



Venice Neighborhood Council

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Agenda for VNC Outreach Committee

Meeting Date: Tuesday, February 21, 2012

Meeting Time: 7:30pm - 9:30pm

Meeting Location: Extra Space Storage, 658 Venice Blvd, Venice, CA 90291

Contact: Outreach@VeniceNC.org

1. 7:30 - Call to Order – Roll Call and Approval of this agenda as presented or amended
2. 7:35 - ANNOUNCEMENTS – Information about specific events important to Venice
3. 7:45 - PUBLIC COMMENT – 10 minutes on non-agendized items related to Outreach only.
4. 7:55 - Old Business
 - a. Discussion of motion for webcast our VNC Board meetings
5. 8:00 - NEW BUSINESS:
 - a. Discussion and delegation of responsibilities
 - b. Discussion of Town Hall Plans: Schedules and topics
 - c. Business email collections
 - d. Blood Drive
 - i. 1. Decide on a date, time and location. The drive is 6 hours long with set up and tear down of 2 additional hours (by my staff). We bring our bloodmobile and set up shop on-site or we can use an available suite within your building. For an inside set-up we need a minimum of 1000 sq. feet of clear and useable space.
 - ii. 2. Get the word out, (advertise) recruit donors, and make appointments for them.
 - iii. 3. Say thank you for giving the gift of life.
 1. Some general info about the blood drives:
 2. -The average overall donation time is about 45 minutes total (15 for health history, 15 for blood draw, 15 minutes recovery canteen).
 3. -The average goal for a new account is to collect 24 units of blood. In order to collect 24 pints, we need 30+ people to sign up to donate.
 4. -For a goal of 24 pints, we can process 2 donors every 20 minutes.
 5. -The general requirements for donating blood are:
 - be in good general health and weight at least 110 pounds
 - waited the minimum time between donations
 - have a picture I.D.

6. ADJOURN