Venice Neighborhood Council

PO Box 550, Venice, CA 90294
www.VeniceNC.org

DEADLINE: Thursday November 12th at 12:00 PM
Applications should be returned via E-mail as described below and cc:ed to President@Venicenc.org

Elections will be held on November 17th at the Westminster Elementary School:
1010 Abbot Kinney. See our Website VeniceNC.org for more details.

Instructions:

Stakeholders (those who live, work or own real property within the VNC boundaries *) interested in applying for Communications Chair of the Venice Neighborhood Council (VNC) are requested to complete the following application and email to: (1) VNC Secretary (Secretary@VeniceNC.org), and (2) Rules & Elections Committee (Rules@VeniceNC.org) prior to **Thursday November 12th at 12:00 PM**

https://www.venicenc.org/committees/viewCommittee/Communications

Your application will be posted as a supporting document with the VNC Board Agenda, for review by the Board and the public (address, phone number and email address will be redacted). The VNC Board will select the new member at the **November 17th, 2026** Venice Neighborhood Council Board Meeting, to be held **in person**. Applicants are strongly encouraged to attend to introduce themselves and speak before the Board (representatives may not speak for you). ***Proof of stakeholder status must be included with this application***. Please see the valid credentials accepted at the bottom of this page.

First Name: Last Name: Phone:

Street Address (no PO boxes):

City: State: Zip:

I hereby certify that I wish to serve as Communications Chair of the Venice Neighborhood Council, and that I am a Stakeholder within the boundaries of the VNC area.

Stakeholder Signature:

Date:

Valid Credentials—choose one of the following:

- CA Driver's License, CA ID Card, Passport, recent utility bill, most recent property tax bill, or current lease, with an address within the VNC boundaries *

- Business license, check, or pay stub, from a business within the VNC boundaries * * See VNC boundaries in VNC Bylaws (pg 6): https://www.venicenc.org/assets/documents/5/committee681e8e0ac8e9b.pdf

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Applicant's name and answers to the following questions will be made public. All contact information--address, phone number and email address--will remain confidential.

1. Motivation

Please explain why you wish to serve as VNC Communications Chair.

2. Prior Service

Have you previously served on the Venice Neighborhood Council board or any VNC committee? If so, please list the committee(s), role(s), and dates of service.

3. Related Experience/Responsibilities

The Communications Chair is responsible for disseminating information to Venice Stakeholders. Specifically, (1) oversee the development, maintenance and updating of the VNC website; (2) produce and distribute email announcements; (3) maintain and update the stakeholder database while ensuring its confidentiality; (4) manage AV and electronic equipment/supplies for meetings; and (5) schedule/start virtual meetings. Please describe your professional qualifications, training, or other related experience relevant to communications, websites, email management, Zoom, etc.

4. Community Involvement

Please describe your past or current involvement in neighborhood, community, civic, or volunteer organizations—especially within the Venice area.

5. Key Issues Facing Venice

From your perspective, what are the three most critical issues currently facing the Venice community?