



**REFERRAL FORMS:**

**GEOGRAPHIC PROJECT PLANNING REFERRAL**

**APPLICABILITY:** This form, completed and signed by appropriate Planning Staff, must accompany any application submitted to the Department of City Planning regarding any of the following proposed project types:

- Specific Plan area
- Community Design Overlays (CDO)
- Neighborhood Oriented District (NOD)
- Sign District (SN)
- Zone Change
- Design Review Board (DRB)
- Pedestrian Oriented District (POD)
- Community Plan Implementation Ordinance (CPIO)
- Public Benefit Alternative Compliance
- Zone Variance

**NOTE:** The Department of City Planning reserves the right to require an updated form for the project if more than 180 days have transpired since the date of the Project Planning Signature, or as necessary, to reflect project modifications, policy changes and/or amendments to the LAMC, local laws, and State laws.

**PROJECT SUMMARY**

1. **Subject Property Address:** 417 - 419 Grand Blvd

2. **Community Plan Area Name:** Venice

a. **Specific Plan Name, DRB, CDO, POD, NOD, CPIO, or SN, including subarea if applicable:** (If this is a Density bonus, Small Lot Subdivision or Zone Variance case, please write in the application type).

Venice Coastal Zone Specific Plan

3. **Project Type (check all that apply)**

- New construction
- Addition
- Renovation
- Sign
- Change of Use
- Grading
- Density Bonus
- Small Lot Subdivision
- Other (describe) \_\_\_\_\_

If Change of Use, what is:  
Existing Use? \_\_\_\_\_ Proposed Use? \_\_\_\_\_

Description of proposed project: New 2nd story, 989 sf addition to existing 1-story, 1,021 sf SFD and 605 sf attached ADU.

**Items 4-7 to be completed by Department of City Planning Staff Only**

4. **AUTHORIZATION TO FILE** (check all that apply)

**Specific Plan/SN**

- Project Permit
  - Minor** (3 signs or less OR change of use)
  - Standard** (Remodel or renovation in which additions are no greater than 200 sq. ft. more than 3 signs, wireless equipment)
  - Major** (All other projects, e.g. new buildings, remodels that include an addition of more than 200 sq. ft.)
- Modification
- Adjustment
- Exception
- Amendment
- Interpretation
- Not a Project
- Other **VSD**

