



Venice Neighborhood Council

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MINUTES

Budget and Finance Committee
July 9, 2013

1. The meeting was called to order at 8:00 a.m. Present were Hugh Harrison, Sylvia Aroth, Helayne Levy, Marc Saltzberg, and Ivan Spiegel.
2. The agenda was approved.
3. The minutes for the meeting of June 4, 2013, were approved unanimously.
4. The treasurer gave a report on the new funding procedures. The checking account process is on hold as DONE tries to negotiate with a bank. The monthly reconciliations, however, are to proceed.
5. The expenditure reports for May 22 through June 21, 2013 [attached] were approved unanimously.
6. The VNC Strategic Plan [attached] was approved unanimously.
7. The motion to recommend Sylvia Aroth for the "Signer" position with DONE was approved unanimously.
8. As the debit card system remains in effect, the budget augmentation requests were deferred.
9. The meeting adjourned at 9:20 a.m.

It's your VENICE – get involved!

Venice Neighborhood Council - Expenditures to Budget
May 22, 2013 - June 21, 2013

| | DONE Category | Current Yr Budget by Acct | % of Bdgt | Amt Current Month | Amt Current Fiscal/Yr | Amt Available to Spend | % Budget Remain |
|-------------------|---------------|---------------------------|-----------|-------------------|-----------------------|------------------------|-----------------|
| Annual Allocation | | \$37,000.00 | | | | | |
| Rollover | | \$5,300.00 | | | | | |
| Total | | \$42,300.00 | | | | | |

Budget

100 Operations

| | | | | | | | |
|-----------------------------|-----|------------|-------|------------|------------|------------|-------|
| Office Supplies | OFF | \$250.00 | | | \$95.32 | \$154.68 | 61.9% |
| Copies | OFF | \$300.00 | | \$34.49 | \$212.48 | \$87.52 | 29.2% |
| Office Equipment | OFF | \$350.00 | | \$284.99 | \$284.99 | \$65.01 | 18.6% |
| Staffing/Apple One | TAC | \$800.00 | | | \$270.00 | \$530.00 | 0.0% |
| Storage | FAC | \$3,221.00 | | \$2,757.00 | \$3,183.00 | \$38.00 | 1.2% |
| Election [Unencumbered] | ELE | \$1,130.00 | | | \$1,053.39 | \$76.61 | 6.8% |
| Board Retreat | EDU | \$350.00 | | \$100.00 | \$349.13 | \$0.87 | 0.2% |
| General Operations | MIS | \$650.00 | | | \$287.95 | \$362.05 | 55.7% |
| sub Total Operations | | \$7,051.00 | 16.7% | \$3,176.48 | \$5,736.26 | \$1,314.74 | 18.6% |

200 Outreach

| | | | | | | | |
|---------------------------|-----|-------------|-------|------------|------------|------------|-------|
| Copies / Printing | POS | \$500.00 | | | \$470.84 | \$29.16 | 5.8% |
| Facilities For Public | FAC | \$2,700.00 | | | \$752.94 | \$1,947.06 | 72.1% |
| Refreshments | EVE | \$750.00 | | \$59.05 | \$602.04 | \$147.96 | 19.7% |
| Web Site & E-mail | WEB | \$2,550.00 | | \$533.83 | \$1,725.77 | \$824.23 | 32.3% |
| Advertising & Promotions | ADV | \$0.00 | | | | \$0.00 | 0.0% |
| Newsletter Production | NEW | \$0.00 | | | | \$0.00 | 0.0% |
| Newsletter Printing | NEW | \$0.00 | | | | \$0.00 | 0.0% |
| Newsletter Delivery | NEW | \$0.00 | | | | \$0.00 | 0.0% |
| General Outreach | EVE | \$3,770.00 | | \$2,235.17 | \$3,120.17 | \$649.83 | 17.2% |
| sub Total Outreach | | \$10,270.00 | 24.3% | \$2,828.05 | \$6,671.76 | \$3,598.24 | 35.0% |

300 Community Improvement

| | | | | | | | |
|--|-----|-------------|-------|------------|-------------|----------|-------|
| Venice Community BBQ | CIP | \$5,075.00 | | \$3,186.51 | \$4,455.87 | \$619.13 | 12.2% |
| Toy Drive | CIP | \$3,000.00 | | \$1,002.54 | \$2,995.97 | \$4.03 | 0.1% |
| Neighborhood Community Projects | CIP | \$8,455.00 | | | \$8,454.16 | \$0.84 | 0.0% |
| General Community Projects | CIP | \$3,149.00 | | \$500.00 | \$3,153.12 | -\$4.12 | -0.1% |
| sub Total Community Improvement | | \$19,679.00 | 46.5% | \$4,689.05 | \$19,059.12 | \$619.88 | 3.1% |
| Elections [Encumbered] | ELE | \$5,300.00 | 12.5% | | \$5,313.86 | -\$13.86 | -0.3% |

| | | | | | | | |
|--------------|--|-------------|--|-------------|-------------|------------|-------|
| Total | | \$42,300.00 | | \$10,693.58 | \$36,781.00 | \$5,519.00 | 13.0% |
|--------------|--|-------------|--|-------------|-------------|------------|-------|

Community Improvement Projects

| | Current Yr Budget by Acct | % of Bdgt | Amt Current Month | Amt Current Fiscal/Yr | Amt Available to Spend | % Budget Remain |
|---|---------------------------------|--------------|-------------------------|-----------------------------|---------------------------|-----------------------|
| Neighborhood Community Projects | | | | | | |
| Boys & Girls Club-Sewing Project | \$1,000.00 | 12% | | \$1,000.00 | \$0.00 | 0% |
| 826LA-Wave Newspaper | \$1,000.00 | 12% | | \$604.00 | \$396.00 | 40% |
| Safe Place for Youth-Volunteer Fair | \$0.00 | 0% | | | \$0.00 | #DIV/0! |
| Westside Global Awareness Magnet-Beautification | \$1,000.00 | 12% | | \$850.16 | \$149.84 | 15% |
| Marina Peninsula Neighborhood Assn-Doggie Bag | \$2,000.00 | 24% | | \$2,000.00 | \$0.00 | 0% |
| Venice Vintage Motorcycle Club-Rally | \$1,000.00 | 12% | | \$1,000.00 | \$0.00 | 0% |
| Walgrove Elementary-Murals | \$1,000.00 | 12% | | \$1,000.00 | \$0.00 | 0% |
| Brady Walker-Surf & Skate Festival | \$2,000.00 | 24% | | \$2,000.00 | \$0.00 | 0% |
| Venice MoZaic-Youth Poetry & Spoken Word | \$0.00 | 0% | | | \$0.00 | 0% |
| VCHC-Centennial Park Improvement | \$0.00 | 0% | | | \$0.00 | 0% |
| Total | \$8,455.00 | | \$0.00 | \$8,454.16 | \$0.84 | 0% |

General Community Improvement

| | | | | | | |
|-----------------------------------|-------------------|--|-----------------|-------------------|----------------|-----------|
| Total Available | \$3,149.00 | | | | \$3,149.00 | 100% |
| Congress of Neighborhood Councils | \$750.00 | | \$500.00 | \$750.00 | \$0.00 | |
| Beethoven Elementary | \$1,358.52 | | | \$1,400.00 | -\$41.48 | |
| Vera Davis Turkey Event | \$500.00 | | | \$509.00 | -\$9.00 | |
| S.M. Airport Forum | \$540.00 | | | \$494.12 | \$45.88 | |
| Total Allocated/Spent | \$3,148.52 | | \$500.00 | \$3,153.12 | -\$4.12 | 0% |

STRATEGIC PLAN VENICE NEIGHBORHOOD COUNCIL

2013-2014

THE BIG VISION:

Encourage and maintain the diverse community of Venice.

THE BIG GOALS:

1. Involve our diverse community in civic participation.
2. Increase the visibility of the VNC in the community.
3. Improve relationships with elected officials.
4. Active and engaged community participation in the new VNC elections.
5. Create community participation to improve the daily life in Venice.

THE BIG SOLUTIONS:

1. Broaden the involvement beyond the Board officers by increasing community participation in VNC committees and activities.
2. Improve outreach through electronic and personal contact with the Venice stakeholders.
3. Strengthen the effectiveness of the VNC interaction with elected officials by developing a more pro-active relationship.
4. Increase participation of underrepresented communities by increased outreach in the election process.
5. Involve more individuals and community groups in the improvement project process.

THE BIG SCORE:

1. All Board members will participate in the outreach through Farmer's Market and Community events.
2. Development of new outreach materials by the Outreach Committee.
3. An increase in candidates and voters in the 2014 VNC election.
4. Increased public use of the VNC website.
5. Increased number of applicants for community improvement projects.