

Monthly Expenditure Report



Reporting Month: June 2021

Budget Fiscal Year: 2020-2021

NC Name: Venice Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$18100.66 | \$7240.68 | \$10859.98 | \$1320.00 | \$0.00 | \$9539.98 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|-----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$44928.00 | \$930.80 | \$14877.29 | \$0.00 | \$13557.29 |
| Outreach | | \$3319.88 | | \$0.00 | |
| Elections | | \$2990.00 | | \$1320.00 | |
| Community Improvement Project | \$3760.00 | \$0.00 | \$-4262.31 | \$0.00 | \$-4262.31 |
| Neighborhood Purpose Grants | \$4500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$35332.34 | |

| Expenditures | | | | | | |
|--------------|---------------------------|------------|--|--------------------------------|--------------|-----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | THE WEB CORNER, INC | 06/01/2021 | Monthly web maintenance. This is an encumbered expense. | General Operations Expenditure | Office | \$150.00 |
| 2 | SQ BRIDGEGAP | 06/04/2021 | Staff services expense for Election Administrator through City approved staff services agency. | General Operations Expenditure | Elections | \$1000.00 |
| 3 | SQ BRIDGEGAP | 06/05/2021 | Services for Election Administrator through a City approved staff services agency. | General Operations Expenditure | Elections | \$1000.00 |
| 4 | EIG CONSTANTCONTACT.CO | 06/07/2021 | Email maintenance. This is an encumbered expense. | General Operations Expenditure | Office | \$65.00 |
| 5 | APPLEONE EMPLOYMENT SV | 06/10/2021 | Regular staff services charges. | General Operations Expenditure | Office | \$409.60 |
| 6 | FACEBK YRA9857NL2 | 06/12/2021 | Social Media outreach. | General Operations Expenditure | Outreach | \$19.88 |
| 7 | THE WEB CORNER, INC | 06/18/2021 | Communication Tracking System up-grade to web page. | General Operations Expenditure | Outreach | \$3300.00 |
| 8 | EXTRA SPACE 8011 | 06/20/2021 | Monthly storage. Encumbered expense. | General Operations Expenditure | Office | \$306.20 |

| | | | | | | |
|------------------|-----------------|------------|--------------------------------|--------------------------------|-----------|------------------|
| 9 | Dynamic Graphic | 05/25/2021 | Design of election newsletter. | General Operations Expenditure | Elections | \$990.00 |
| Subtotal: | | | | | | \$7240.68 |

| Outstanding Expenditures | | | | | | |
|---------------------------------|---------------|-------------|--|--------------------------------|---------------------|------------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | Genesis FXE | 06/01/2021 | Graphic design for elections materials | General Operations Expenditure | Elections | \$480.00 |
| 2 | Genesis FXE | 06/18/2021 | Design for 2021 Venice NC Election. | General Operations Expenditure | Elections | \$840.00 |
| Subtotal: Outstanding | | | | | | \$1320.00 |

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

| Date | Invoice # | Due Date |
|----------|-----------|----------|
| 6/1/2021 | 22156 | 6/1/2021 |

PAID
06/01/2021

| |
|-----------------|
| Bill To |
| Venice Beach NC |

| P.O. No. | Terms | Project |
|----------|-------|---------|
| | | |

| Quantity | Description | Rate | Amount |
|----------|--|--------|--------|
| 1 | Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments | 150.00 | 150.00 |
| 0 | Monthly Hosting for venicenc.org (Included in maintenance) | 15.00 | 0.00 |

| | | |
|--|-------------------------|-----------|
| Please remit payment at your earliest convenience. Thank you for your business! | Total | \$150.00 |
| | Payments/Credits | -\$150.00 |
| | Balance Due | \$0.00 |



Invoice #2009063

VNCElections04092021

We appreciate your business.

Bill To

Hugh Harrison
VNC
treasurer@venicenc.org
PO Box 550
Venice, CA 90294

Invoice Details

PDF created June 3, 2021
\$1,000.00

Payment

Due June 8, 2021
\$1,000.00

| Item | Quantity | Price | Amount |
|-------------------------|----------|------------|------------|
| Election Administration | 1 | \$1,000.00 | \$1,000.00 |
| Subtotal | | | \$1,000.00 |

Total Due **\$1,000.00**

**Pay online**

To pay your invoice go to <https://gosq.me/u/Z9GVTfOd>

Or open your camera on your mobile device, and place the code on the left within the camera's view.



Invoice #2009064

VNCElections05092021

We appreciate your business.

Bill To

Hugh Harrison
VNC
treasurer@venicenc.org
PO Box 550
Venice, CA 90294

Invoice Details

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\$1,000.00

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Or open your camera on your mobile device, and place the code on the left within the camera's view.



[Print](#)

Billing Activity - Invoices

Venice Neighborhood Council
Attn: Hugh Harrison
2808 Grayson Avenue
Venice CA 90291
US
P: 310-346-4399

Today's Date: 06/10/2021
User Name: venicenc

Invoices from 05/10/2021 to 06/10/2021

| Date | Description | Charge Amount | Credit Amount |
|-------------------------------|--|---------------|---------------|
| 05/12/2021 Invoice #364945894 | Constant Contact Toolkit - Email Contacts 2,501 - 5,000 Contacts Maximum Number of Contacts This Billing Period: 4,664 Period from 05/12/2021 to 06/11/2021 | \$65.00 | |
| | | \$65.00 | |

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



AppleOne

AppleOne Employment
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email:
TIN 95-2580864

City of LA - DONE -VENICE NC

Accounts Payable

Los Angeles, CA 90012

Invoice

Customer 00950101
Site No: 0081
Period 04/10/2021
Invoice No: S8600573
Amount Due: \$409.60
Payment UPON RECEIPT

| Contract # | Requestor | Location | Name | Weekend | Invoice Date | Reg Hrs | Reg Rate | OT Hrs | OT Rate | Misc Hrs | Misc Rate | Amount |
|---|----------------|-----------|-------------------|------------|--------------|--------------|----------|-------------|---------|-------------|-----------|-----------------|
| C-132956 | Harrison, Hugh | Venice Nc | Hargrove, Kenneth | 04/10/2021 | 04/14/2021 | 8.00 | \$25.60 | 0.00 | \$0.00 | 0.00 | \$0.00 | \$204.80 |
| C-132956 | Harrison, Hugh | Venice Nc | Hargrove, Kenneth | 03/27/2021 | 04/07/2021 | 8.00 | \$25.60 | 0.00 | \$0.00 | 0.00 | \$0.00 | \$204.80 |
| Sub Total For: Hargrove, Kenneth | | | | | | 16.00 | | 0.00 | | 0.00 | | \$409.60 |
| Grand Total Invoice Amount | | | | | | 16.00 | | 0.00 | | 0.00 | | \$409.60 |

Please remit payment to:
Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details



Hugh Harrison <treasurer@venicenc.org>

Fwd: Your Facebook Ads Receipt (Account ID: 360483171562076)

1 message

Sima Kostovetsky <simak@venicenc.org>
To: Hugh Harrison <treasurer@venicenc.org>

Fri, Jun 25, 2021 at 2:30 PM

hi!

--Sima Kostovetsky
Outreach Officer
Venice Neighborhood Council
<http://www.venicenc.org>

Begin forwarded message:

From: "Facebook Ads Team" <advertise-noreply@support.facebook.com>
Subject: Your Facebook Ads Receipt (Account ID: 360483171562076)
Date: June 12, 2021 at 12:00:45 AM PDT
To: Sima Kostovetsky <simak@venicenc.org>
Reply-To: noreply <noreply@facebookmail.com>



Receipt for Sima Kostovetsky (Account ID: 360483171562076)

Summary

AMOUNT BILLED

\$19.88 USD

BILLING REASON

Ad spend since May 25, 2021.

DATE RANGE

May 25, 2021, 12:00 AM - May 31, 2021,
11:59 PM

PRODUCT TYPE

Facebook Ads

PAYMENT METHOD

MasterCard · 5775

REFERENCE NUMBER ⓘ

YRA9857NL2

| CAMPAIGN | RESULTS | AMOUNT |
|---|---------------------------|----------------|
| Instagram Post: Very special guest Reverend Andy... | 314 Impressions | \$8.88 |
| Instagram Post | 391 Impressions | \$11.00 |
| CAMPAIGN TOTAL | | \$19.88 |

TOTAL

\$19.88

Transaction ID: [4036549306459799-7694728](#)

Thanks,
The Facebook Ads Team

[Manage Your Ads](#)

[See Full Receipt](#)

This is an automated message. Please do not reply. If you have questions about ads, you can [get help](#). You can also manage your [email notification settings](#) for this ad account.

Facebook, Inc., Attention: Community Support, 1 Facebook Way, Menlo Park, CA 94025

Merchant: The Web Corner, Inc

19509 Ventura Blvd.
Tarzana, CA 91356
US

8183457443

Order Information

Description: 22049

Order Number:

P.O. Number:

Customer ID:

Invoice Number:

Billing Information

Hugh Harrison
Venice Beach NC

Shipping Information

Shipping: 0.00

Tax: 0.00

Total: USD 3,300.00

Payment Information

Date/Time: 18-Jun-2021 12:55:44 MDT

Transaction ID: 42750362369

Transaction Type: Authorization w/ Auto Capture

Transaction Status: Captured/Pending Settlement

Authorization Code: 026149

Payment Method: MasterCard XXXX5775





Payment Success!

Your payment has been processed. You can visit your My Account portal to see transaction details.

Thank you for choosing Extra Space Storage to store your belongings!

YOUR FACILITY

 (310) 486-2798

 658 Venice Blvd
Venice, CA 90291

[Get Directions](#)

MY ACCOUNT

YOUR RECEIPT

Payment Date: 6/20/2021
7:01:02 AM
Transaction Number:
79659474
Unit Number: 1081
Payment Total: \$306.20

Let's get social



This email was sent to: treasurer@venicenc.org

This email was sent by: Extra Space Storage, 2795 East Cottonwood Pkwy, Suite 400, Salt Lake City, UT 84121

You are receiving this mandatory informational email to notify you about your unit or account.

© 2021 Extra Space Storage LLC.



INVOICE

| | | |
|--|-------------|------------------|
| BILL TO: | DATE | INVOICE # |
| Attn. Treasurer / Hugh Harrison Venice Neighborhood Council P.O. Box 550 Venice, CA 90294 | 5/1/21 | 1078 |

TERMS: DUE ON RECEIPT

| QUANTITY | DESCRIPTION | RATE | AMOUNT |
|----------|--|-------------------|----------|
| | Venice Neighborhood Council 12-pg, 4-color Election Guide Newsletter 2021 Graphic Design and Production-FLAT RATE Initial copy content flow in, format all pixs, 5 sets of copy revisions, 5 sets of pdf proofs **PDF final pages separate after release -upload all single pages to printer server -check printer release proof, and all emails -Med res pdf final for VNC website <i>Thank you for your business!</i> | | \$990.00 |
| | Any questions contact Nancy Slanchik at the ph# below. | TOTAL DUE: | \$990.00 |

2021 Election Budget

| | |
|---------------------------------|-------|
| Call for Candidates Mailer | 4400 |
| Ballot Request Info/Voter Guide | 4200 |
| Social Media Advertising | 1000 |
| Graphic Design | 1900 |
| Miscellaneous | 500 |
| | |
| TOTAL | 11500 |