

# Monthly Expenditure Report



Reporting Month: May 2021

Budget Fiscal Year: 2020-2021

NC Name: Venice Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$24046.85	\$5946.19	\$18100.66	\$2310.00	\$0.00	\$15790.66

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$44928.00	\$766.20	\$22117.97	\$0.00	\$19807.97
Outreach		\$53.99		\$0.00	
Elections		\$5126.00		\$2310.00	
Community Improvement Project	\$3760.00	\$0.00	\$-4262.31	\$0.00	\$-4262.31
Neighborhood Purpose Grants	\$4500.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$29386.15	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	05/01/2021	Monthly web maintenance. This is an encumbered expense.	General Operations Expenditure	Office	\$150.00
2	EIG CONSTANTCONTACT.CO	05/07/2021	Monthly email service. This is an encumbered expense.	General Operations Expenditure	Office	\$65.00
3	FACEBK X3RQZ3XML2	05/12/2021	Social media posting.	General Operations Expenditure	Outreach	\$53.99
4	EXTRA SPACE 8011	05/20/2021	Rental for storage unit. This is an encumbered expense.	General Operations Expenditure	Office	\$306.20
5	SQ BRIDGEGAP	05/26/2021	Staff services for election administration.	General Operations Expenditure	Elections	\$1000.00
6	Interpreters Unlimited	04/29/2021	Proxy payment for interpretation services for General Board meeting.	General Operations Expenditure	Office	\$245.00
7	The Walking Man, Inc	05/12/2021	Distribution of Voter Guide for Venice NC 2021 Election.	General Operations Expenditure	Elections	\$2250.00
8	NPE, Inc.	05/12/2021	Printing of voter guide for 2021 VNC Elections	General Operations Expenditure	Elections	\$1876.00

<b>Subtotal:</b>	<b>\$5946.19</b>
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<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Genesis FXE	05/10/2021	Design for 2021 Venice NC Election.	General Operations Expenditure	Elections	\$840.00
2	Dynamic Graphic	05/25/2021	Design of election newsletter.	General Operations Expenditure	Elections	\$990.00
3	Genesis FXE	06/01/2021	Graphic design for elections materials	General Operations Expenditure	Elections	\$480.00
<b>Subtotal: Outstanding</b>						<b>\$2310.00</b>