

# Monthly Expenditure Report



Reporting Month: March 2018

Budget Fiscal Year: 2017-2018

NC Name: Venice Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$30445.38	\$1008.01	\$29437.37	\$4840.48	\$1080.00	\$23516.89

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$29400.00	\$629.70	\$18396.96	\$120.00	\$16556.48
Outreach		\$378.31		\$1720.48	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$9600.00	\$0.00	\$8040.41	\$0.00	\$8040.41
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$3000.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$1080.00		Previous Expenditures: \$11554.62	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	OFFICE DEPOT #951	03/12/2018	(Credit card transaction)	General Operations Expenditure	Office	\$3.96
2	OFFICE DEPOT #951	03/17/2018	(Credit card transaction)	General Operations Expenditure	Office	\$31.57
3	8011 EXTRA SPACE STORA	03/20/2018	(Credit card transaction)	General Operations Expenditure	Office	\$191.00
4	OFFICE DEPOT #951	03/20/2018	(Credit card transaction)	General Operations Expenditure	Office	\$3.17
5	THE WEB CORNER	03/07/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$19.00
6	THE WEB CORNER	03/07/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
7	CTC CONSTANTCONTACT.C	03/07/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$95.00
8	THE WEB CORNER	03/19/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$20.00

9	AT&T BILL PAYMENT	03/23/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$94.31
10	AppleOne Employment Services	03/05/2018	This is our monthly charge for staff services whic...	General Operations Expenditure	Office	\$400.00
<b>Subtotal:</b>						<b>\$1008.01</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	LAUSD - Civic Center Permit Office	03/20/2018	This is the cost of using Westminster Elementary S...	General Operations Expenditure	Outreach	\$595.48
2	AppleOne Employment Services	04/02/2018	This is our monthly bill for staff services which ...	General Operations Expenditure	Office	\$120.00
3	AppleOne Employment Services	04/06/2018	This is the monthly bill for staff services per th...	General Operations Expenditure	Outreach	\$600.00
4	City of Los Angeles, Department of Parks & Recreation	04/06/2018	This is an approved event for music and art on the...	General Operations Expenditure	Outreach	\$525.00
5	Westminster Elementary School	04/06/2018	This is a NPG to purchase an overhead projector fo...	Neighborhood Purpose Grants		\$3000.00
<b>Subtotal: Outstanding</b>						<b>\$4840.48</b>

# Office DEPOT OfficeMax

CULVER CITY - (310) 390-4023  
03/12/2018 4:02 PM



22VTYXUPUX3Y8X6RF

SALE 951-2-3919-796792-18.2.2  
873905 Self Serve DS  
90 @ 0.12 10.80  
Business Solutions Prc 3.60  
**You Pay 3.60SS**  
Subtotal: 3.60  
Sales Tax: 0.36  
Total: 3.96  
MasterCard 5775: 3.96

AUTH CODE 026643  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
TVR 0000088000  
CVS No Signature Required

Total Savings:  
**\$7.20**

\*\*\*\*\*

### WE WANT TO HEAR FROM YOU!

Participate in our online customer survey and receive a coupon for **\$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more.**  
(Excludes Technology. Limit 1 coupon per household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback) and enter the survey code below:

**154B C60N X9F1**

\*\*\*\*\*

# Office DEPOT OfficeMax®

CULVER CITY - (310) 390-4023

03/17/2018 5:22 PM



22VTGXUPQX368X8FF

SALE 951-5-9129-269441-18.2.2  
224111 Impression,Clr

100 @ 0.59 59.00  
Business Solutions Prc 21.00

**You Pay 21.00SS**

163061 Impression,BWS  
350 @ 0.12 42.00  
Business Solutions Prc 7.70

**You Pay 7.70SS**

Subtotal: 28.70

Sales Tax: 2.87

Total: 31.57

MasterCard 5775: 31.57

AUTH CODE 026607

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000088000

CVS Signature Verified

Total Savings:

**\$72.30**

\*\*\*\*\*

**WE WANT TO HEAR FROM YOU!**

Participate in our online customer survey and receive a coupon for \$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more. (Excludes Technology. Limit 1 coupon per household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback) and enter the survey code below:

**154C TR4D WNSP**

\*\*\*\*\*



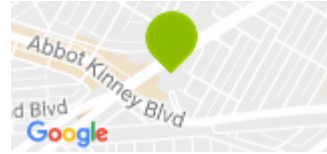
[MY ACCOUNT](#)   [SELF STORAGE](#)   [CONTACT US](#)

## Payment Success!

This is a quick little note to let you know that your monthly payment was processed successfully.

Thank you for protecting your valuable belongings with us!

[MY ACCOUNT](#)



### Your Facility Information:

658 Venice Blvd  
Venice, CA 90291  
310-486-2798

[Get Directions](#)

### Payment Information:

**Date:** March 20, 2018

**Amount:** \$191.00

**Account Number:** 1002893567

**Unit Number:** 1081

Let's get social



### SELF STORAGE

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[Self Storage FAQ](#)

### SUPPORT

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### MY ACCOUNT

[Log On](#)



This email was sent to: [treasurer@venicenc.org](mailto:treasurer@venicenc.org)

This email was sent by: Extra Space Storage, 2795 East Cottonwood Pkwy, Suite 400, Salt Lake City, UT 84121

[Manage Your Preferences](#) or [Unsubscribe](#) at any time. We respect your right to privacy – [View Our Policy](#).



# Office DEPOT OfficeMax®

CULVER CITY - (310) 390-4023  
03/20/2018 5:28 PM



22VTYXUPAX5YMXEF

SALE 951-2-5905-793734-18.2.2  
873905 Self Serve DS  
72 @ 0.12 8.64  
Business Solutions Prc 2.88  
**You Pay 2.88SS**  
Subtotal: 2.88  
Sales Tax: 0.29  
Total: 3.17  
MasterCard 5775: 3.17

AUTH CODE 053789  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
TVR 0000088000  
CVS No Signature Required

Total Savings:  
**\$5.76**

\*\*\*\*\*  
**WE WANT TO HEAR FROM YOU!**

Participate in our online customer survey and receive a coupon for **\$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more.**  
(Excludes Technology. Limit 1 coupon per household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback)  
and enter the survey code below:  
**754D PP6M 77HM**

\*\*\*\*\*

**The Web Corner, Inc.**

19509 Ventura Blvd  
 Tarzana, CA 91356

# Invoice

**PAID**  
**03/06/2018**

Date	Invoice #	Terms
02/22/2018	16207	

Bill To
Venice Beach Neighborhood Council Evan White

Ship To

QTY	Item Code	Description	Price Each	Amount
1	Domain Name	Domain Name Renewal venicenc.org	19.00	19.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	<b>\$19.00</b>
	<b>Payments/Credits</b>	<b>-\$19.00</b>
	<b>Balance Due</b>	<b>\$0.00</b>



# Invoice

**The Web Corner, Inc.**  
19509 Ventura Blvd.  
Tarzana CA 91356  
(818) 345-7443

Date	Invoice #	Due Date
3/1/2018	16303	3/1/2018

**PAID**  
**03/06/2018**

Bill To
Venice Beach Neighborhood Council Evan White

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00

Please remit payment at your earliest convenience.	<b>Total</b>	\$150.00
Thank you for your business!	<b>Payments/Credits</b>	-\$150.00
	<b>Balance Due</b>	\$0.00



[Print](#)

**Billing Activity - Invoices**

***Venice Neighborhood Council***

*Attn: Hugh Harrison  
2808 Grayson Avenue  
Venice CA 90291  
US  
P: 310-346-4399*

***Today's Date: 03/15/2018***

***User Name: venicenc***

**Invoices from 02/15/2018 to 03/15/2018**

<b>Date</b>	<b>Description</b>	<b>Charge Amount</b>	<b>Credit Amount</b>
03/12/2018	Invoice #188350119		\$95.00
	<b>Constant Contact Toolkit - Email</b>		
	<b>Contacts</b>		
	5,001 - 10,000 Contacts		
	Maximum Number of Contacts This Billing Period:	\$95.00	
	5116		
	Period from 03/12/2018 to 04/11/2018		

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

**The Web Corner, Inc.**

19509 Ventura Blvd  
 Tarzana, CA 91356

# Invoice

**PAID**  
**03/19/2018**

Date	Invoice #	Terms
12/2018	16338	

Bill To
Venice Beach Neighborhood Council Evan White

Ship To

QTY	Item Code	Description	Price Each	Amount
1	Domain Name	Domain Name Transfer grvnc.org	20.00	20.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$20.00
	<b>Payments/Credits</b>	-\$20.00
	<b>Balance Due</b>	<b>\$0.00</b>



VENICE NEIGHBORHOOD COUNCIL  
2808 GRAYSON AVE  
VENICE, CA 90291-4648

Page: 1 of 3  
Bill Cycle Date: 02/03/18 - 03/02/18  
Account: 287276757897  
Foundation Account: FAN 07438021  
Invoice: 287276757897X03102018

Visit us online at: [www.att.com/business](http://www.att.com/business)

## Wireless Statement

### Bill-At-A-Glance

Previous Balance	\$94.31
Payment - 02/23 - Thank You!	\$94.31CR
Adjustments	\$0.00
Balance	\$0.00
New Charges	\$94.31

**Amount to be Debited \$94.31**

AutoPay will Debit Your Credit Card by Mar 23, 2018

### Service Summary

Service	Page	Total
<b>Wireless</b>		\$94.31
424 537-1684 \$94.31	1	
<b>Total New Charges</b>		<b>\$94.31</b>

#### Manage Your Account:

Online: [att.com/myatt](http://att.com/myatt)  
Mobile App: [att.com/myattapp](http://att.com/myattapp)  
Support: 800 331-0500 or 611 from your mobile device  
TTY: 866 241-6567



For Important Information about your bill, please see the **News You Can Use** section (Page 2).



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Save a bundle.**

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Call to order 855.894.9942

Go to [att.com/SpecialOffers](http://att.com/SpecialOffers)

Visit your local AT&T store

Advertised services not available in all areas.



### Wireless

#### Group 1 - Data Summary - Feb 3 thru Mar 2

**Mobile Share 10GB - Data** - Includes 10 gigabytes of domestic data, \$15 per each additional 1 gigabyte of data. Additional monthly charge applies for each device on the plan. Mobile Hotspot, tethering, and video calling available with compatible devices. Unlimited domestic data usage on the AT&T Wi-Fi Basic network.

	Data Used (GB)
424 537-1684	5.18
<b>Total</b>	<b>5.18</b>



**424 537-1684**

VENICE NEIGHBORHOOD COUNCIL

**Mobile Insurance Premium** - Includes Coverage for loss, theft, accidental damage, liquid damage, and out-of-warranty malfunction.

**Mobile Protection Pack - Support** - Includes ProTech support and Protect Plus app on eligible devices, when bundled with Mobile Insurance.

#### Monthly Charges - Mar 3 thru Apr 2

1. Mobile Share 10GB - Data	60.00
2. Access for Laptop Connect 4G LTE	20.00

Wireless Services provided by AT&T Mobility, LLC.



Printed on Recyclable Paper

AutoPay will Debit Your Credit Card by: Mar 23, 2018

**\$94.31**

Account Number **287276757897**

VENICE NEIGHBORHOOD COUNCIL  
2808 GRAYSON AVE



AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@ain1.com  
TIN: 95-2580864

### City of Los Angeles

Attn: Attn: Accounts Payable  
200 N. Spring Street Room 2005  
Los Angeles, CA 90012

### Invoice

Customer No: 00950101  
Site No: 0081  
Period Ending: Multiple  
Invoice Date: 02/21/2018  
Invoice No: S7053432  
Amount Due: \$400.00  
Payment Term: NET 46 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
HARGROVE, KENNETH	02/10/2018	02/14/2018	01-4774108	12.00	\$20.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$240.00	CA	1002
HARGROVE, KENNETH	02/17/2018	02/21/2018	01-4781400	8.00	\$20.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$160.00	CA	1002
<b>Sub Total For:</b>				<b>20.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>\$0.00</b>	<b>\$400.00</b>		
<b>Grand Total Invoice Amount</b>				<b>20.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>\$0.00</b>	<b>\$400.00</b>		

Please remit payment to: **AppleOne Employment Services**  
**P.O. Box 29048**  
**Glendale, CA 91209-9048**

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

Web TimeCard

Imaged on 2/20/2018

Client Name: City of LA - DONE -VENICE NC (009501010081)

Employee Name: Hargrove, Kenneth

Serial Number: XA91899418

Week Ending: 2/17/2018

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Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Mon	2/12/2018	1:00 PM	5:00 PM	0:00	4:00	4:00	0:00	0:00
Thu	2/15/2018	9:00 AM	1:00 PM	0:00	4:00	4:00	0:00	0:00
SubTotals					08:00	08:00	00:00	00:00

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Submitted By: Kenneth Hargrove|425580 on 2/19/2018  
 Preapproved By: <not available> on <not available>  
 Approved By: Hugh Harrison|98281 on 2/19/2018  
 Processed By: ajmartinez on 2/20/2018

Web TimeCard

Imaged on 2/13/2018

Client Name: City of LA - DONE -VENICE NC (009501010081)

Employee Name: Hargrove, Kenneth

Serial Number: XA85183118

Week Ending: 2/10/2018

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Mon	2/5/2018	12:00 PM	6:00 PM	0:00	6:00	6:00	0:00	0:00
Fri	2/9/2018	12:00 PM	6:00 PM	0:00	6:00	6:00	0:00	0:00
SubTotals					12:00	12:00	00:00	00:00

Submitted By: Kenneth Hargrove|425580 on 2/12/2018

Preapproved By: <not available> on <not available>

Approved By: Hugh Harrison|98281 on 2/13/2018

Processed By: ajmartinez on 2/13/2018





**VENICE NC BUDGET  
2017 - 2018**

		<b>2017/2018</b>
Annual Allocation		<b>42,000.00</b>

**Budget**

**100 Operations**

Office Supplies		100.00
Copies		1,000.00
Office Equipment		3,500.00
Staffing/Apple One		5,000.00
Storage		2,500.00
Board Retreat		400.00
General Operations		400.00
<b>sub Total Operations</b>		<b>12,900.00</b>

**200 Outreach**

Copies / Printing/Promotional Items		6,000.00
Facilities For Board Meetings		2,000.00
Refreshments		500.00
Web Site & E-mail		5,000.00
Congress of NCs/Budget Advocates		1,000.00
Advertising & Promotions		1,000.00
Town Hall		2,000.00
General Outreach		2,000.00
<b>sub Total Outreach</b>		<b>19,500.00</b>

**300 Community Improvement**

Venice BBQ		0.00
Abbot Kinney Festival		400.00
Holiday Festival		3,000.00
Green Expo		2,500.00
Vera Davis Thanksgiving		500.00
Board Projects		3,200.00
Veterans' Mural		0.00
Go Fishing Event		0.00
<b>sub Total Community Improvement</b>		<b>9,600.00</b>

**400 Elections**

Outreach		0.00
Facilities/Operations		0.00
Orientation		0.00
<b>sub Elections</b>		<b>0.00</b>

<b>Total</b>		<b>42,000.00</b>
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