



Venice Neighborhood Council

PO Box 550, Venice, CA 90294
www.VeniceNC.org Email: info@VeniceNC.org



BUDGET AND FINANCE COMMITTEE
REGULAR MEETING Joint with VNC Board of Officers
Date: September 12, 2023 | Time: 6:00 P.M.
Location: Venice-Abbot Kinney Memorial Branch Library, Community Room
501 South Venice Blvd.
AGENDA

Translation Services: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary@VeniceNC.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to one (1) minute per speaker, unless adjusted by the presiding officer of the Committee. Public comments for Budget and Finance Meetings may be emailed to the entire committee at Budget@venicenc.org

CALL TO ORDER Time: _____

ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any:

Helen Fallon, Chair		
Lisa Redmond		
Eric Hartnack		VNC President, ex officio

APPROVAL of PRIOR MINUTES: Motion to approve minutes of August 10, 2023 meeting.

GENERAL PUBLIC COMMENT: Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction.

OLD BUSINESS: Chair Report and Committee Member Reports/updates: Carryover, Use of Penmar, Westminster Park for meetings, replacing Constant Contact with a less expensive vendor.

NEW BUSINESS:

1. Discussion and Motion to approve Monthly Expenditure Report (MER) -see supporting document

Motion: The VNC Board of Officers approves the August 2023 Monthly Expenditure Report (MER) see supporting documents

2. Discussion and Motion making the Outreach Chair the 2nd Credit Card signer.

Motion: The VNC Board of Officers appoints Erica Moore, Outreach Chair, as the 2nd bank card holder.

3. Discussion and possible motion re funding request from Outreach Committee to approve up to \$1500 expenditure for Town Hall addressing Coastal and Local Plans: Reusable Banners \$1,000, Printing, \$150, Room Rental, \$150, Refreshments \$200. Note: 2023-2024 Admin Packet budgeted \$4000 for Townhalls. Total Budgeted for Outreach is \$8300 of which \$500 was set aside for Walking Tour App, now estimated to cost \$250.



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4. Discussion and possible motion regarding Neighborhood Purpose Grant (NPG) submitted by Venice High School Gondolier Booster Club requesting \$1000 for Grease Movie Night. see supporting documents for NPG, IRS letter of determination, and Form 990.
5. Discussion and possible motion for Outreach supplies.: Motion: Venice Board of Officers approves Outreach to spend \$100 on supplies at Staples for P-touch label tape, correction tape, paper and \$125 at Dazzling Display for Brochure Holders.
6. Discussion and motion for Outreach to spend \$600 on reusable Lawn Signs.
7. Discussion and possible motion re additional VNC requirements related to NPG applications.
8. Discussion and possible motion regarding where to allocate \$3,679.67 carryover from 2022-2023. Note: \$296.09 expensed in Office Expense in this fiscal year (2023-2024) were items that should have been paid in the 2022-2023 budget so extra funds are \$3358.58
9. General Discussion including suggestions for Committee page, transparency, potential costs savings and review of excel spreadsheet tracking budget versus expenditures.

ADJOURNMENT : Time _____

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Posting of Agendas

Neighborhood Council agendas are posted for public review as follows:

- Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
- www.venicenc.org
- You can also receive our agendas by email, subscribe to L.A. City's [Early Notification System \(ENS\)](#) <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.VeniceNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the VNC Secretary, email Secretary@Venicenc.org.

Reconsideration and Grievance Process

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website www.venicenc.org