No. Name: Venice Submitted: 3/2/2015 18:33:04 Venice Submitted: 3/2/2015 18:33:04 Butget Fiscal Year 2014-2015 2015-2015 2015-2015 2015-2015	Department of Neighbor	h <mark>ood Empowermer</mark>	nt					- 51954
Budget Fiscal Year: 2014-2015 Description	Reporting Month:	FE	BRUARY	MONTHLY EXP	ENDITURE REPORT		EMPOWER	
FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below) A Date / item / Service Description BUBOET VENDOR NUNOICE OUT OF STATE 1999 131/2015-Ouery Limits-Web Hosting OUTREACH I Powar 90022231 I S20.00 2 2/7/2015-Ouery Limits-Web Hosting OUTREACH I Powar 90112321 I \$20.00 2 2/7/2015-Ouery Limits-Web Hosting OUTREACH I Powar 94115321 I \$20.00 2 2/7/2015-Ouery Limits-Web Hosting OUTREACH I Powar 94115321 I \$20.00 2 2/7/2015-Ouery Limits-Web Hosting OUTREACH I Powar 94115321 I \$20.00 2 2/7/2015-Ouery Limits-Web Hosting OUTREACH I Powar 1957748849 I \$37.62 5 2/10/2015-Renewal of Web name OUTREACH Ralpha 1367 \$318.67 \$318.67 2 2/12/2015-Renewal of Web name OUTREACH Ralpha 1367 \$318.67 \$318.67 2 11/2/2015-Copies-Beaard Agendas OPERATIONS	NC Name:	· · · · · · · · · · · · · · · · · · ·	Venice	Submitted	: 3/2/2015 18:33:04		Department of NEIGHBORHOOD EMPOWERMENT	
EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below) A Date / tem / Service Description BUDGET BUDGET VENDOR VENDOR Invoice eventoes 1099 VENDOR Reportable TOTAL 1 1312015-Query Limits-Web Hosting OUTREACH IPower 990282291 Image: Service Description \$20.00 2 27/2015-Query Limits-Web Hosting OUTREACH IPower 99115321 Image: Service Description \$20.00 2 27/2015-Query Limits-Web Hosting OUTREACH IPower 99115321 Image: Service Description \$20.00 2 2/2015-Renear Agendas OPERATIONS Office Depot 7448 \$2.68 2 10/2015-Finining-Cire Addem Agendas OUTREACH Report 10597849 Image: Service Service Service Cols \$51.00 2 11/2015-Copies-Addem Agendas OPERATIONS Office Depot 7560 \$10.73 2 2/2172015-Copies-Spacker cards OPERATIONS Amazon.com 104-0619374 \$102.58 1 2/202015-Prining-Cire Agendasi OUTREACH Amazo	Budget Fiscal Year:	2014-2015						
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A Date / Item / Service Description CATEGORY VENDOR NUMBER VENDOR Reportable TOTAL 1 1/31/2015-Ouery Limits-Web Hosting OUTREACH I Power 9023221 I I 520.00 2 2/7/2015-Ouery Limits-Web Hosting OUTREACH I Power 9411321 I S20.00 2 2/2/2015-Copies-AdCom Agendas OPERATIONS Office Depot 7428 I S2.89 2 2/2/2015-Copies-AdCom Agendas OPERATIONS Office Depot 7428 I S55.00 2 2/2/2015-E-mail provider OUTREACH IPower 10579849 I I S55.00 2 2/1/2015-E-mail provider OUTREACH Raphs 1367 I S15.67 2 2/1/2015-Copies-SpardA Agendas OPERATIONS Office Depot 2517 I S10.255.00 2 2/1/2015-Copies-SpardA Agendas OPERATIONS Office Depot 2517 I S10.255.00 2 2/1/2015-Copies-SpardA Agendas OPERATIONS A	EXPENDITURES BY I	LINE ITEM (for more		you may continue entering		1		
2 2/7/2015-Query Limits-Web Hosting OUTREACH I Power 94115321 ☑ \$20.00 3 222015-Copies-AcCom Agendas OPERATIONS Office Depot 7428 \$20.00 4 210/2015-Printing-Green Town Hall OUTREACH Office Depot 7428 \$20.00 5 210/2015-Frinting-Green Town Hall OUTREACH IPower 105978849 \$2 \$20.00 6 21/2015-Frinting-Green Town Hall OUTREACH IPower 105978849 \$2 \$30.00 7 21/42015-Reiteshments-Board meeting OUTREACH Constant Contact 142373888523 \$2 \$30.00 \$10.37.3 7 21/12015-Copies-Board Agendas OPERATIONS Office Depot 7560 \$10.37.3 9 21/12015-Reiteshments-Board meeting OPERATIONS Office Depot 3166 \$39.64 12 2202015-Printing-CIP Applications OITREACH Office Depot 3166 \$39.64 12 2202015-Printing-CIP Applications OPERATIONS Amazon.com 104-6619374 \$10.38 12 2202015-Printing-CIP Applications OPERATIONS Amazon.com	A Date / Item / Servic	e Description		VENDOR				TOTAL
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4 2/10/2015-Printing-Green Town Hall OUTREACH Office Depot 1444 Image: State St	2 2/7/2015-Query Limits-W	eb Hosting	OUTREACH	I Power	94115321			\$20.00
S 2/10/2015-Renewal of Web name OUTREACH I Power 105978849 I S \$ \$\$	3 2/8/2015-Copies-AdCom	n Agendas	OPERATIONS	Office Depot	7428			\$2.89
6 2/12/2015-E-mail provider OUTREACH Constant Contact 142373888523 ☑ Image: State	4 2/10/2015-Printing-Gree	n Town Hall	OUTREACH	Office Depot	1444			\$76.32
7 2/14/2015-Refreshments-Board meeting OUTREACH Ralphs 1367 1367 8 2/17/2015-Copies-Speadr Agendas OPERATIONS Office Depot 7560 \$10.73 9 2/17/2015-Copies-Speader cards OPERATIONS Office Depot 2517 \$10.25 10 2/19/2015-Recorder, Bateries OPERATIONS Amazon.com 104-0619374 \$10.258 11 2/20/2015-Printing-CIP Applications OUTREACH Office Depot 3166 \$39.64 12 2/20/2015-Printing-CIP Applications OUTREACH Office Depot 3166 \$38.84 12 2/20/2015-Printing-CIP Applications OUTREACH Amazon.com 104-6670961 \$38.84 12 2/20/2015-Printing-CIP Applications OFERATIONS Amazon.com \$14.4162 \$31.128.00 C <	5 2/10/2015-Renewal of W	/eb name	OUTREACH	I Power	105978849			\$16.99
8 2/17/2015-Copies-Speaker cards OPERATIONS Office Depot 7560 \$10.73 9 2/17/2015-Copies-Speaker cards OPERATIONS Office Depot 2517 \$10 \$10.73 10 2/19/2015-Recorder, Batteries OPERATIONS Amazon.com 104-0619374 \$10 \$10.258 11 2/20/2015-Printing-CIP Applications OUTREACH Office Depot 3166 \$10 \$10.258 12 2/20/2015-Power cord-Microphones OPERATIONS Amazon.com 104-0670961 \$28.90 \$28.90 2 2/20/2015-Power cord-Microphones OPERATIONS Amazon.com 104-0670961 \$3166 \$39.64 2 2/20/2015-Power cord-Microphones OPERATIONS Amazon.com 104-0670961 \$38.81.33 8 CUMULATIVE EXPENDITURES FROM PRIOR MONTHS \$\$44,311.62 \$\$14,311.62 \$\$14,311.62 C OUTSTANDING COMMITMENTS \$\$14,311.62 \$\$14,311.62 \$\$14,311.62 C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account) \$\$11,28.60 \$\$11,28.60 C 2. Cardity Starffing Services \$\$11,28.60 \$\$12,29.60	6 2/12/2015-E-mail provid	er	OUTREACH	Constant Contact	142373888523			\$55.00
9 2/17/2015-Copies-Speaker cards OPERATIONS Office Depot 2517 (1) \$7.01 10 2/19/2015-Recorder, Batteries OPERATIONS Amazon.com 104-0619374 (1) \$102.58 11 2/20/2015-Printing-CIP Applications OUTREACH Office Depot 3166 (1) \$303.64 12 2/20/2015-Power cord-Microphones OPERATIONS Amazon.com 104-0670961 (1) \$303.64 12 2/20/2015-Power cord-Microphones OPERATIONS Amazon.com 104-6670961 (1) \$303.64 12 2/20/2015-Power cord-Microphones OPERATIONS Amazon.com 104-6670961 (1) \$303.64 12 2/20/2015-Power cord-Microphones OPERATIONS Amazon.com 104-6670961 (1) \$303.64 12 2/20/2015-Power cord-Microphones Stall 11 Amazon.com 104-6670961 (1) \$303.64 12 Z0/20/15-Power cord-Microphones Stall 11 Amazon.com 104-6670961 (1) \$303.64 12 Z0/20/15-Power cord-Microphones Stall 12 Stall 12 Stall 12 \$303.00 \$31.28.00 <	7 2/14/2015-Refreshments	-Board meeting	OUTREACH	Ralphs	1367			\$13.67
10 2/19/2015-Recorder, Batteries OPERATIONS Amazon.com 104-0619374 \$102.58 11 2/20/2015-Prower cord-Microphones OUTREACH Office Depot 3166 \$39.64 12 2/20/2015-Prower cord-Microphones OPERATIONS Amazon.com 104-6670961 \$\$28.93 8 UBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered) \$\$143.13 \$\$143.13 8 CUMULATIVE EXPENDITURES FROM PRIOR MONTHS \$\$14,311.62 \$\$14,311.62 C OUTSTANDING COMMITMENTS \$\$14,311.62 \$\$14,28.60 C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account) \$\$1,128.60 \$\$1,128.60 C 2. Rent/Lease	8 2/17/2015-Copies-Board	Agendas	OPERATIONS	Office Depot	7560			\$10.73
11 2/20/2015-Printing-CIP Applications OUTREACH Office Depot 3166 \$39.64 12 2/20/2015-Power cord-Microphones OPERATIONS Amazon.com 104-6670961 \$\$28.90 SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered) Status on page 3, if entered) \$\$881.33 B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS \$\$14,311.62 \$\$14,311.62 C OUTSTANDING COMMITMENTS \$\$14,311.62 \$\$14,311.62 C OUTSTANDING COMMITMENTS \$\$14,311.62 \$\$14,311.62 C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account) \$\$1,128.60 \$\$1,128.60 C 2. Rent/Lease	9 2/17/2015-Copies-Speak	er cards	OPERATIONS	Office Depot	2517			\$7.01
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B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS \$14,311.62 C OUTSTANDING COMMITMENTS \$11,128.60 C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account) \$11,128.60 C 2. Rent/Lease 2 C 3. Contractual Services 2 C 4. Large Purchases 2 C 5. Neighborhood Purpose Grants (pending or in process) 2 C 6. Temporary Staffing Services 2 C 7. Storage 2 C 8. Other Outstanding Commitments ==> Description: SUBTOTAL: Outstanding Commitments \$1,128.60 D Total Expenditures & Commitments \$1,128.60 F Approved Budget 2014-2015 4 G Balance of Budget \$20,678.45	12 2/20/2015-Power cord-M	icrophones	OPERATIONS	Amazon.com	104-6670961			\$28.90
C OUTSTANDING COMMITMENTS \$1,28.00 C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account) \$1,28.00 C 2. Rent/Lease C 3. Contractual Services C 4. Large Purchases C 5. Neighborhood Purpose Grants (pending or in process) C 6. Temporary Staffing Services C 7. Storage C 8. Other Outstanding Commitments =>> Description: SUBTOTAL: Outstanding Commitments \$1,128.60 D Total Expenditures & Commitments \$1,128.60 F Approved Budget 2014-2015 \$37,000.00 G Balance of Budget \$20,678.45	SUBTOTAL: Expenditur	res by Line Item (May	v include totals on page 3, i	if entered)				\$881.33
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C 3. Contractual Services Image: C 4. Large Purchases C 4. Large Purchases Image: C 5. Neighborhood Purpose Grants (pending or in process) C 5. Neighborhood Purpose Grants (pending or in process) Image: C 6. Temporary Staffing Services C 6. Temporary Staffing Services Image: C 7. Storage C 7. Storage Image: C 8. Other Outstanding Commitments C 8. Other Outstanding Commitments Image: C 8. Other Outstanding Commitments SUBTOTAL: Outstanding Commitments \$11,28.60 D Total Expenditures & Commitments \$16,321.55 E Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) \$16,321.55 F Approved Budget 2014-2015 \$337,000.00 G 8alance of Budget \$20,678.45	C 1. Outstanding Check	C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)					\$1,128.60	
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F Approved Budget 2014-2015 \$37,000.00 G Balance of Budget \$20,678.45	D Total Expenditures & C	ommitments						\$16,321.55
G Balance of Budget \$20,678.45	E Total Adjustments by D	epartment (such as u	use taxes assessed, credits	s from prior fiscal years, etc)				
G Balance of Budget \$20,678.45	F Approved Budget 2014	-2015						\$37,000.00
	Revision Date 1-26-15							

Reporting Month:	FEBRUARY
NC Name:	Venice

MONTHLY CASH RECONCILIATION							
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D			
\$4,076.95	\$620.00	\$4,696.95	\$881.33	\$3,815.62			

	MONTHLY BUDGETARY ANALYSIS							
Category Identifier Budget Category		Adopted Budget (A)	Total Spent this Month (B)	Total Spent in Prior Months (C)	Unspent Budget Balance (D) = A - B - C			
100	Operations	\$7,450.00	\$254.81	\$1,974.15	\$5,221.04			
200	Outreach	\$10,550.00	\$523.27	\$3,408.76	\$6,617.97			
300	Community Improvement	\$19,000.00	\$103.25	\$8,928.71	\$9,968.04			
400	NPG		\$0.00		\$0.00			
500	Elections		\$0.00		\$0.00			
900	Unallocated		\$0.00		\$0.00			
	TOTAL	\$37,000.00	\$881.33	\$14,311.62	\$21,807.05			

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature	Signer's Signature	
Print Name	Print Name	
Date	Date	
NC Additional Comments		
Revision Date 1-26-15		

Reporting Month:	FEBRUARY
NC Name:	Venice

		BUDGET	VENDOD	INVOICE	OUT OF	1099	
Α	Date / Item / Service Description	CATEGORY	VENDOR	NUMBER	STATE	Reportable	TOTAL
13	2/21/2015-Supplies-Green Town Hall	OUTREACH	Blick Art Materials	689932			\$65.82
14	2/21/2015-Supplies-Green Town Hall and Board	OUTREACH	Smart & Final	582957			\$60.68
15	2/23/2015-Insurance-Film Series	CIP	Loriann Hart Ins Agent	HGB-0302818			\$103.25
16	2/25/2015-Staff services	OPERATIONS	Apple One	S2830108			\$102.70
17	2/25/2018-Supplies-Green Town Hall	OUTREACH	SQ Retail	118135			\$28.00
18	2/26/2015-Supplies-Green Town Hall	OUTREACH	Office Depot	6350			\$10.95
19	2/27/2015-Supplies-Green Town Hall	OUTREACH	Office Depot	4274			\$81.84
20	2/27/2015-Supplies-Green Town Hall	OUTREACH	Smart & Final	143074			\$34.36
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Revision Date 1-26-15