



Venice Neighborhood Council
P.O.Box 550, Venice, CA 90294 / www.VeniceNC.org
Email: Info@VeniceNC.org



Budget & Finance Committee

Joint With

Board of Officers

Regular Meeting Minutes

Wednesday July 13, 2022

Start Time: 06:00 PM

Location: Webinar

When: Jul 13, 2022 06:00 PM Pacific Time (US and Canada)

Topic: Budget

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82160007554>

Or One tap mobile :

US: +16694449171,,82160007554# or
+16699006833,,82160007554#

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Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 253 215 8782 or +1
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8592 or +1 312 626 6799 or 877 853 5257 (Toll Free) or 888 475
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Webinar ID: 821 6000 7554

International numbers available:

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1 Introduction and Rules

TRANSLATION Services: Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina 213.473.5391.

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE VENICE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial telephone number listed above, and enter the above Meeting Id number and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand

option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 30 seconds per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned. Version October 13, 2021 Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - Neighborhood Council agendas are posted for public review as follows:

1. Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
2. www.VeniceNC.com
3. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.VeniceNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact, Secretary@VeniceNC.org. Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.VeniceNC.org

Virtual Board Meeting Rules.

1. Raise your hand (or when accessing by telephone, press *9) if you have a public comment only WHEN we get to that specific item.
2. After you speak, please lower your hand.
3. All panelists (board members) and attendees (public) will be muted until the administrator unmutes you for comment.
4. Board members will get one chance to speak for a max of 2 minutes per item.
5. Public comment will be limited to one comment for 30 seconds per item.
6. Please do not raise your hand more than once per item.
7. Raise your hand at the start of the items you want to speak on. We will then close public comment and announce the last person to speak a few minutes after the start of the item.
8. No ceding your time to others will be allowed.
9. The meeting is being video and audio recorded.
10. The public will be able to listen and speak but their video will be disabled.

All presenters that have items to project are to send them to Secretary@VeniceNC.org and President@VeniceNC.org to have them shared with the meeting. Keep a copy of them on your desktop as a backup.

2 Call To Order

06:03

3 Roll Call:

Jay Handal

James Murez

Daffodil Tyminski

Sima Kostovetsky

Ivan Spiegel

Helen Fallon

Attendance: 6

Quorum: 3

4 Review Monthly Expenditure Report (MER) - June 2022

06:04

Description:

Discussion and possible action/motion of Monthly Expenditure Report (MER)

MOTION:

The board to approve the MER dated June 2022

Waiting for city Clark to review information.

Maker:

Second:

Voter Tally (0): Yea:0 / Nay:0 / Abstain:0 / Recuse:0 / Ineligible:0

5 Budget and Finance Policies and Procedures

06:39

Description:

Discussion and possible action/motion regarding funding, policies and procedures. Specifically topics to include procedure for obtaining funding for Neighborhood Project Grants (NPG), Community Improvement Projects (CIP), Committee and Board requests. Setting up timelines for submissions and where to submit documents will also be considered.

MOTION:

NPG (Neighborhood Purpose Grants) and CIP (Community Improvement Projects)

In order for anyone to submit an application ion, the following must be adhered to:

1- Timing: No submittals before 9/1 of the fiscal year

2- No submitted after 1/5 of the fiscal year.

3- Submittals electronically only to grants@venicenc.org

4- Applicants shall use the city NPG forms for any NPG request.

5- Applicants shall use the Venice N.C. Community Improvement Project application forms.

6- Allocation of funds: Applicant can only apply for a maximum 30% of annual allocated funds

7-Treasurer or his/her designee shall download all requests and evaluate them for compliance to City funding guidelines. All non compliant or incomplete applications shall not be forwarded to the Evaluation panel .

8- Panel shall evaluate remaining applications and forward to the board for discussion and possible motion at the March board meeting.

Committee Expenditure Requests

· Each committee expenditure must be identified and approved as an individual agenda item, and cannot be approved through the Administrative Packet. The

same applies for Neighborhood Purpose Grants (NPGs) and Community Improvement Project (CIP) Expenditures. This approval must happen before the expenditure occurs.

· As we near Election season, the Board may create and approve a budget document for its election-related expenses where it itemizes each planned expenditure, including the particular purpose and description for each expenditure and, if possible, the vendor to be used. The approved election budget may be accepted as authorization for payments. However, this approval must still occur separately from the overall approval of the Administrative Packet.

· Please submit your event requests at least 30 days in advance for proper review and to address any potential risks and liabilities that may be involved with your event. I've attached a copy of the Community Events Risks Planning Checklist for your reference.

Maker: James Murez
Second: Ivan Spiegel

Y Jay Handal

Y James Murez

Y Daffodil Tyminski

Y Sima Kostovetsky

Y Ivan Spiegel

N Helen Fallon

Voter Tally (6): Yea:5 / Nay:1 / Abstain:0 / Recuse:0 / Ineligible:0

6 Adjournment

Concluded At: 06:52 PM

BOARD MEETINGS: The Venice Neighborhood Council holds its regular meetings on the third Tuesday of the month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. All are welcome to attend.

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PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a "Speaker Card" to address the Neighborhood Committee on any agenda item before the Neighborhood Committee takes action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Neighborhood Committee jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Neighborhood Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Neighborhood Committee meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer.

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