

Department of Neighborhood Empowerment

Monthly Expenditure Report for

November 2014

NC Name: VENICE

Submitted: 12/2/2014 19:36:14

Budget Fiscal Year: 2014-2015



(Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

							Total
A	EXPENDITURES By Line Item (Date / Item / Service Description)	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable	
	11/06/2014-Web site query limits	OUTREACH	I Power		90929299		\$20.00
	11/08/2014-Copies-AdCom meeting attachment	OPERATIONS	Office Depot		5987		\$1.45
	11/08/2014-Copies-AdCom meeting agendas	OPERATIONS	Office Depot		6879		\$1.57
	11/12/2014-Web site query limits	OUTREACH	I Power		94115318		\$20.00
	11/12/2014-E-mail service	OUTREACH	Constant Contact		141578520		\$55.00
	11/14/2014-Supplies-Retreat	OPERATIONS	Costco		431823689		\$60.33
	11/14/2014-Supplies-Retreat	OPERATIONS	Staples		830771		\$68.65
	11/15/2014-Refreshment-Board meeting	OPERATIONS	Ralphs		1		\$16.77
	11/16/2014-Refreshment-Retreat	OPERATIONS	Coffee Bean		222668		\$47.85
	11/16/2014-Refreshment-Retreat	OPERATIONS	Costco		432032967		\$31.98
	11/16/2014-Refreshment-Retreat	OPERATIONS	East Coast Bagels		1116MDBPC		\$63.11
	11/18/2014-Copies-Board agenda	OPERATIONS	Office Depot		8161		\$10.21
	11/18/2014-Copies-Board agenda attachment	OPERATIONS	Office Depot		6200		\$2.98
	11/18/2014-Copy paper	OPERATIONS	Office Depot		2805		\$9.80
	11/25/2014-Postage-MER	OPERATIONS	USPS		625946		\$5.75
	11/28/2014-Supplies-Film Festival	CIP	Smart & Final		477297		\$492.63
SUBTOTAL: Expenditures by Line Item							\$908.08
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						\$7,768.23
C	OUTSTANDING COMMITMENTS						
	C. 1. Outstanding Checks						\$744.44
	C. 2. Outstanding Demand Warrants						
	C. 3. Rent/Lease						
	C. 4. Contractual Services						
	C. 5. Large Purchases						
	C. 6. Neighborhood Purpose Grants in process						
	C. 7. Temporary Staffing Services						
	C. 8. Storage						
	C. 9. Other						
SUBTOTAL: Outstanding Commitments							\$744.44
D	Total Expenditures & Commitments						\$9,420.75
E	Total Adjustments by Department						
F	Approved Budget 2014-2015						\$37,000.00
G	Balance of Budget						\$27,579.25

CASH Status Analysis							
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date (B)	Undeposited Funds (C) = A - B	Cash Spent to Date (D)	Cash In-Bank Remaining Balance (E) = B - D	Uncommitted Budget Balance (F) = A - D
100	Operations	\$7,450.00	\$1,864.65	\$5,585.35	\$1,497.38	\$367.27	\$5,952.62
200	Outreach	\$10,550.00	\$4,108.61	\$6,441.39	\$2,987.91	\$1,120.70	\$7,562.09
300	Community Improvement	\$19,000.00	\$6,912.36	\$12,087.64	\$4,935.46	\$1,976.90	\$14,064.54
400	NPG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
500	Elections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$37,000.00	\$12,885.62	\$24,114.38	\$9,420.75	\$3,464.87	\$27,579.25

NEIGHBORHOOD COUNCIL DECLARATION			
<p>We, Hugh Harrison and Sylvia Aroth, declare that we are the Treasurer and Signer, respectively, of the VENICE Neighborhood Council (NC) and that on December 15, 2014, a Brown Act noticed public meeting was held by the VENICE NC with a quorum of board members present and that by a vote of yes, no, and abstentions, the VENICE NC adopted the Monthly Expenditure Report for the month of November 2014.</p>			
Treasurer Signature		Signer's Signature	
Print Name	HUGH HARRISON	Print Name	SYLVIA AROTH
Date		Date	
NC Additional Comments			