

Monthly Expenditure Report



Reporting Month: May 2023

Budget Fiscal Year: 2022-2023

NC Name: Venice Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$5886.46	\$1250.61	\$4635.85	\$421.58	\$0.00	\$4214.27

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$38500.00	\$980.61	\$1135.85	\$0.00	\$714.27
Outreach		\$0.00		\$421.58	
Elections		\$270.00		\$0.00	
Community Improvement Project	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Neighborhood Purpose Grants	\$1000.00	\$0.00	\$1000.00	\$0.00	\$1000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$36113.54	

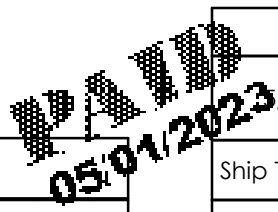
Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	05/01/2023	Motion to approve. annual budget	General Operations Expenditure	Office	\$150.00
2	GOOGLE GSUITE_VENICEN	05/01/2023	Motion tto approve annual budget	General Operations Expenditure	Office	\$171.00
3	FACEBK DEVXBPTML2	05/12/2023	Motion to approve annual budget	General Operations Expenditure	Office	\$14.00
4	EIG CONSTANTCONTACT.CO	05/12/2023	Motion to approve annual budget	General Operations Expenditure	Office	\$125.00
5	EXTRA SPACE 8011	05/20/2023	Motion to approve annual budget	General Operations Expenditure	Office	\$406.20
6	City of Los Angeles- Department of Neighborhood Empowerment	03/16/2023	Motion to approve up to 200.00 for zoom license	General Operations Expenditure	Office	\$114.41
7	City of Los Angeles Dept of Recreation & Parks	05/15/2023	Motion to. approve election 2023 budget	General Operations Expenditure	Elections	\$270.00
Subtotal:						\$1250.61

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	bonne bouffe catering and events	03/22/2023	Motion to approve 3899.00 for venice lights per items on agenda	General Operations Expenditure	Outreach	\$421.58
Subtotal: Outstanding						\$421.58

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

Invoice



Date	Invoice #	Terms
5/1/2023	25501	

Bill To
Venice Beach NC

Ship To

QTY	Description	Price Each	Amount
1	May 2023 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	May 2023 Monthly Hosting for venicenc.org (Included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description:	Monthly Maintenance	Monthly Hosting
Order Number:		P.O. Number:
Customer ID:		Invoice Number:

Billing Information

Patricia Tym
Venice Beach NC

Shipping Information

Shipping:	0.00
Tax:	0.00
Total:	USD 150.00

Payment Information

Date/Time:	01-May-2023 08:26:39 MDT
Transaction ID:	64342872993
Transaction Type:	Authorization w/ Auto Capture
Transaction Status:	Settled Successfully
Authorization Code:	015727
Payment Method:	MasterCard XXXX5761



Invoice

Invoice number: 4711090598

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

VNC Communications
Venice Neighborhood Council
112 Park Place
Los Angeles, CA 90291
United States

Details

Invoice number4711090598
Invoice dateApr 30, 2023
Billing ID6714-8642-2821
Domain namevenicenc.org

Google Workspace

Total in USD	\$171.00
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Summary for Apr 1, 2023 - Apr 30, 2023

Subtotal in USD	\$171.00
Tax (0%)	\$0.00
Total in USD	\$171.00

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Apr 1 - Apr 30	57	171.00
		Subtotal in USD		\$171.00
		Tax (0%)		\$0.00
		Total in USD		\$171.00

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)
<https://support.google.com/a?p=gsuite-bills-and-charges>



Q sima



Mail



Chat

Receipt for: Sima Kostovetsky (360483171562076) Transaction ID: 6062767387171301-12143893

Spaces

Payment summary

Amount billed: \$14.00 USD
Date range: Apr 21, 2023, 12:00 AM - Apr 22, 2023, 11:59 PM
Billing reason: Ad spend since Apr 21, 2023.
Product type: Meta ads
Payment method: MasterCard · 5761
Reference number: DEVXBPTML2

Table with 3 columns: Campaign, Results, Amount. Row 1: Instagram post: Earth Day PLANTING TREES with..., 1,252 Impressions, \$14.00. Row 2: Total, \$14.00



See full receipt Manage your ads

You'll receive your next bill when your ad costs reach \$75.00 or on your monthly bill date, whichever comes first.


- Campaigns
- Contacts
- Reporting
- Sign-up Forms
- Contact Us
- Help
- Communica... 
- Websites & Stores
- Events
- Social
- Integrations
- Library

My Account

BILLING ACTIVITY

Last 30 Days
 04-16-2  to 05-16-2 

[Cancel](#) [Show](#)

Your next monthly invoice date is: **June 12, 2023**

- All activity
- Payments
- Invoices**

Date	Description	Charge Amount
05/12/2023	Invoice #1683881012 Constant Contact - Email Plus 5001-10000 Contacts Max Period Contacts: 6513 From 04/12/2023 to 05/12/2023	\$125.00
	Total	\$125.00

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My Account

BILLING ACTIVITY

Last 30 Days
 04-16-2 to 05-16-2

[Cancel](#) [Show](#)

Your next month date is: **Jur**

- All activity
- Payments
- Invoices
- Invoices with de

[All activity](#)
[Payments](#)
[Invoices](#)

Date	Description	Credit Amount
05-12-2023 04:43:34	Payment - Credit Card (MasterCard)	\$125.00

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658 Venice Blvd
Venice, CA 90291

(310) 486 - 2798 / extraspace.com

May 20, 2023 12:02 AM PDT

EasyPay - EasyPay

Transaction # 153268885 / System

Rent 1081	392.00
05/20/23 - 06/19/23	
Insurance 1081	14.20
05/20/23 - 06/19/23	

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Transaction Total \$406.20

Payment Method

Mastercard ending in 5761	406.20
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Payment Total \$406.20

Merchandise Returns will be accepted in original packaging within 30 days of purchase.

Give yourself one less thing to worry about by signing up for easypay at:

myaccount.extraspace.com

Item	Description	Original Approved	Revised Approved	Approved	STATUS
Book Mail	6 months workbooks	\$1,200.00		No rev. Jul 2	Actual 1 month on 10 and 18
Printing	36,000 post cards 8 1/2 x 11 w 252 centers	\$3,600.00		Printing 25,000	Printed 28,000 postcards and 250 postlets
CD-ROM	25 postcard racks 10259, A 11 postcard racks 10252	\$4,000.00	\$4,211.63	Posters 16 and 200	Mailed to 22,236 addresses postage total costs
Graphic Design	Booklet design, 8 workbooks social media, design of workbooks cover art, design of 1	\$2,000.00	\$2,750.00		Hired Michael Lynn
Business Administration	80 per page illustration	\$2,000.00	\$2,000.00		
Comptrol		\$1,200.00	\$225.00		
Year plans	hand-drawn calendar posters	\$4,000.00	\$4,500.00	CCO delivery to	Mailed to 22,206 addresses includes printing, handling, postage**
Materials			\$700.00	2 sets	8.6s are missing in 2 publications
Management, form and distribution	3 separate meetings	\$0.00	\$0.00		Had 3 meetings, 2nd was working on planning Certificate Forms (March 2018 2019) and 2018. Certificate Form & Checklist
Materials		\$0.00	\$447.83		Printed and Displayed
Posters			\$279.00		
Printing (variable fee)		\$10,000.00	\$25,564.45		
Total			\$26,761.32		
Spent Already			\$26,761.32		
Total			\$26,761.32		

* Pending by Customer. Handling and delivery is post office by Phaidon Printing. Postage by shawsonprinting.

DEPARTMENT OF RECREATION
AND PARKS

BOARD OF COMMISSIONERS

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PRESIDENT

LYNN ALVAREZ
VICE PRESIDENT

TAFARAL BAYNE
NICOLE CHASE

TAKISHA SARDIN
BOARD SECRETARY (213) 202-2640

CITY OF LOS ANGELES

California



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ASSISTANT GENERAL MANAGER

BELINDA JACKSON
ASSISTANT GENERAL MANAGER

BRENDA AGUIRRE
ASSISTANT GENERAL MANAGER

(213) 202-2633

Invoice No.	Customer ID	Invoice Date	Due Date	Amount Due
23198		5/2/2023	6/1/2023	\$270.00

Line Description	Line Amount
Event Name : Los Angeles City Clerk, Elections	\$270.00
Event Date/Period: 3/26/2023 14 Hours	
Held At : Oakwood Recreation Center	
Permit/Contract No : 42337	

I hereby certify that the above is correct


(Chief Accounting Employee)

Failure to remit the amount demanded may subject to penalty and interest that varies per contract agreement.

If you have any question concerning this invoice, please contact Cesar De Padua at (213) 202-4383
Email address: cesar.de.padua@lacity.org

Retain this portion for your records

Return this portion with your payment

Remit To:
City of Los Angeles
Dept. of Recreation and Parks
Revenue Accounting Section MS 625-8A
PO Box 86328
Los Angeles, CA 90086

Invoice Number	Customer ID
23198	0
Invoice Date	Invoice Due Date
5/2/2023	6/1/2023
Amount Due	Amount Enclosed
\$270.00	

Bill To:
City of Los Angeles - Venice Neighborhood Council
Paola Posada
200 N. Spring Street, Room 274
Los Angeles CA 90012

Please let us know once the payment has been made. Thank you.
221 N. FIGUEROA STREET, SUITE 350, LOS ANGELES CA 90012 - www.LAPARKS.ORG



City of Los Angeles
DEPARTMENT OF RECREATION AND PARKS

221 No. Figueroa St. 2nd Floor
 Los Angeles, CA 90012
 (213) 202-2635 Mail Stop 625-8A

INVOICE NO. 23198

Invoice Date: 5/2/2023

Due Date: 6/1/2023

TO: City of Los Angeles - Venice Neighborhood Council
 ATTN: Paola Posada
200 N. Spring Street, Room 224
Los Angeles CA 90012

Permit/Contract No : 42337

Event Name : Los Angeles City Clerk, Elections

Event Date/Period: 3/26/2023 14 Hours

TOTAL AMOUNT DUE \$ 270.00

ACCOUNT DISTRIBUTION (FOR REVENUE ACCOUNTING INTERNAL USE ONLY):

Fund	302			
Dept	88			
Work Order	RAPX6849			
Task	000			
Sub-Task	000			
Dept. Revenue Source	4145			
Rev. Source	4512			
Amount	\$ 270.00			

Please remit payments to:

Dept. of Recreation & Parks
 Revenue Accounting Section
 PO Box 86328
 Los Angeles, CA 90086
 (Please indicate the Invoice # on your remittance)

*For proper credit, please include Invoice No., Dept., Fund, Dept. Rev. Source, Work Order on your payment document.

Terry Hua
 Preparer

Department of Recreation and Parks
INTER-OFFICE CORRESPONDENCE

REQUEST FOR BILLING

*Please complete and email billing request to Rap.RevenueAccounting@lacity.org and Terry.Hua@lacity.org

DATE : 4/18/2023

TO : Revenue Accounting
Mail Stop 625-8a

REQUESTOR Name: John Gavilan
Facility/Division: Oakwood Recreation Center Region: West Region
Phone No.: 310-278-5383

Please issue an invoice for the following event:

Held at: Oakwood Recreation Center Permit # 42337
(Facility)
Event Name: Los Angeles City Clerk, Elections
Event Date/s: 3/26/2023 Hours: 14

Bill To:

City Dept/Agency: City of Los Angeles - Venice Neighborhood Council
Contact Person: Paola Posada paola.posada@lacity.org
Address: 200 N. Spring Street, Room 224
City, State, Zip : Los Angeles, CA 90012
Telephone No: 213.978.0444 (Paola Posada)
Fax No: _____
Mail Stop #: _____

Total Amount Due: \$ 270.00

Account Distribution:

To General Fund 302/88 \$ 270.00 RAPX6849
To Special Fund 302/89 _____
To MRP Fund 301/88 _____
To Special Fund 205/89 _____
To Others (refundable, etc.) _____

For Revenue Accounting Only

BILLING INVOICE # 23198 Date 5/21/2023

HOLLY L. WOLCOTT
CITY CLERK

PETTY SANTOS
EXECUTIVE OFFICER

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

OFFICE OF THE
CITY CLERK

Election Division
555 Ramirez Street, Space 300
Los Angeles, CA 90012
(213) 978-0444
FAX: (213) 978-0376

JINNY PAK
DIVISION MANAGER

clerk.la.gov

2023 NEIGHBORHOOD COUNCIL ELECTIONS
POLLING PLACE CONFIRMATION FORM

Neighborhood Council: Venice Election Date: 3/26/2023
Name of Facility: Oakwood Recreation Center
Facility Address: 767 California Avenue Venice, CA 90291
Required Access Hours: Sunday 8:00am - 8:00pm

I authorize the City of Los Angeles, Office of the City Clerk-Election Division to use this facility for the above referenced election. I will ensure there is adequate heat, light, and access to the restroom facilities.

I understand that the Election Division needs access to the facility from 8am to 8pm on Election Day, which includes two hours before voting and an hour after for set-up and closing of the polls.

If for any reason I cannot fulfill the terms of the agreement, I will immediately contact the Election Division at (213) 978-0444.

A polling place stipend in the amount of \$ 42000 will be mailed within 30 days of Election Day contingent upon receiving all proper documentation related to your organization's tax identification information.

City Clerk's Office is responsible for \$150 and the remaining balance of \$270 will be paid by the Venice NC.

John Gavilan

Print Name of Manager/Owner

Signature of Manager/Owner

9/26/22

Date

310-452-7479

Telephone Number

818-800-4363

Alternate Telephone Number

Item	Description	original Approved	Amended Approved	Amended	STATUS
Social Media	6 months social media	\$1,000.00		No ads, just 2 months postings	Posted 1 month on IG and FB
Printing	20,000 post cards 5 x 7 ans 250 posters	\$3,500.00		Printing 25,000 postcards and 200 posters	Printed 25000 postcards and 250 posters Mailed to 22,206 addressees-postage total costs
USPS EDDM	25 postal routes 90291 & 13 postal routes 90292	\$5,500.00	\$8,311.63		
Graphic design	Branding messaging, 5 templates social media, design of vnc election web page, design of 1 postcard, design of 4 poster options	\$2,000.00	\$2,750.00		
Election Administrator	as per job description	\$2,000.00	\$2,000.00		Hired Michael Lynn
Contingency		\$1,000.00	\$325.00		
voter guide print ads	hand-delivered-voter-guide-286666	\$4,500.00	\$8,300.00	EDD delivery to mailboxes	Mailed to 22,206 addresses includes printing, bundling, postage **
candidate Meet/greet, forum and orientation			\$760.00	2 ads	Pending designs
Banners	3 separate meetings	4	\$0.00		Had Orientation, Will be working on planning Candidate Forum (March 22 & 23) next week, Cancelled Meet & Greet
Posters			\$300.00		Pending designs
Polling location fee			\$147.83		
Total		\$19,500.00	\$270.00		
Spent Already			\$23,164.46		
Total			\$335.02		

\$23,499.48

Printing by Observer, Bundling and delivery to post office by Phantom Printing. Postage by phantom printing.

\$6,798.69 payment
 - \$877.80 check processed 3/16/23
\$5,920.89
 - \$1,610.00 payment processed 3/16/23
\$4,310.89 (new charges) 3/25/23
 - \$3,191.51
\$1,119.38

\$23,499.48
 - \$9,283.05 check paid
\$14,216.43
 - \$2,018.00 credit card paid
\$12,198.43
 - \$2,000.00 credit card paid
\$10,198.43
 - \$1,981.71 payment processed 3/16/23
\$8,216.72
 - \$1,418.03 payment processed 3/16/23
\$6,798.69

