Venice Neighborhood Council holds its regular meetings on the third Tuesday of the month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. All are welcome to attend.

TRANSLATION Services: Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina 213.473.5391.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5 the agenda and non-exempt writings that are distributed to a majority or all of the board members in advance of regular and special meetings may be viewed at Beyond Baroque (681 Venice Blvd), the Venice Library (501 S. Venice Blvd), and the VNC website (<http://www.venicenc.org>), or at the scheduled meeting. For a copy of any record related to an item on the agenda, please contact communications@venicenc.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a "Speaker Card" to address the Neighborhood Committee on any agenda item before the Neighborhood Committee takes action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Neighborhood Committee jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Neighborhood Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Neighborhood Committee meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer.

POSTING: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at Beyond Baroque, 681 Venice Blvd; Venice Public Library, 501 S. Venice Blvd; and at our website by clicking on the following link: www.venicenc.org, or at the scheduled meeting. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood. In addition, if you would like a copy of any record related to an item on the agenda, please contact vp@venicenc.org.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the VNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNC Bylaws. The Bylaws are available at our Board meetings and our website www.venicenc.org. **DISABILITY POLICY: THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting George Francisco, VP, at (310) 421-8627 or email vp@venicenc.org. **PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at our website: www.venicenc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact George Francisco, VP, at (310) 421-8627 or email vp@venicenc.org.

ALL AGENDA TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE ON THE NIGHT OF THE MEETING.

1. **Call to Order and Roll Call (7:00 PM – 1 minute)**
2. **Pledge Of Allegiance (7:01PM -- 1 minute)**
3. **Approval of Outstanding Board minutes (7:02PM – 1 minute)**
<http://www.venicenc.org/minutes-and-agendas.php>
4. **Approval of the Agenda (7:03PM – 1 minute)**
5. **Declaration of Ex Parte Communications or Conflicts-Of-Interest (7:04PM -- 1 minute)**
All Board members shall declare any ex parte communications or conflicts-of interest relating to items on this meeting's agenda.



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



6. Scheduled Announcements and Presentations

6A Live Stream of Meetings (7:05PM -- 3 minutes)

All VNC Board meetings are streamed live online. Please log onto facebook and share the live stream on the VNC homepage to promote community participation. Click here to share!

<https://www.facebook.com/VeniceNC/>

6B Public Safety - LAPD Report (10 minutes): Senior Lead Officers Peggy Thusing

(25120@lapd.lacity.org), Kristan Delatori (32914@lapd.lacity.org), acting SLO Joe Roberts -

41448@lapd.online SLO Adrian Acosta - 39174@lapd.online SLO Javier Ramirez -

39174@lapd.online, Beach Patrol - LT Michael Soliman - 32906@lapd.online

Supervisor. *Includes a monthly Venice crime report and updates on law enforcement issues in Venice.*

6C Government Reports (15 minutes) (Representatives have standing place on the agenda, but are not always available to attend)

- City Councilmember Mike Bonin, Field Deputy Taylor Bazley, 310-568-8772 (taylor.bazley@lacity.org)
- Congressman Ted Lieu, Representative Janet Turner, 310-496-9896 (janet.turner@mail.house.gov)
- State Senator Ben Allen, Representative Olin Wibroe (Olin.wibroe@sen.ca.gov)
- State Assemblyperson Autumn Burke, West Los Angeles Field Representative, Brandon Stansell, (310) 412-6400, (brandon.stansell@asm.ca.gov)
- LA County Supervisor Sheila Kuehl Westside Field Deputy FYI, Stephanie Cohen (310)231-1170 (scohen@bos.lacounty.gov)
Plans for the bike path that the City and County have created.
- Mayor Eric Garcetti, Westside Deputy, Daniel Tamm, 213-978-0836 (Daniel.Tamm@Lacity.org)

6D VNC Announcements and Reports (5 minutes)

- President -Ira Koslow (President@VeniceNC.org)
- Vice President - George Francisco (Vice President@VeniceNC.org)
- Westside Regional Alliance of Councils- ,Ira Koslow, VNC Representative (Chair@westsidecouncils.org),
- Los Angeles Neighborhood Council Coalition (LANCC) Ivan Spiegel (Parliamentarian@VeniceNC.org)
- VNC Representative to DWP: Yolanda Gonzales
- Budget Advocates - Hugh Harrison, Treasurer
- Venice High School Comprehensive Modernization Program Report - Jim Murez



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



7. **Treasurer's Report (10 minutes)** (Hugh Harrison on behalf of Budget & Finance Committee) (Treasurer@VeniceNC.org)
*See attached addendums at <http://www.venicenc.org/minutes-and-agendas.php>
[Discussion and possible action]*

- 7A **Monthly Expenditure Report**
MOTION: The VNC approves the September monthly expenditure report (MER).
Recommended by the Budget and Finance Committee 5-0-0 on 11/7/17
Uploaded Documents:
[Download 1510103835.pdf](#)

- 7B **Expenditure to date Report**
MOTION: The VNC approves the September Expenditure to Date report.
Recommended by the Budget & Finance Committee 5-0-0 on 11/7/17
Uploaded Documents:
[Download 1510103948.pdf](#)

- 7C **Motion to Approve Funding for Venice Sign Lighting**
MOTION: The VNC approves the expenditure of \$800 from the Holiday Festival for the Holiday Sign Lighting.
Recommended by the Budget & Finance Committee 5-0-0 on 11/7/17
Uploaded Documents:
[Download 1510104432.pdf](#)

- 7D **Motion to Approve funding for Town Hall on Venice Cityhood**
MOTION: The VNC approves \$800 from Outreach for a Town Hall on Venice Cityhood for January 18, 2017. Proposed budget is attached.
Recommended by the Budget & Finance Committee 5-0-0 on 11/7/17
Uploaded Documents:
[Download 1510104702.pdf](#)

- 7E **Motion to Approve funding for nameplates**
MOTION: The VNC approves \$100 from General Operations for 10 name plates for LUPC meetings.
Recommended by the Budget & Finance Committee 5-0-0 on 11/7/17

8. **Announcements and Public Comment on items not on the Agenda (PM - 10 minutes)**
[No more than 1 minute per person – no Board member announcements permitted]

9. **General Consent Calendar (PM -- 5 minutes)**
[All agenda items on the Consent Calendar will pass when the Consent Calendar is approved. No discussion or Public Comment is allowed on any item. Items may be removed by any board member or stakeholder. Removed items will go to the end of the agenda and be treated as regular agenda items with discussion and public comment.]



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



- 10. LUPC (PM – minutes)** (Matthew Royce on behalf of LUPC, Chair-lupc@VeniceNC.org)
(see project files for more detailed info at <http://www.venicenc.org/land-use-committee.php>)
- 10A 3011 Ocean Front Walk**
Case: DIR-2016-4749-CDP-MEL
Applicant: Mike Targon
LUPC Staff: Matthew Royce
Representative: Ron Howell and Rudy Alegre
Description: New Single Family Home
The VNC Board shall consider without a LUPC recommendation
Recommended by LUPC 6-0-0 on October 5, 2017
- 10B 520 Venice Way**
Case: DIR-2017-3569-WDI
Applicant: Reza Akef
LUPC Staff: Michael Jensen
Representative: Rez Akef
Description: Waiver of street dedication and improvement related to a parcel map
MOTION: The VNC Board recommends supporting the Waiver of Dedication unless the City will grant a 9-1/2 foot setback on Venice Blvd
Recommended by LUPC 6-0-0 on October 26, 2017
- 10C 662 Vernon Ave.**
Case: DIR-2017-642-CDP-MEL
Applicant: 662 Vernon LLC
LUPC Staff: Tim Bonefeld
Representative: Crest Real Estate
Description: New Single Family Residence
MOTION: The VNC Board recommends denial of this project due to lack of concern by applicant for context of neighbors and overall scale for a single family dwelling
Recommended by LUPC 4-0-2 on October 26, 2017
- 10D 2314 Frey Ave**
Case: DIR-2016-4535-CDP-MEL
Applicant: Patricia Jones
LUPC Staff: Tim Bonefeld
Representative: Fernando Diaz Description: New Single Family Residence
MOTION: The VNC Board recommends approval of this project with the condition that a 3 foot long, 45 degree notch be provided in the northeast corner of the fence for pedestrian safety
Recommended by LUPC 5-0-0 on October 26, 2017



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



10E 848 Brooks Ave

Case: ZA-2014-231-CDP-MEL, AA-2014-229-PMLA-SL

Applicant: Louis Perez

LUPC Staff: Robert Aronson

Representative: Louis Perez

Description: 2 Unit small lot subdivision

MOTION: The VNC Board recommends approval of this project as presented

Recommended by LUPC 6-0-0 on October 26, 2017

10F 2905 Washington Blvd

Case: DIR-2017-3549-CDP-SPP, ZA-2017-3550-CUB

Applicant: Mario Guddemi LUPC

Staff: Tim Bonefeld

Representative: Evette Gonzalez

Description: Change of Use of an existing retail space to be incorporated into an existing and restaurant and application for alcohol consumption on site.

MOTION: The VNC Board recommends approval of this project as presented

Recommended by LUPC 7-0-0 on November 2, 2017

10G 428 Rialto

Case: ZA-2015-865-CDP-MEL

Applicant: Sadrudin and Nurjehan Damji

LUPC Staff: Joe Clark

Representative: Fareez Giga

Description: Addition to existing SFD and partial demolition/renovation of existing SFD

MOTION: The VNC Board recommends approval of this project as presented

Recommended by LUPC 6-0-0 on November 2, 2017

10H 2433 Wilson Ave

Case: DIR-2017-1854-CDP-MEL

Applicant: Eddie Avakian

LUPC Staff: Mehrnoosh Mojalli

Representative: Ben Ballentine

Description: New Single Family House

MOTION: The VNC Board recommends denial of this project due to the design not conforming to the surrounding neighborhood's height, scale, and articulation and a lack of response to community concerns

Recommended by LUPC 7-0-0 on November 2, 2017

10I 836-840 California Ave

Case: AA-2016-3031-PMLA-SL, DIR-2016-3033-CDP-MEL

Applicant: Alon Zakoot

LUPC Staff: Mehrnoosh Mojallali



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



Representative: Alon Zakoot Description: 3 Unit Small Lot Subdivision

MOTION: The VNC Board recommends approval of this project with modifications of a 5 foot setback of roof deck railings next to West and East neighbors, and a 20 foot front yard setback from the Property Line

Recommended by LUPC 7-0-0 on November 2, 2017

11. Old Business (PM - 0 minutes) See attached addendums at

<http://www.venicenc.org/minutes-and-agendas.php>

[Discussion and possible action]

12. New Business (PM – minutes)

[Discussion and possible action] See attached addendums at

<http://www.venicenc.org/minutes-and-agendas.php>

12A Selection of Outreach Officer

MOTION: The VNC Board shall select a stakeholder to fill the vacant Outreach Officer seat from pre-qualified candidates.

12B Selection of Community Officer

MOTION: The VNC Board shall select a stakeholder (or Community Interest Stakeholder) pre-qualified candidates to fill the vacant Community Officer seat

12C Contest to create new VNC logo (Hollie Stenson on behalf of the Outreach Committee

hollie.stenson@venicenc.org)

The VNC Board shall sponsor a contest, administered by the Outreach Committee, to create a new logo for the Venice Neighborhood Council. The final choice will be made by the Board. No public funds will be involved.

Recommended by the Outreach Committee 3-0-0 onn 11/2/17

Uploaded Documents:

[Download 1510105298.doc](#)

12D VNC Requests City To Utilize Existing City/County Owned Bathrooms (Will Hawkins on behalf of the Homeless Committee william.hawkins@venicenc.org)

MOTION: Whereas, purchasing, renting, or providing mobile bathrooms and wash stations in Venice places an undue financial burden on the taxpayers of the city of Los Angeles, the VNC recommends that the City utilize existing public bathrooms with security attendants and maintenance, during the hours of 9pm and 6am that are owned and/or operated by the city (and/or county) of Los Angeles, such as the Vera Davis Center, Los Angeles Fire Station #63, Penmar Golf Club, the Venice Public Library, along with other strategically located city/county owned/operated public parks and facilities as sited by the city. We also call for the city to open a limited number of existing public bathrooms on Venice Beach, also with security attendants and maintenance.

Recommended by Homeless Committee 4-1-0 on October 31, 2017



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



- 12E Venice Beach Task Force Meritorious Unit Citation** (George Francisco, vice-president vp@venicenc.org)
MOTION: The VNC shall write a letter in support of LAPD's Venice Beach Task Force being awarded a Meritorious Unit Citation.
- 12F Reserved seating at City meetings for NC Reps with a CIS of a Board Resolution** (Ira Koslow on behalf of WRAC president@venicenc.org)
MOTION: In the interest of ensuring that local constituencies represented by Los Angeles Neighborhood Councils are heard, the Venice NC requests that seating be reserved at City departmental hearings, commission meetings, and Council meetings for members of Neighborhood and Community Councils [who have submitted Community Impact Statements on item(s) before the body]. The Venice NC further requests that the City Council introduce a motion to amend the Administrative Code (Section 22.819) to reflect this policy
- 12G Support of Pumping Plant Project** (James Murez on behalf of the Parking and Transportation Committee james.murez@venicenc.org)
MOTION:The VNC supports the Pumping Plant project as presented, with the condition that LADOT Off-Street Parking take over responsibilities of operation of the 7 car parking lot. Lot shall be operated as a shared lot allowing the public to utilize any and all spaces during non-business required hours of operation.
<http://eng.lacity.org/divisions/wastewater-conveyance-construction/venice-dual-force-main-sewer>
Recommended by Parking and Transportation Committee 4-0-1
- 12H Pacific Traffic** (James Murez on behalf of the Parking and Transportation Committee james.murez@venicenc.org)
MOTION: Whereas, overwhelming evidence that Pacific Ave is a hazard to pedestrian and drivers alike; and
Whereas, there is a public need and necessity to correct the current situation and
Therefore, be it resolved that the VNC shall send a letter to LADOT and CD 11 requesting the following:
 1. Immediate traffic enforcement
 2. Immediate parking 24/7 in both directions to help create a safety buffer for pedestrians
 3. City LADOT present a report to the Parking and Transportation Committee at its Jan 2018 meeting a long term plan to achieve the following goals:
 - a. Streetscape including street trees
 - b. Driver awareness of pedestrians
 - c. Create ADA sidewalks
 - d. Reduce speed limit from 30 mph to 25mph
Recommended by Parking and Transportation Committee 4-0-0
- 13. Board Member Comments on subject matters within the VNC jurisdiction (PM - 5 minutes)**



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627



14. Adjourn (approx. PM)

List of Venice Neighborhood Council Committees & Chairs – Volunteers Welcome

Standing Committees	Ad Hoc Committees
Administrative - Ira Koslow	Homeless - Will Hawkins
Neighborhood - George Francisco	Parking & Transportation - Jim Murez
Outreach - Matthew Kline	Venice Cityhood - Nick Antonicello
Land Use and Planning - Matthew Royce	Discussion Forum - Joe Murphy
Budget & Finance - Hugh Harrison	
Rules & Selections - John Reed	
Arts - Sunny Bak	
Ocean Front Walk - Colleen Saro	

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the VNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNC Bylaws. The Bylaws are available at our Board meetings and our website www.venicenc.org.

THE AMERICANS WITH DISABILITIES ACT: The Venice Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request at least three business days (72) hours prior to the meeting by contacting Melissa Diner, Secretary at secretary@venicenc.org.