

Department of Neighborhood Empowerment

Monthly Expenditure Report for:

NC Name:

Budget Fiscal Year:

September 22 - October 21, 2013

Venice

2013/2014

(Must be submitted to the Department within 10 days of Board Approval)



							Total
A	EXPENDITURES BY LINE ITEM (Item/Service Description)	BUDGET	VENDOR	OUT OF STATE	INVOICE NUMBER	*1099 reportable	
		CATEGORY		VENDOR			
	A. 1. Monthly Expenditures						0.31
	Copies-Budget Committee	OFF	Office Depot		4057		\$2.96
	Copies-Reconciliations	OFF	Office Depot	<input type="checkbox"/>	4056	<input type="checkbox"/>	\$17.90
	Copies-Agendas for Board Meeting	OFF	Office Depot		2408	<input type="checkbox"/>	\$240.00
	Staffing-Temporary help	TAC	Apple One	<input type="checkbox"/>	Direct Charge	<input type="checkbox"/>	\$1.72
	Postage (General Operations)	MIS	USPS		67487	<input type="checkbox"/>	\$256.00
	Post Office Box Rental	MIS	USPS	<input type="checkbox"/>	95675	<input type="checkbox"/>	\$719.48
	Facilities-Board Meetings	FAC	LAUSD		Direct charge	<input type="checkbox"/>	\$192.48
	Facilities-Town Hall	FAC	LAUSD		Direct charge	<input type="checkbox"/>	\$26.15
	Refreshments-Board Meeting	EVE	Smart & Final		87913		\$20.00
	Web-Query Limits	WEB	I Power	<input type="checkbox"/>	72803438	<input type="checkbox"/>	\$50.00
	E-mail service	WEB	Constant Contact		138156521		\$20.00
	Web-Query Limits	WEB	I Power		75799896		\$15.99
	Web-.org renewal	WEB	I Power		82433499		\$30.40
	Supplies-Occupy Film Festival	CIP	Home Depot		081924/6113190	<input type="checkbox"/>	\$153.80
	Flyers/programs-Occupy Film Festival	CIP	Office Depot		8529		\$36.25
	Supplies-Venice Clean Up	CIP	Smart & Final	<input type="checkbox"/>	58070	<input type="checkbox"/>	
	A. 2. Outstanding Checks/Demand Warrants						
				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
	SUBTOTAL: Expenditures by Line Item						\$1,783.44
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						
	Cumulative Expenditures from prior months						\$5,420.58
	SUBTOTAL: Cumulative Expenditures from prior months						\$7,204.02
C	OUTSTANDING COMMITMENTS						
	C. 1. Rent/Lease						
	C. 2. Contractual Services						
	C. 3. Large Purchases						
	C. 4. Neighborhood Purpose Grants in process						
	C. 5. Temporary Staffing Services						\$179.50
	C. 6. Storage						
	C.7. Other-Community Improvement Projects Approved by Board						
	SUBTOTAL: Outstanding Commitments						\$179.50
D	Total Expenditures & Commitments						\$7,383.52
E	Total Adjustments by Department						
F	Approved Budget 2013-2014						\$37,000.00
G	Balance of Budget						\$29,616.48

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CASH STATUS ANALYSIS					
Number	Budget Category	Budget (A)	Cash Received Year To Date (B)	Cash Requested this Month (C)	Budget Balance Available (D) (A - B - C)
100	Operations	\$3,150.00	\$1,450.46		\$1,699.54
200	Outreach	\$7,850.00	\$2,302.88		\$5,547.12
300	Community Improvement	\$19,500.00	\$3,630.18		\$15,869.82
400	NPG				\$0.00
500	Elections	\$6,500.00	\$0.00		\$6,500.00
	TOTAL	\$37,000.00	\$7,383.52		\$29,616.48

NEIGHBORHOOD COUNCIL CERTIFICATION

We, HUGH HARRISON and SYLVIA AROTH declare that we are the Treasurer and Signer, respectively of the Venice Neighborhood Council (NC) and that on OCTOBER 15, 2013, a Brown Act noticed public meeting was held by the Venice NC with a quorum of 15 board members present and that by a vote of 13 yes, 0 no, and 0 abstentions the Venice NC adopted the Monthly Expenditure Report for the month of September 2013.

Treasurer Signature	Signer's Signature
Print Name	Print Name
Date	Date
NC Additional Comments	

HUGH HARRISON

SYLVIA AROTH