

# Monthly Expenditure Report



Reporting Month: January 2023

Budget Fiscal Year: 2022-2023

NC Name: Venice Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$33668.41	\$745.20	\$32923.21	\$9283.05	\$4114.12	\$19526.04

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$38500.00	\$745.20	\$29423.21	\$0.00	\$20140.16
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$9283.05	
Community Improvement Project	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Neighborhood Purpose Grants	\$1000.00	\$0.00	\$1000.00	\$0.00	\$1000.00
Funding Requests Under Review: \$4114.12		Encumbrances: \$0.00		Previous Expenditures: \$8331.59	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE VENICENC	01/01/2023	Motion to approve annual budget	General Operations Expenditure	Office	\$165.00
2	FACEBK CM7GAMPML2	01/12/2023	Motion to approve annual budget	General Operations Expenditure	Office	\$49.00
3	EIG CONSTANTCONTACT.CO	01/12/2023	motion. to approve annual budget	General Operations Expenditure	Office	\$125.00
4	LIVEME AMERICA INC.	01/20/2023	Report of fraud	General Operations Expenditure	Office	\$99.99
5	EXTRA SPACE 8011	01/20/2023	Motion to approve annual budget	General Operations Expenditure	Office	\$406.20
6	LIVEME/FRD ADJ	01/20/2023	Bank confirmed fraudulent charge.	General Operations Expenditure	Office	\$-99.99
7	EXPRESS CARD DELIVERY FEE	01/31/2023	see attached	General Operations Expenditure	Office	\$35.00
8	CARD FEE	01/31/2023	no motion. this is a charge and reversal. Bank card delivery fee was waived.	General Operations Expenditure	Office	\$-35.00

<b>Subtotal:</b>	<b>\$745.20</b>
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<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	PHANTOM LITHOGRAPHY / DAVID M. GUERRA	03/02/2023	Motion to approve 2023 election budgets	General Operations Expenditure	Elections	\$9283.05
<b>Subtotal: Outstanding</b>						<b>\$9283.05</b>



# Invoice

Invoice number: 4632224580

Google LLC  
1600 Amphitheatre Pkwy  
Mountain View, CA 94043  
United States  
Federal Tax ID: 77-0493581

## Bill to

VNC Communications  
Venice Neighborhood Council  
112 Park Place  
Los Angeles, CA 90291  
United States

## Details

Invoice number .....4632224580  
Invoice date .....Dec 31, 2022  
Billing ID .....6714-8642-2821  
Domain name .....venicenc.org

## Google Workspace

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Total in USD **\$165.00**

## Summary for Dec 1, 2022 - Dec 31, 2022

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Subtotal in USD	\$165.00
Tax (0%)	\$0.00
Total in USD	\$165.00

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Dec 1 - Dec 31	55	165.00
		Subtotal in USD		\$165.00
		Tax (0%)		\$0.00
		Total in USD		<b>\$165.00</b>

**Need help understanding the charges on your invoice?** [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)  
<https://support.google.com/a?p=gsuite-bills-and-charges>



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CONTACTS

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Receipt for: Sima Kostovetsky (360483171562076) Transaction ID: 5833863193395055-11261098

Payment summary

Amount billed: \$49.00 USD
Date range: Dec 20, 2022, 12:00 AM - Dec 26, 2022, 11:59 PM
Billing reason: Ad spend since Dec 20, 2022.
Product type: Meta ads
Payment method: MasterCard · 3705
Reference number: CM7GAMPML2

Table with 3 columns: Campaign, Results, Amount. Row 1: Instagram post: Wishing everyone health,... | 5,421 Impressions | \$49.00. Row 2: Total | | \$49.00

--Sima Kostovetsky
Outreach Officer
Venice Neighborhood Council
http://www.venicenc.org

On Jan 20, 2023, at 12:09 PM, Jay Handal <treasurer@venicenc.org> wrote:

Please send me the invoice and payment receipt for the Facebook charge of \$49 that took place on January 12. Thank you.

- Contacts list: Jay Handal (treasurer@venicenc.org), Sima Kostovetsky (chair-outreach@venicenc.org), Sima Kostovetsky (simak@venicenc.org), Sima Kostovetsky (Simak@venicenc.org), Vicki Halliday (vicki.halliday@venicenc.org)

feedback x

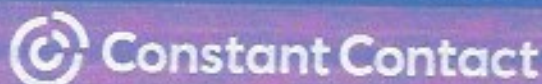
From: Constant Contact Billing

notification@constantcontact.com

Subject: Constant Contact Payment Receipt for Patricia Tyminski

Date: Jan 12, 2023 at 1:44:46 AM

To: treasurer@venicenc.org



### Payment Receipt for January 12, 2023

Thank you for your recent payment. Your payment receipt is found below.

Attention: Patricia Tyminski  
Venice NC  
112 Park Place  
Venice, CA 90012  
US  
[6098768418](#)

**User Name:** venicenc  
**Today's Date:** January 12, 2023  
**Payment Date:** January 12, 2023  
**Payment Method:** MC (last 4 digits: 3705)  
**Amount:** \$125.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

*Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.*

We appreciate your business.  
Best Regards,  
Constant Contact Billing  
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!  
US / Canada Toll Free: [\(855\) 229-5506](#)  
UK Toll Free: [0808-234-0942](#)  
Outside US / Canada: [0808-234-0945](#)



Melvin Canas <melvin.canas@lacity.org>

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## Fraud Transaction - Patricia Tyminski

2 messages

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Commercial Card Client Service [REDACTED]

Thu, Feb 23, 2023 at  
3:16 PM

To: Melvin Canas <melvin.canas@lacity.org>

Cc: Commercial Card Client Service [REDACTED]

Hi Melvin,

As a follow up to our call earlier today, I wanted to let you know that I spoke with our Disputes team, and they did confirm that Patricia reported the Liveme transaction for \$99.99 as a fraudulent charge. They did confirm that they sent a copy of the initial fraud letter to the address on Patricia's account: [200 N. Spring Street, Suite 224](#), C/O NC Funding Program, Los Angeles, CA 90012. I let the team know that you had not yet received the letter and requested that an additional letter be mailed. If you haven't received the letter within the next week or so, please let us know.

Have a great afternoon!

**Heather Walker**

AVP, Commercial Card Client Account Specialist

Commercial Card

[REDACTED]

[REDACTED]



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Melvin Canas <[melvin.canas@lacity.org](mailto:melvin.canas@lacity.org)>

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## RE: [External] Re: Fraud Transaction - Patricia Tyminski

1 message

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**Commercial Card Client Service** [REDACTED]

Thu, Feb 23, 2023  
at 3:41 PM

To: Melvin Canas <[melvin.canas@lacity.org](mailto:melvin.canas@lacity.org)>

Cc: Commercial Card Client Service [REDACTED]

Hi Melvin,

Yes, I waived the fee today and you should see the credit on her account tomorrow.

Regards,

**Heather Walker**

AVP, Commercial Card Client Account Specialist

Commercial Card

[REDACTED]

[REDACTED]



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**From:** Melvin Canas <[melvin.canas@lacity.org](mailto:melvin.canas@lacity.org)>

**Sent:** Thursday, February 23, 2023 4:28 PM



To: Commercial Card Client Service [REDACTED]  
Subject: [External] Re: Fraud Transaction - Patricia Tyminski

**\*\*\* External email: Please be careful when opening attachments or clicking links. \*\*\***

Hi Heather,

Thank you very much for your email.

Also to confirm, for the \$35 fee charged for the express mail delivery of the replacement credit card, will there be a \$35 credit issued to Patricia's account to offset the fee?

Thank you,

Melvin A. Cañas

Neighborhood Council Funding Program Manager

Office of the City Clerk

Administrative Services Division

[200 N. Spring Street, Suite 224, Los Angeles, CA 90012](#)

Phone: (213)978-1058 Fax: (213)978-1040

Email: [Melvin.Canas@lacity.org](mailto:Melvin.Canas@lacity.org)

Website: [Clerk.LACity.org](http://Clerk.LACity.org)

General Email: [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org)



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Email: [Melvin.Canas@lacity.org](mailto:Melvin.Canas@lacity.org)

Website: [Clerk.LACity.org](http://Clerk.LACity.org)

General Email: [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org)



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658 Venice Blvd  
Venice, CA 90291

**(310) 486 - 2798 / extraspace.com**

January 20, 2023 12:01 AM PST

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**EasyPay - EasyPay**

Transaction # 139909312 / System

**Rent 1081** 392.00

01/20/23 - 02/19/23

**Insurance 1081** 14.20

01/20/23 - 02/19/23

.....

**Transaction Total \$406.20**

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**Payment Method**

**Mastercard ending in 3705** 406.20

.....

**Payment Total \$406.20**

*Merchandise Returns will be accepted in original packaging within 30 days of purchase.*

Give yourself one less thing to worry about by signing up for easypay at:

**[myaccount.extraspace.com](https://myaccount.extraspace.com)**

[myaccount.extraspace.com](https://myaccount.extraspace.com)