

Procedure for selection of Board of Officers, Land Use and Planning Chairperson.

The Board of Officers will select one individual candidate from the applications that were received prior to the deadline and approved for completeness by Administrative Committee.

No submissions or nominations from the floor will be allowed. · Applications must be submitted to the VNC Rules and Selections Committee prior to the application deadline. All approved applications will be posted online (with personal contact information redacted) no later than 72 hours prior to the Board of Officers General Meeting along with the Board Agenda that has the Board Officer selection item listed. Hyperlinks will be included to each approved application.

All candidates are encouraged to review the VNC Bylaws, Standing Rules, and Boundary Map which are available at the following website:

Bylaws: <https://www.venicenc.org/page/viewPage/byLaws>

Rules: <https://www.venicenc.org/page/viewPage/standing-rules>

Map: <https://www.venicenc.org/page/map>

Bylaws LUPC Chairperson Responsibilities:

Chairs the Land Use and Planning Committee - Responsible for preparation and submission of all required reports to the Board of Directors.

Bylaws LUPC Description:

The Land Use and Planning Committee shall review, take public input, report on and make recommendations of actions to the Board of Officers on any land use and planning issues affecting the community. The Land Use and Planning Committee (LUPC) shall consist of nine (9) Stakeholders including the elected Chair. No Board Officer may serve as a LUPC member with the exception of the Land Use and Planning Committee chair, Eight (8) LUPC members shall be selected by the Board of Officers from a list of candidates who have formally communicated to the Board their desire to serve on the Land Use and Planning Committee. The Board shall, within thirty (30) days after beginning their term, hold a Board of Officers meeting for the selection of LUPC members. The eight (8) candidates with the highest vote totals shall be selected.

- A. LUPC member may be removed from service by a majority of the full Board of Officers. Vacancies shall be filled in the same manner that committee members were originally selected. Add Neighborhood and add community members in the appropriate spots. The Land Use and Planning Committee recommendations to the Board of Officers shall be in the form of a written report, which shall include a project description, pros & cons, a summary of community input and any LUPC findings.

LUPC Chairperson Considerations:

The LUPC is perhaps the most important function the VNC performs on a regular ongoing bases for the Venice Community. The recommendations and decisions that that are made have direct financial impacts on the community. So in addition to the required trainings mandated by the City Department of Neighborhood Empowerment for all VNC Board members which include Code of Conduct, Ethics, Funding and Anti-Bias, the City also requires all LUPC Members to complete Planning 101 training. The time requirement to complete these five mandatory certifications is about 10 hours or less.

Another consideration for the Chairperson candidate is the amount of time commitment that must be given to this Board of Officers role. The workload of the LUPC is for the most part designated by the City Planning Department who twice a month publishes an early notification report. The report lists all new planning permit applications which are within the boundaries the VNC. Although only a small fraction of all cases need to be considered by the community, all the cases need to be classified with one of the following three possible actions, Approved, Denied or De Minimis. If a project is not De Minimis the the Chairperson will assign the project to a LUPC Member who in turn will conduct a community outreach meeting, prepare a staff report, present the case to the LUPC committee and the public and who in turn will make the final written recommendation to the VNC Board. The LUPC committee after taking public input may choose to specify conditions that restrict or relax the determination.

Based on the current workload the LUPC Chairperson should consider the amount time required to perform their duties will be about 10 hours a week. This will allow the chairperson to follow up on telephone calls to project applicants, the City planners and conduct one-on-one meetings with committee members. It also considers the two meetings a month that are expected to be required by LUPC.

Additional responsibilities include reviewing the Community, Land Use and Land Implementation Plans. These documents are currently in draft state with the City Planning Department. These documents once adopted will specify land development rights both at the City as well as at the State Coastal Commission level of local government. The current Land Use Plan is considered to be out of date and the other two documents have never been approved at the State level. Revising these documents with community involvement is no small task and should be given regular attention. The Venice Coastal Zone Specific Plan is the City version of the States Land Use Plan and must also be considered when evaluating LUPC cases.

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