



Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org
Email: info@VeniceNC.org Phone: 310-421-8627



Administrative Committee Minutes

Extra Space Storage, Presidents Row Room

658 South Venice Blvd, Venice, 90291

Monday, January 13th, 2014 at 7:00 PM

Note (i) The Administrative Committee does not address or consider the merits of proposed agenda items. Its function is to determine whether a proposed agenda item will be placed on the next Board meeting agenda, postponed, referred to a specific committee for review and recommendation, treated as an announcement, or considered and resolved as a non-Board administrative matter. (ii) The Administrative Committee has the discretion to reorder consideration of matters on the agenda to accommodate stakeholders or for other reasons.

****ALL ITEMS ON THE AGENDA VOTED UNANIMOUSLY UNLESS NOTED****

1. **Call to Order and Roll Call**

Present: LL, KV, ESW, MS, IK, HH, SK, TW

Amber Meshak from DONE present

2. **Approval of the Administrative Committee Agenda**

ACTION: Agenda approved (SK/IK)

3. **Approval of outstanding Administrative Committee minutes**

<http://www.venicenc.org/wp-content/uploads/2012/05/131209AdComMinutes.pdf>

ACTION: Minutes approved (IK/HH)

3. **Announcements & Public Comment on items not on the Agenda**

Tibby Rothman - LUPC

DeDe Audet - DWP

Suzanne Cumming - Marina Village Renovation

Ivan Spiegel - Elections; posting requirements

5. **Old Administrative Committee Business**

Lack of VNC Outreach Materials

ACTION: The Administrative Committee had a discussion about the lack of appropriate outreach materials and meetings and asked for volunteers to assemble and create materials as needed. Several people volunteered, Sylvia and Scott and Erin

HH/SK 6-0-1

Transfer of LUPC materials to VNC LUPC web pages

ACTION: Ad Com determined agendas, staff reports, and minutes need to be posted on the VNC website.

6. **New Administrative Committee Business** *[Discussion and possible action.]*

A **Selection of Committee for Monthly Committee Report**

January: LUPC

ACTION: Elections Committee selected for February



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- B** **Report On Grievances & PRAs** (Ivan Spiegel parliamentarian@venicenc.org)
Report on current status of grievances and PRAs that have been filed against LUPC.
- C** **Disposition of Moratorium Petition** (Ivan Spiegel parliamentarian@venicenc.org)
Disposition of the petition proposing a moratorium on small lot subdivisions
- D** **Consideration and approval of January 21, 2014 Proposed Board Agenda**
ACTION: Proposed board agenda approved (IK/HH)
- E** **ACTION: Ad Com instructs the President to send a letter to Councilman Bonin requesting a report and response to the VNC's request to move the Winter Storage Center to the Westminster Senior Center (SK/EWS)**
- F** **TW resigns from ADCOM, new member will be selected at January's board meeting.**
- 7. Adjourn**
ACTION: Meeting Adjourned 10:30PM (HH/MS)



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Board of Officers Meeting Agenda **Westminster Elementary School (Auditorium)** **1010 Abbot Kinney Blvd, Venice, 90291** **Tuesday, January 21, 2014 at 7:00 PM**

BOARD MEETINGS: The Venice Neighborhood Council holds its regular meetings on the third Tuesday of the month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. All are welcome to attend.

TRANSLATION Services: Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina 213.473.5391.

POSTING: *In compliance with Government Code section 54957.5 the agenda and non-exempt writings that are distributed to a majority or all of the board members in advance of regular and special meetings may be viewed at Groundworks Coffee (671 Rose Ave.), Penmar Park (1341 Lake St), Beyond Baroque (681 Venice Blvd), the Venice Library (501 S. Venice Blvd), Oakwood Recreation Center (767 California St.), The Venice Ale House (425 Ocean Front Walk), and the VNC website (<http://www.venicenc.org>), or at the scheduled meeting. For a copy of any record related to an item on the agenda, please contact the VNC secretary at secretary@venicenc.org.*

PUBLIC COMMENT: The public is requested to fill out a "Speaker Card" to address the Board on any Old or New Business item on the agenda and the Treasurer's Report. Comments from the public on these agenda items will be heard only when that item is being considered. Comments from the public on other agenda matters or on matters not appearing on the agenda but within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two (2) minutes per speaker, unless modified by the presiding officer of the Board. No new speaker cards will be accepted once Public Comment has begun.

DISABILITY POLICY: The Venice Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request.

1. **Call to Order and Roll Call (7:00PM – 5 minutes)**
2. **Pledge Of Allegiance (7:05PM -- 5 minutes)**
3. **Approval of the Agenda (7:10PM – 5 minutes)**
4. **Approval of Outstanding Board minutes (7:15PM – 5 minutes)**
<http://www.venicenc.org/wp-content/uploads/2012/12/131217BoardMinutes.pdf>

ACTION: Added to agenda - Members shall declare any ex parte communications relating to items on the meeting's agenda

5. **President's Report (7:20PM -- 5 minutes)** (Linda Lucks president@venicenc.org)
 1. Report on California Public Records Act Requests/Grievances.
 2. Councilman Bonin's decision on VNC recommendations on locations of winter storage program.
 3. Updating committee minutes on website All committee chairs shall bring their committee's minutes up-to-date on the VNC website by February 1, 2014 in accordance with VNC Standing Rule 24: "The VNC Standing & Ad Hoc Committees chairs are responsible for public posting of minutes on the VNC website no later than seven (7) days after the meeting at which they are approved but not more than 45 days after the meeting at which the minutes were taken"
6. **Public Safety - LAPD Report (7:25 -- 10 minutes)**: Senior Lead Officers Peggy Thusing (25120@lapd.lacity.org), Kristan Delatori (32914@lapd.lacity.org), Gregg Jacobus, (35162@lapd.lacity.org). Lt. Steve Lurie, OFW Beach Detail Supervisor. *Includes a monthly Venice crime report and updates on law enforcement issues in Venice.*
7. **Announcements & Public Comment on items not on the Agenda (7:35PM --10 minutes)**
[5 speakers, no more than 1 minute per person – no Board member announcements permitted]



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8. **Scheduled Announcements and Presentations (7:45PM – 80 minutes)**

[No discussion or Public Comment]

A **Government Reports (10 minutes)** (Representatives have standing place on the agenda, but are not always available to attend)

- **City Councilmember Mike Bonin**, Cecilia Castillo, Field Deputy, Cecilia.Castillo@lacity.org (310-568-8772); Cecilia.castillo@lacity.org; Debbie Dyer Harris Debbie.DyerHarris@lacity.org
- **LA Parks & Recreation-Venice Boardwalk**, Juan Benitez (juan.benitez@lacity.org)
- **LA County Department of Beaches & Harbors: OFW Safety**, John Kelly 310-305-9532
- **Congressman Henry Waxman**, Representative Lisa.Pinto; Lisa.Pinto@housemail.gov
- **State Senator Ted Lieu**, Representative, Veronica Zendejas Veronica.Zendejas@sen.ca.gov 310-318-6994
- **State Assemblyperson Steve Bradford** 310.412.6400
- **LA County Supervisor Zev Yaroslavsky**, Maria Chong Castillo mCCastillo@bos.lacounty.gov, 213-974-3333
- **Mayor Eric Garcetti**, Daniel Tamm, Westside Deputy (Daniel.Tamm@Lacity.org) 213-978-0836

B **Presentation Of Google Expansion (10 minutes)**

A presentation of Google's expansion plans with minimal impact on the community.

C **Introduction of 2014-15 CIP applications (3 minutes)** Ivan Spiegel

parliamentarian@venicenc.org

The 2014-15 CIP applications are now available. The maximum amount per project will be \$3000.

D **VNC Monthly Committee Report: LUPC (5 minutes)**

[A monthly report on one of the VNC's standing or Ad Hoc committees.]

Jake Kaufman, Chair of the Land Use and Planning Committee will give an update on the current Planning Process and review both cases that have come to Venice during the past year and the current ones.

E **Presentation by Tom Donovan, West LA Area Planning Commission (45 minutes)** Ivan Spiegel

parliamentarian@venicenc.org

Tom Donovan, West LA Area Planning Commission will speak to the VNC about how to be more effective at the APC and some thoughts about working with the ABC on liquor license conditions. Includes Q & A

F **Presentation to the Board on City Human Relations Commission (HRC) 2014 Art Initiative (5 minutes)** Sheldon Cruz

Sheldon.Cruz@lacity.org
The LA City Human Relations Commission will present its 2014 Arts/Advocay campaign OOMOLA to the community on the mission/vision of the campaign and provide a timeline.

G **Venice St. Patrick's Celebration (5 minutes)** (James Lewi jim.lewi@redlightmanagement.com)

With your approval, along with neighbors, businesses and city officials, they will be producing a Venice neighborhood street festival celebrating St. Patrick's Day on Sunday, March 16th on Windward Avenue at Pacific.

ACTION: Moved to New Business as a motion.



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9. Consent Calendar (9:05PM -- 5 minutes)

[All agenda items on the Consent Calendar will pass when the Consent Calendar is approved. No discussion or Public Comment is allowed on any item. Items may be removed by any board member or stakeholder. Removed items will go to the end of the agenda and be treated as regular agenda items with discussion and public comment.]

New Gates for Venice Library Parking Lot: ((Linda Lucks President@Venicenc.org)

MOTION: Whereas the gates to the Venice Library parking lot are old, rusty, and must be opened and closed manually, and

Whereas many of the library staff do not have the physical strength to continue to move the gates,

Be It Resolved that the Venice Neighborhood Council shall send a request to the LA Public Library Administrative Division and Councilman Mike Bonin that the old gates be replaced by ones that can be opened and closed automatically.

10. Old Business (9:10PM -- 0 minutes) [Discussion and possible action]

11. Announcements & Public Comment on items not on the Agenda (9:10PM -- 5 minutes) [5 speakers, no more than 1 minute per person – no Board member announcements permitted]

12. LUPC (9:15 PM -- 0 minutes); Jake Kaufman on behalf of LUPC chair-lupc@venicenc.org

13. New Business (9:15PM -- 60 minutes)

[Discussion and possible action]

~~**A Declaration of Ex Parte Communications (10 minutes)**~~ (Ivan Spiegel-

~~parliamentarian@venicenc.org)~~

~~**MOTION:** At the start of all Board and Committee meetings, members shall declare any ex parte communications relating to items on the meeting's agenda~~

B Restoring the VNC's Land Use and Planning Committee's Best Transparency Practices (20 minutes) Jed Pauker jed@jed.net

MOTION: Whereas, VNC Board of Officers and the community at large must be able to rely on LUPC's compliance with public notice requirements and proven transparency procedures to preserve the public trust, and

Whereas, aggregation since 2010 of a series of ongoing violations, including meeting agenda posting failures, meeting minutes posting failures, instances of meeting management misconduct and one or more reported State Ethics Code violations has displaced LUPC's longstanding reputation for transparency and community-responsive review with the appearance of intent to prevent public access while influencing local land use planning decisions and expediting project approvals at the expense of community dialogue, and

Whereas, listing on the VNC monthly calendar City hearing notices regarding Venice projects is a welcome initiative, and

Whereas, wholesale exorcism of LUPC's self-imposed demons without proposing a positive road forward risks permanently damaging this critical committee's morale, trustworthiness and continuing effectiveness on behalf of the community and in City Hall,

The Venice Neighborhood Council resolves:



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That VNC Rules and Elections Committee prepare for February, 2014, Board approval the following Standing Rules to restore LUPC Transparency Best Practices:
That LUPC web-post, with every web-posted meeting agenda, a clickable calendar link leading directly to said meeting agenda posting;
That LUPC include relevant web links on all printed meeting agendas;
That LUPC immediately resume recording all LUPC meetings, make meeting recordings available on request to the public for nominal cost and upload meeting recordings to, or linked to, the VNC web site for at-will downloading by the public;
That, when fiscally feasible, LUPC resume providing written meeting minutes timely posted to LUPC meeting matrix;
That no LUPC member who is assigned to a particular project may, in the Chair's absence, act as Chair Pro Tem during that project's hearing;
That every LUPC meeting discussion be conducted in such a manner that all audience members can hear all considerations from anywhere in the hearing chamber;
That no LUPC member may interrupt another LUPC member when said LUPC member is speaking within his or her prescribed time limit;
That LUPC Chair or designee immediately resume reporting status of all "de minimis" projects at each VNC Board meeting.

ACTION: Referred to REC (MS/SK)

~~C~~ **Voluntary Storage Program (10 minutes)** (Michael A Lipson pnizan@aol.com)

~~**MOTION:** I would like to support the request that the following motion be added to THIS MONTH's agenda:!~~

~~Whereas the Venice Neighborhood Council had a public hearing on __ December 17, 2013 regarding the location of a voluntary storage program,~~

~~Whereas the majority of the public voted to place the permanent storage unit at the First Baptist church on Westminster.~~

~~Whereas the First Baptist Church requested to host the voluntary storage program and has additional resources and services it can provide to those in need.~~

~~Whereas the Venice Neighborhood Council voted on its own accord to recommend the Westminster Senior Center.~~

~~Whereas The Venice Chamber of Commerce has \$50,000 pledged to convert to a museum/historical society center for all.~~

~~We respectfully request that an agenda item to reconsider the recommended location be placed on the January agenda.~~

~~D~~ **Final Placement of Storage Container (10 minutes)** (Melissa Diner mdiner@gmail.com)

~~**MOTION:** Whereas the Venice Neighborhood Council had a public hearing on December 17, 2013 regarding the location of a voluntary storage program,~~

~~Whereas the majority of the public voted to place the permanent storage unit at the First Baptist church on Westminster.~~

~~Whereas the First Baptist Church requested to host the voluntary storage program and has additional resources and services it can provide to those in need.~~

~~Whereas the Venice Neighborhood Council voted on its own accord to recommend the Westminster Senior Center.~~

~~Whereas The Venice Chamber of Commerce has \$50,000 pledged to convert to a museum/historical society center for all.~~



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~~We respectfully request that an agenda item to reconsider the recommended location be placed on the January agenda.~~

~~**E Reconsider Vote regarding Voluntary Winter Shelter Storage Program locations (10 minutes)** (Laura Lee LeeVenice@gmail.com)~~

~~**MOTION:** We respectfully request that the Venice Neighborhood Council Board reconsider the vote taken at the December 17 Board meeting regarding the Voluntary Winter Shelter Storage Program locations.~~

~~Please add this reconsideration of the recent vote to the next VNC Board meeting, (January 21, 2014).~~

~~We feel strongly that more voices need to be heard regarding the decision about where to locate this much needed facility.~~

~~As longtime residents and business owners in Venice, we are well aware of — and have much compassion for — the needs of our homeless neighbors. We also appreciate the need for the whole community to work together to keep our neighborhood safe and beautiful.~~

~~In the days since the recent vote, in which the Board recommended the Westminster Senior Center, we have heard many people express their concerns regarding that location.~~

~~Please let us know what other actions are needed in order to get this reconsideration of the vote on the next VNC meeting agenda.~~

ACTION: Items 13 C, D, & E are removed from the agenda as letter has been sent out and vote cannot be reconsidered.

ACTION: Ad Com instructs the President to send a letter to Councilman Bonin requesting a report and response to the VNC's request to move the Winter Storage Center to the Westminster Senior Center (SK/EWS)

F ACTION: Selection of new member of Administrative Committee from the Community Officers by the Community Officers added to New Business.

14. Treasurers Report (10:15PM -- 5 minutes); Hugh Harrison Treasurer@Venicenc.org
[Discussion and possible action]

A MOTION: MOTION: The VNC Board approves the attached report on expenditures for the period November 22, 2013, through December 21, 2013, and the monthly EmpowerLA reconciliation report.

B MOTION: The Venice Neighborhood Council shall reallocate \$200 from General Operations and \$100 from General Outreach in the currently approved budget and add \$100 for Copies [Operations] and \$200 for Staffing.



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C MOTION: The Venice Neighborhood Council requests cash to be allocated to its NC checking account for the period from January 22, 2013 through January 21, 2014 in the following amounts:

<u>VNC Budget Item</u>	<u>DONE</u>	<u>Vendor (if Known)</u>	<u>Amount</u>
Office Supplies/Copies	OFF	Office Depot	\$ 125.00
Tape Recorder	OFF		\$ 100.00
Refreshments	EVE	Smart & Final	\$ 50.00
Web Site/E-Mail	WEB	I Power/Constant Contact	\$ 200.00
Poster	OUT	Office Depot	\$ 50.00
Banner	OUT	Signs Now	\$ 250.00
Neighborhood CIPS	CIP		
Total			\$ 775.00

15. VNC Announcements (10:20PM -- 10 Minutes)

- **Vice President** Marc Saltzberg (Vicepresident@Venicenc.org)
- **Westside Regional Alliance of Neighborhood Councils-** Mike Newhouse, WRAC President, Marc Saltzberg, VNC Representatives. Chair@westsidecouncils.org,
- **Los Angeles Neighborhood Council Coalition (LANCC)** Ivan Spiegel (parliamentarian@venicenc.org)
- **Venice Chamber Of Commerce:** Erin-Sullivan Ward (erin.ward@venicenc.org)
- **LADWP Oversight Committee** DeDe Audet daudet@ca.rr.com

16. Announcements & Public Comment on items not on the Agenda (10:30PM -- 10 minutes)
[no more than 1 minute per person – no Board member announcements permitted]

17. Board Member Comments on subject matters within the VNC jurisdiction (10:40PM -- 5 minutes, no more than 1 minute per person)

18. Adjourn (approx. 10:45PM)

List of Venice Neighborhood Council Committees & Chairs – Volunteers Welcome

Administrative	Linda Lucks	Santa Monica Airport	Abigail Myers, Laura Silagi
Neighborhood	Marc Saltzberg	Visitor Impact	Joseph Shields, Clabe Hartley
Outreach	Matt Kline	Ocean Front Walk	Tom Elliot,
Budget	Hugh Harrison	Public Safety	Sevan Gerard, Nick Hippisley-Coxe
Land Use and Planning	Jake Kaufman	Environment	Erin Sullivan Ward, Abigail Myers
Education	Bud Jacobs	Arts	Cynthia Rogers, Eduardo Manilla
Rules & Election	Ira Koslow	2013-2014 Elections	Elizabeth Wright, Ivan Spiegel
Communications	Helen Stotler	Parking and Transportation	Erin McMorrow, Abigail Myers